FULL NAME: _____ **TN TECH EMAIL:** _____ **T#:** _____

ARE **YOU** CAREER READY?

JUNIOR & SENIOR PURPLE
CAREER READINESS PROGRAM

Applications will be accepted February 9 — April 19, 2024. | 8 a.m.
Applications will **not** be accepted after 8 a.m. on Friday, April 19.
Submit application at **https://tf.tntech.edu/view.php?id=1502038**
or by dropping off at **Roaden University Center, Room 328**.

PART 1 — GETTING EXPERIENCE

While at Tech, students must engage in **TWO** of the following.
To receive credit attach your resume and provide details on space provided.
*These items should appear on your attached resume.

❒ *Part-time job

_____

❒ *Completed internship, cooperative education assignment, clinical experience or student teaching.

_____

❒ Recorded 10-question mock interview at https://tntech.edu/career/students/interviewstream.php.

❒ *Study or intern abroad in a past semester. Use the space below to briefly tell us about your experience.

_____

❒ *Leadership position in a campus or professional club or organization.
   Use the space below to list the organization and the position.

_____

❒ *NCAA athlete or member of a club sport at Tech. List the club sport(s) or varsity sport(s) below.

_____

■ Meet with a vocational rehabilitation counselor. Schedule an appointment by emailing **Tonya.M.Cherry@TN.Gov**
   (Highly recommended for students with disabilities)

❒ *Participated in a senior design or capstone project.
   Use the space below to briefly explain the topic or project scope.

_____

❒ *Enrolled in a professional development course.
   List below the course name (subject and number) and the instructor.

_____

GETTING READY FOR WHAT COMES NEXT

Complete ALL THREE sections.
You must swipe your Eagle Card to get credit for attending fairs and workshops.

1. Activate your Handshake account, which includes a completed public profile, professional-style headshot and an approved public employer-ready resume uploaded.

2. Attend ONE job fair.

   ❒ **Tennessee Tech Annual Spring Engineering Fair 2024**
   February 8 | 10 a.m. – 2 p.m. | The Hoop

   ❒ **Tennessee Tech School of Agriculture Spring Career Fair 2024**
   February 29 | 11 a.m. – 1 p.m. | Memorial Gym

   ❒ **Tennessee Tech College of Education Spring Career Fair 2024**
   March 21 | 10 a.m. – Noon | Memorial Gym

   ❒ **Nashville Area Career Fair**
   April 10 | 1 – 4 p.m. | Nashville Fair Grounds

3. Complete TWO of the following.

   ❒ **Attend "Creating a Post Grad Budget"**
   Presented by Regions Bank
   March 26 | 11 – 11:45 a.m. | RUC, Tech Pride Room

   ❒ **Complete a "Job Search Strategy" appointment with the Center for Career Development, schedule via Handshake.**

   ☑ **Vocational Rehabilitation Academy 201: Preparing, Obtaining and Maintaining Employment.** (Highly recommended for students with disabilities)
   February 15 | 11 - 11:45 a.m. | Clement, Room 212

   ❒ **Complete "Creating a Great First Impression" on LinkedIn Learning.**
   Access from Tech Express by selecting the LinkedIn icon, then searching for "Creating a Great First Impression" by Vanessa Van Edwards. **Students must turn in completion certificate with career readiness application.**

   ❒ **Attend one Co-op Meetup. See schedule on Handshake.**

   ❒ **Completed LinkedIn Profile including a professional-style headshot. Provide your LinkedIn URL.**

BECOMING CAREER READY!

Student must complete BOTH sections below.
Student must swipe Eagle Card to get credit for attending fairs and workshops.

Attend ONE resume writing workshop.

   ❒ **Writing my Employer Ready Resume**
   January 18 | 11 – 11:45 a.m. | RUC, Tech Pride Room ~~CANCELLED~~

   ❒ **Writing my Employer Ready Resume**
   January 31 | 6 – 6:45 p.m. | RUC, Multipurpose Room

   ❒ **Writing an Employer Ready Resume**
   February 27 | 11 – 11:45 a.m. | RUC, Tech Pride Room

Attend THREE of the following workshops:

   ❒ **Introduction to the NACE Career Ready Competencies**
   January 16 | 11 – 11:45 a.m. | RUC, Tech Pride Room ~~CANCELLED~~

   ❒ **Making a Great First Impression at a Job Fair**
   January 25 | 11 – 11:45 a.m. | Clement, Room 212
   Changed to Introduction to the NACE and Career Readiness Competencies

   ❒ **Employer Panel: What Employers Look for at Job Fairs**
   February 6 | 11 – 11:45 a.m. | RUC, Tech Pride Room
   Students that attend this workshop will receive credit for attending 2 workshops

   ❒ **The Skills-Based Economy / Where Do My Skills Come From?**
   February 20 | 11 – 11:45 a.m. | RUC, Tech Pride Room

   ❒ **Ready for Job Interviews Using the STAR-L Method**
   February 21 | 3 – 3:45 p.m. | RUC, Tech Pride Room

   ❒ **How Will I be Evaluated on My First Job or Internship?**
   March 6 | 3 – 3:45 p.m. | RUC, Tech Pride Room

   ☑ **Virtual Job Shadowing: A Guide to Career Exploration**
   (Highly recommended for students with disabilities)
   March 19 | 11 – 11:45 a.m. | RUC, Tech Pride Room

   ❒ **Ready for Job Interviews Using the STAR-L Method**
   April 4 | 11 – 11:45 a.m. | RUC, Tech Pride Room

   ❒ **Making Professional Presentations / Featuring Scott Christen**
   April 11 | 11 – 11:45 a.m. | RUC, Tech Pride Room

   ❒ **PURPLE Make-Up and Recap**
   April 16 | 11 – 11:45 a.m. | RUC, Tech Pride Room

Learn more about NACE competencies at www.naceweb.org.

Walk-In Hours
Monday - Thursday
1 to 4 p.m. CST

📞 **931-372-3232**
✉ **career@tntech.edu**

🌐 **tntech.edu/career**
📷 **@TNTechCareer**
f **@TNTechCareer**