

MINUTES OF THE ACADEMIC COUNCIL
TENNESSEE TECH UNIVERSITY
April 13, 2011

The Academic Council met at 3:3pm on Wednesday, April 13, 2011, in the Deans' Conference Room of Derryberry Hall with Susan Laningham, Chairperson, presiding.

The following members of the Council were present:

Dr. Pat Bagley	Dr. Jeff Roberts
Dr. Larry Peach	Dr. Steve Isbell
Dr. Susan Elkins	Dr. Mary Pashley
Dr. James Jordan-Wagner	Dr. Shannon Morgan
Dr. Doug Bates	Dr. Linda Null
Dr. Bobby Hodum	Dr. Jon Jonakin
Dr. Roy Loutzenheiser	Dr. Brian O'Connor
Ms. Linda McQuiston	Dr. John Harris
Dr. Susan Laningham	

Other persons present were Ms. Beth Rodgers, Dr. Doug Talbert, Dr. James Raymondo, Dr. Sherry Gaines, Mr. Arthur LaBar, and Mr. Charles Long. The following members of the Council were absent:

Dr. Paul Semmes	Dr. David Larimore
Mr. Lee Gatts	Dr. Steve Canfield
Mr. Julian Lyons	Dr. Chris Wilson
Mr. Daniel Bouch	Dr. Corinne Darvennes
Mr. Bo Murphy	Dr. Susan Gore
Dr. Michael Best	Dr. Holly Anthony
Dr. Lebron Bell	

SUMMARY OF PROCEEDINGS

Approved the agenda

Approved the minutes of the March 2, 2011 meeting

Approved annual reports from committees reporting to Academic Council

Received information regarding mid-term grade reporting

Approved RODP MSN Post-Master's Certificate Programs

Approved New concentration for M.A. in Curriculum/Music

Approved Fast Track M.S. Program in Computer Science

Approved calendar subcommittee report/motion

Elected chairperson for 2011-2012

Approved Engineering PhD Specialization in Computer Science

PROCEEDINGS

Approval of the Agenda

Dr. Null MOVED approval of the agenda and Dr. Elkins SECONDED. Dr. Loutzenheiser requested that the proposal for the Engineering PhD Specialization in Computer Science be added under Such Other Matters. Dr. Hodum requested that Item 8 Mid-Term Grade Reporting be moved to Item 4. The agenda was APPROVED unanimously with these noted changes.

Approval of the Minutes of the March 2, 2011 Meeting

Dr. O'Connor MOVED approval of the minutes and Ms. McQuiston SECONDED. Dr. Hodum stated that his name should be removed from the list of members for the calendar subcommittee. The minutes were APPROVED unanimously with the noted correction.

Approval of Annual Reports from Committees Reporting to the Academic Council

Dr. Bagley MOVED approval of the reports as a whole and Dr. Loutzenheiser SECONDED. Dr. Null asked about the Teacher Education Committee report regarding the appointing of a faculty mentor for each freshman. Mr. Long stated that each student will be assigned a faculty mentor and will stay with that mentor for four years. The students will also have advisors in the College of Education Advising Center. The 37 member committee must have representatives from every licensure area as well as the P-12 community to meet NCATE standards. Reports APPROVED unanimously.

Mid-Term Grade Reporting

Ms. Beth Rodgers distributed a handout to the Council regarding Midterm Grading for Spring 2011 (see attachment). There was some discussion on the missing grades report that faculty thought they had submitted all their grades. Ms. Rodgers conducted a review of the missing grades report and made some changes to the report. If a student dropped the course, the report did not pick them up as dropped. Midterm grade reporting opens the seventh week of classes and closes the ninth week. A question was asked why entering midterm grades has to be closed. This is to allow faculty time to advise students in time to withdraw. A list will be sent to the departments in time for faculty to enter the missing grades. Another step will be added to send an email reminder in the eighth week. A report can also be run by the departments through Argos. This is an early alert system to notify advisors and the advising centers. The Academic Council will appoint a small group to look at improving early alert options. Dr. Loutzenheiser will chair this sub-committee. Ms. Rogers also provided the TTU FERPA Matrix for information (see attachment).

Approval of RODP MSN Post-Master's Certificate Programs

Three proposals were submitted to the Council for review by the School of Nursing (see attachments). The proposals are RODP MSN Post-Master's Certificates for (1) Nursing Informatics Certificate Program, (2) Nursing Administration Certificate Program, and (3) Nursing Education Certificate Program. Dr. Bagley MOVED approval of the proposals and Dr. Bates SECONDED. Dr. Gaines explained that the courses for the certificates are already offered in the RODP MSN program and there are no additional costs. Participants must have a master's degree in nursing in order to apply for the certificates. The programs are system wide and are supported by all six universities in the TBR system. Proposals were APPROVED unanimously.

Approval of New Concentration for M.A. in Curriculum/Music

A proposal was submitted by the Music and Art Department to offer a flexible music curriculum at the master's level resulting in an M.A. degree (see attachment). Dr. Peach MOVED approval of the proposal and Dr. Bagley SECONDED. Mr. LaBar explained that this is a collaborative program with the Curriculum and Instruction Department resulting in a M.A. degree in Curriculum with a concentration in Music. The Music and Art Department does not have a Master's degree program and they are hoping to elevate that with this new concentration. All courses required in this degree are existing courses and no new expenses are required. Proposal was APPROVED unanimously.

Approval of a Fast Track M.S. Program in Computer Science

A proposal was submitted by the Computer Science Department for a Fast Track M.S. program (see attachment). Dr. Loutzenheiser MOVED approval of the proposal and Dr. Isbell SECONDED. This program is similar to the ones approved in 2007 for Civil and Environmental Engineering and Electrical and Computer Engineering. The program will allow a student to earn six hours of graduate credit during their last two undergraduate semesters that can be used as part of both the undergraduate and graduate curricula, resulting in dual credit. There are no additional costs associated with this program. Proposal was APPROVED unanimously.

Calendar Subcommittee Report

Dr. O'Connor presented a report from the Calendar Subcommittee (see attachment). Dr. O'Connor MOVED approval of the motion in the report and Dr. Roberts SECONDED. Dr. O'Connor explained how the academic calendar has changed since 2004. The 2010-11 calendar was unbalanced. Therefore, the motion from the subcommittee is: to return to the 2008-09 and 2009-10 academic year calendar; the start of summer school should match the beginning of the summer term for RODP; and a request from TTU be sent to TBR requesting that RODP change its summer school calendar to start around June 1. A vote was called to approve the three items in the report; 8 yes, 3 no, and 4 abstained. Motion was APPROVED.

Election of Chairperson for 2011-2012

An election committee of Dr. Pashley, Dr. Gore, and Dr. O'Connor submitted their nomination for Dr. Linda Null as chair of the Academic Council for next year. Dr. O'Connor MOVED approval and Dr. Jonakin SECONDED. Dr. Null was APPROVED unanimously as Chair for 2011-2012.

Such Other Matters

- a. Dr. Loutzenheiser stated that he would like to submit a proposal for an Engineering PhD Specialization in Computer Science which has been approved by the College of Engineering Graduate Committee and the University Graduate School Executive Committee (see attachment). The proposal was not submitted to the Council prior to the meeting today, so it will be sent to the Council via email requesting a return vote. Yes votes were received electronically from 20 of the 30 member Council. Proposal was APPROVED.
- b. Dr. Armistead stated that online courses are increasing. TBR has given the universities incentives and goals/targets to continue to increase online courses. There has not been enough oversight of these online delivery systems. Therefore, Dr. Bell asked Dr. Elkins in

the Interdisciplinary Studies and Extended Education area to monitor the online course delivery system. These courses do not have to go thru the University Curriculum Committee for approval, but we need oversight on courses being offered online. The chair of the ISEE committee will document all online courses.

- c. Dr. Armistead commended the outgoing Chair, Dr. Laningham, for her services this past year. Dr. Laningham commended the outgoing Provost, Dr. Armistead, for his services the past four years. The Council agreed with applause.

The meeting was adjourned at 4:30pm.

APPROVED October 5, 2011

Carol Holley, Recorder

Documents on file with the minutes:

- Annual Reports from Committees Reporting to Academic Council
- Mid-Term Grading Report Checklist and TTU FERPA Matrix
- Proposals for RODP MSN Post-Master's Certificate Programs (3)
- Proposal for New Concentration M.A. in Curriculum/Music
- Proposal for Fast Track M.S. Program in Computer Science
- Calendar Subcommittee Report
- Proposal for Engineering PhD Specialization in Computer Science