

Meeting Minutes

Graduate Studies Executive Committee
Tuesday, March 5, 2024 at 3:00pm
Provost's Conference Room, Derryberry Hall, Room 200

Members Present

Dr. Michael Burduck—Chair
Dr. Alice Camuti—Ex-Officio
Dr. Dan Combs
Dr. William Eberle
Dr. Kimberly Hanna
Dr. Samantha Hutson
Dr. Barbara Jared
Dr. Alfred Kalyanapu
Dr. Hayden Mattingly
Dr. Tony Michael
Ms. Holly Mills (non-voting)
Dr. Allan Mills
Dr. Michael Phillips
Dr. Julie Pharr
Dr. Bedelia Russell (non-voting)
Dr. Darron Smith
Dr. Jeremy Wendt
Dr. Lisa Zagumny
Ms. Michele Niec

Members Absent

Dr. Steve Isbell
Dr. Joseph Slater
Dr. John Zhu
Ms. Rachel Craighead
Mr. Tymothy Brandel
Mr. Yixing Wang
Mr. Eli Anderson
Dr. Mike Gotcher
Dr. Thomas Payne

Other Attendees

Karen Warren
Lucinda Morabito
Stephanie Flores
Dr. Linda Null
Dr. Paulina Bounds
Dr. Julie C. Baker—Executive Officer
Dr. Robby Sanders

1. Approval of the agenda.

Motion to approve the agenda: Dr. Barbara Jared

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: None

The Committee voted and the motion was: Approved by: All Opposed by:

2. Approval of the minutes from the January 30, 2024 meeting.

Motion to approve the agenda: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: None

The Committee voted and the motion was: Approved by: All Opposed by:

3. Proposal by the College of Arts and Sciences, Department of English for F24:

*Items were discussed and voted on as one item.

- a. PTC Concentration: Clarification of core requirements, add PC6850 Internship, remove thesis option, eliminate comprehensive exam requirement, and change the ENGL gpa requirement to an overall gpa (*in undergrad major*) requirement. ***AC**
- b. Creative Writing Concentration: Clarification of core requirements and concentration requirements, remove comprehensive exam, and omit writing sample admission requirement. ***AC**
- c. Literature Concentration: students will have more options in concentration courses, clarify core requirement, non-thesis option is a portfolio. ***AC**
- d. Addition of Course: ENGL6005 Writing Seminar in English
- e. Addition of Course: ENGL6850 English Internship
- f. Addition of Course: ENGL6740 Publishing Theory and Practice
- g. Addition of Course: PC6850 Internship in Professional and Technical Communication
- h. Addition of Course: PC6060 Digital Design
- i. Edit Course: ENGL6710 change title: Poetry Workshop to Creative Writing Workshop, will allow for flexibility and variety in writing and works studied.
- j. Edit Course: ENGL6720 change title: Creative Prose to Writing Craft, change in focus will better meet needs of students and hone writing skills.

Motion to approve the agenda: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: Presented by Dr. Paulina Bounds. The changes to the core courses will be general among all English concentrations. Concentrations were reviewed and found revisions were needed leading to a change in admission requirements, clarifying/refining courses, and adding courses. In the PTC concentration, lack of enrollment in thesis option leads to removal. In Lit. concentration, comp exam changing to portfolio to be more applicable to future goals. The internship has had success elsewhere and want to bring it to grad level. Publishing has a lot of interest and career potential. Digital Design is a student and audit request.

The Committee voted and the motion was: Approved by: All Opposed by:

4. Proposal by the Center for Career Development for Fall 2024: Catalog updates for courses: COOP5010-5080

Motion to approve the agenda: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: Dr. Alice Camuti stated that these updates were approved in 2019 but were never applied to the graduate catalog. Updates include course descriptions and requirements being added to the catalog.

The Committee voted and the motion was: Approved by: All Opposed by:

5. Proposal by the College of Engineering, Department of Chemical Engineering for Fall 2024: Catalog update for Master's degree requirements. ***AC**

Motion to approve the agenda: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: Dr. Robby Sanders identified three reasons for request: first, alter the layout of the information in the catalog, second, clarify core requirements, and third, list optional elective categories.

The Committee voted and the motion was: Approved by: All Opposed by:

6. Proposal by Whitson-Hester School of Nursing for Fall 2024: Increase clinical hours in four clinical courses from 540 to 750 hours. ***AC**

Motion to approve the agenda: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: Dr. Barbara Jared stated that recent national changes in requirements will soon require an increase in practicum hours. Getting ahead of the requirement and increasing hours from 540 to 750. It does not effect credit hours. Dr. Zagumny asked a general question about field hours in relation to credit hours. Dr. Baker stated there is no clear guideline from SACSCOC, Dr. Russell concurred.

The Committee voted and the motion was: Approved by: All Opposed by:

7. Informational Items

Comments/Amendments: Dr. Linda Null gave praise and thanks to efforts given to all the changes made in Coursedog.

8. Other Matters

Comments/Amendments: Dr. Julie Baker, in reference to the question about student insurance from the January meeting, stated that there is simply no money for it and while it is not completely disregarded, it will not happen any time soon.

9. Adjourn

Motion to approve the agenda: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: None

The Committee voted and the motion was: Approved by: All Opposed by:

***AC** – Denotes an item that will need Academic Council and possibly other approvals.