



Feature Spotlight

New Section Dashboard in Academic Scheduling

Coursedog is focused on bringing our customers new and exciting enhancements to increase the overall impact and efficiency of our products.

What's New?

- A “Section Dashboard” offers the same functionality as the Section Editor – but with a more intuitive UI and improved view and reporting capabilities.
- You can customize your section view with filters *and* columns; save your views; export results; and set a default view.

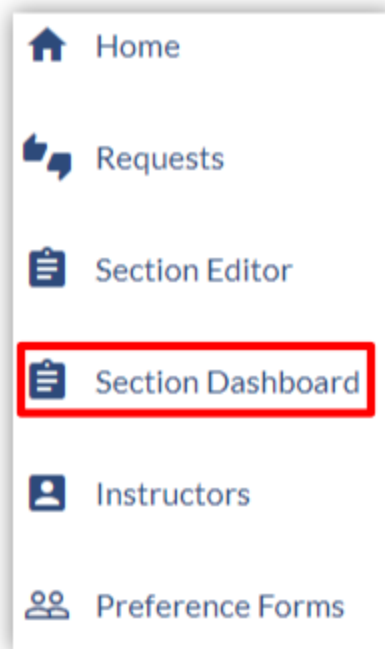
STATUS	ACTIONS	COURSE -- COURSE CODE	SECTION NUMBER	COURSE -- DEPARTMENTS	SECTION STATUS	CREDIT HOURS
✓	✖ 📄 🔄	CRTW201	019	English	Active	3
✓	✖ 📄 🔄	CRTW201	008	English	Active	3
✓	✖ 📄 🔄	CRTW201	017	English	Active	3

How Does this Help?

- The improved UI is easier to navigate and offers more information at-a-glance.
- More page view options means you can ensure you're seeing precisely what you need.
- “Saved Views” helps you switch between different filter and column options without having to reinvent the wheel each time.
- The ability to export results means you now have more custom reporting options.

Where Can I Find the Section Dashboard?

The Section Dashboard is one of the menu options on the left-hand navigation (located between “Section Editor” and the new “Instructors” tab).



Related Permissions

- In order to view the Section Dashboard, a user must have the “View Section Dashboard” permission (found at Academic Scheduling > Settings > (Select Role) > Course Editor) set to “Allow”.
- This permission is set to “Deny” by default, so users will *not* see it automatically.

How Does It Work?

Sections Tab

1. *Term Select* – Ensure you are viewing the intended term here.
2. *Page View Options* – Click to view sections, courses, calendar, or departments.
3. *Filters* – Add filter(s) to change what displays.
4. *Columns* – Customize the values displayed in the Section Dashboard by adding columns (i.e. fields from the Section Template that you have permission to view).
5. *Export Results* – Export custom reports that take into account the displayed columns and filters.
6. *Saved Views* – Click here to save a page view (if you’ve added columns and filters) or to access previously saved views.
7. *Status* – Look here to see whether or not a section has any conflicts.
8. *Actions* – Any actions you can take for this section (e.g. “Course Info” and “View Section Demand Analytics” will display here).

Section Dashboard + ADD SECTION + ADD COURSE

Select Term: Spring 2022 – Current Term and Current Planning Term

SECTIONS COURSES CALENDAR DEPARTMENTS

Viewing 1-25 of 1907

7 8

3 5 6 4

STATUS	ACTIONS	COURSE – COURSE CODE	SECTION NUMBER	COURSE – DEPARTMENTS	SECTION STATUS	CREDIT HOURS
✓	🗑️ 📄 🔄	AAMS300	001	Interdisciplinary Studies	Active	3
✓	🗑️ 📄 🔄	AAMS314	001	Interdisciplinary Studies	Active	3
✓	🗑️ 📄 🔄	AAMS390	600	Interdisciplinary Studies	Active	3
⚠️	🗑️ 📄 🔄	AAMS390	601	Interdisciplinary Studies	Active	3

Courses Tab

- Click “Courses” to view all courses that exist within the given scheduling term.
- The displayed columns (Actions, Course Code, Course Name, Section Count, and Departments) are fixed.

Section Dashboard + ADD SECTION + ADD COURSE

Select Term: Spring 2022 – Current Term and Current Planning Term

SECTIONS COURSES CALENDAR DEPARTMENTS

Viewing 1-25 of 1226

ACTIONS	COURSE CODE	COURSE NAME	SECTION COUNT	DEPARTMENTS
🗑️ 📄 + ADD SECTION	AAMS300	African American Studies	1	Interdisciplinary Studies
🗑️ 📄 + ADD SECTION	AAMS314	Race and Ethnic Relations	1	Interdisciplinary Studies

Calendar Tab

View the schedule in either a traditional calendar view, list view (organized by day and time), or room view (see each room’s assignments broken down by day and time).

Section Dashboard + ADD SECTION + ADD COURSE

Select Term: Spring 2022 – Current Term and Current Planning Term

SECTIONS COURSES CALENDAR DEPARTMENTS

View: CALENDAR LIST ROOMS

COLOR BY SECTION

Viewing 1-200 of 2325 Meetings

DAY	3AM	4AM	5AM	6AM	7AM	8AM
Sunday						
Monday	HIST212 (United States Hist Since)	HIST212 (United States Hist Since)	ACCT280 (Intro to Financial Accounting) - 003		ARTS251 (Intro to Ceramics) - 001	
	ARTS204 (3D Media Studies) - 001				ARTS491 (Professional Practices) - 001	
	ARTS204 (3D Media Studies) - 002				ART1690 (Graduate Seminar) - 001	
	ARTS204 (3D Media Studies) - 003				BIOL213 (Anatomy & Physiology II) - 001	
	ARTS585 (Special Topics in Art) - 002				ACAD300 (Prin Learn Acad/Transfer) - 001	ACCT111 (AMPD Prog)
	ARTM598 (Principles Arts Mgmt) - 001		ARTE393 (Sen Cap Seminar in Art Ed) - 001		ACCT280 (Intro to Financial Accounting) - 001	ACCT121 (AMPD Prog)
	ATHN331 (Therapeutic Modalities Lab) - 001		ARTH454 (Contemporary Art and Criticism) - 001		ARTE393 (Capstone Seminar in Art Ed) - 001	ACCT303 (Accounting)
	FINC311 (Principles of Finance) - 001		BADM180 (Business Careers and Prof Dive) - 002		BIOL220 (Principles Cell Molecular) - 001	ACCT311 (AMPD Prog)
			BIOL213 (Anatomy & Physiology I) - 001		BIOL220 (Principles Cell Molecular) - 01E	ARTH178 (Intro Art Hist)
			HIST112 (World Civilzns From 950-1750) - 001		BIOL220 (Principles Cell Molecular) - 02E	ARTH176H (Intro Art Hist)
					BIOL221 (Principles Ecology Evolution) - 001	BIOL220 (Principles Cell Molecular)
					BIOL221 (Principles Ecology Evolution) - 01E	FINC311 (Principles of Finance)

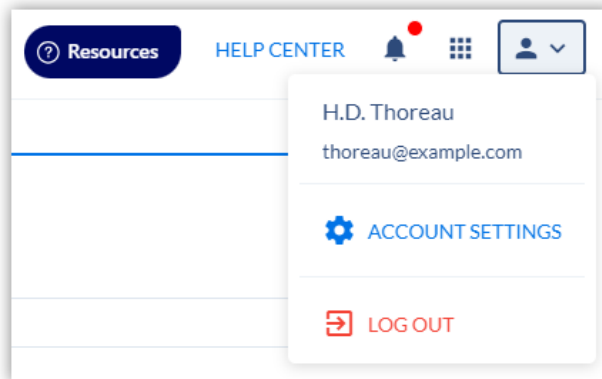
Departments Tab

- You can view all Departments you have access to here.
- Hover over the icons in the “status” column to see the status for the listed department’s schedule; options include “not started”, “in progress”, and “submitted”.

STATUS	DEPARTMENT NAME	SCHEDULERS	COURSES	SECTIONS	CONFLICTS	ACTIONS
Submitted	Academic Affairs	No Schedulers	4	4	8	VALIDATE SCHEDULE SHOW SECTIONS
	Academic Computing Center	No Schedulers	0	0	0	VALIDATE SCHEDULE SHOW SECTIONS

Setting Your Own Default View

If you have saved at least one view of the Section Dashboard, you can define a default view under Account Settings.



Default Views	
Events View	App default view
Courses View	App default view
Programs View	App default view
Proposals View	App default view
Section Dashboard View	English Department

Setting a Default View for Other Users (Admins Only)

Admins can define Default Views and Schoolwide Saved Views of the Section Dashboard for users who haven’t selected their own saved view.

Schoolwide Saved Views ⓘ

Use the following inputs to set default views across your institution. You can select from any of your personal saved views. Selecting an option will make a copy of your personal saved view, and apply it to all users of a specified role in your institution who do not already have a default saved view.

You can also define schoolwide saved views. Schoolwide saved views allow you to define saved views accessible by all users of a specified role type within section dashboard and request inventories.

DEFAULT VIEWS SCHOOLWIDE SAVED VIEWS

Request Default Views 1

Section Dashboard Default Views 0

No Views Added

Add New Section Dashboard Default View

View Visible ⓘ (Visible for all roles) + ADD

Timing

- This is live in Staging now and will be in Production (app.coursedog.com) on August 16, 2023.
- The Section Dashboard will eventually replace the Section Editor, though you'll have both for the next few months.

More Information

- Check out [“Navigating the Section Dashboard”](#) for an in-depth look at how this works.
- Learn more about [Default and Schoolwide Saved Views](#).
- Reach out to your Customer Success contact if you have any questions!

Custom Reporting in Events

We're expanding our Events Dashboard custom reporting options as well!

- Add columns to your page view (options are Event Form fields, organized by form name).
- Save your view; access previously saved views; and export results.
- Download Saved View Reports at Events > Reports.

Don't have Event Scheduling? Talk to your CSM to learn more.