

New from Career Services:

Career Readiness Certificate:

How can you be sure you are ready to enter the world of work? By building your resume, interviewing and career fair readiness skills, Career Services will 'certify' that you are ready to move from college to career. To earn your TTU Career Services 'Career Readiness Certificate' (PDF) and to receive the amazing book *Guide to Life After College*, simply attend/complete five qualifying skill-building events as outlined below:

- Upload your resume into the Experience eRecruiting system
- Complete one session of the Perfect Interview – virtual interviewing skills on-line program
- Attend one career fair tips or interview workshop
- Attend one resume skill-building workshop, Resume ER or one-on-one resume session
- Attend one career fair

To receive your certification:

Complete the Career Readiness Application (PDF) that will provide Career Services with proof of your skill-building workshop attendance. Career Services will verify your Experience eRecruiting account and the Perfect Interview requirements. You may submit your completed Readiness Application via email to career@tntech.edu or by visiting Career Services in the RUC, Room 328. Your application will be reviewed and confirmed within 48 hours of your submission. Upon confirmation, you will be presented with the Career Readiness Certification Certificate and the *Guide to Life After College* book.

You have several date options for the resume, career fair tips and career fair events. (The Perfect Interview is available 24/7 on-line at www.tntech.edu/career/perfect-interview/)

Event	Date	Location
RESUME WORKSHOPS:	Attend One	
Resumania Workshop	1/31/12	JH Aud, 11:00
RESUME ER	1/31/12	JH Student Lounge, 2-4
RESUME ER	2/16/12	RUC Room 342, 2-4
CAREER FAIR TIPS WORKSHOP:	Attend One	
Career Fair Tip-off	2/2/12	JH Aud, 11:00
INTERVIEW WORKSHOP:	Attend One	
American Interview Idol	2/9/12	RUC Multipurpose Room
CAREER FAIRS	Attend One	
Nashville career fair and teacher fair	2/14/12	Williamson County Ag Center, 10-3
Healthcare Professionals career fair	2/7/12	RUC Multipurpose room, 12-2
Engineering/Technical career fair	2/23/12	RUC MP room, 10-3
Business/nontechnical career fair	3/29/12	RUC MP room, 10-2

Completion Date:

Submit your completed Career Readiness application to Career Services by 5:00 on May 1, 2012.
THIS PROGRAM IS MANDATORY FOR ALL COOPERATIVE EDUCATION APPLICANTS.

Contact Information:

For additional information regarding this program, contact Alice Camuti 931-372-3232, acamuti@tntech.edu.

