

# Guide to Accessing and Searching the Senior Thesis Database

## STEP 1:

In the address bar of your internet browser, type <http://files.tntech.edu>

Make sure you do not type in www because the site will NOT load.

## STEP 2:

Once the page has loaded, a login box will appear that asks you for your user name and password. This is the same user name and password that you use to login to the computers on campus—both in the labs and the library. Once you have entered in your username and password, click the okay button.

Below is an example of what it should look like:

**Login**  
v 7.1.18.18

Username:

Password:

Domain:  ▼

OK

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**\*\***(It is imperative that the drop box next to Domain says PCLAB, if it doesn't, click the drop arrow and click on PCLAB).

## STEP 3:

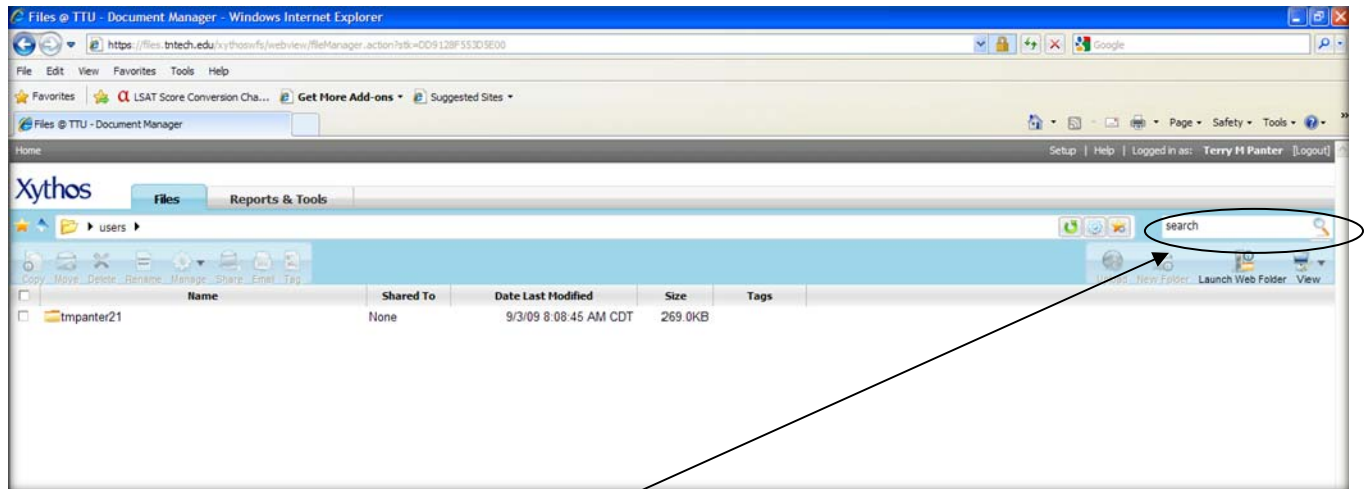
Once you have clicked logged in, a screen will load that shows all the files that you have saved on your user (Xtyhos) drive. At the top of this screen, you should see two tabs—one labeled files and the other reports and tools. Directly below that, in the address bar should be a file that says users—CLICK THERE!!!!

The screenshot shows the Xythos web interface. At the top, there are two tabs: "Files" and "Reports & Tools". Below the tabs, the breadcrumb path is "users > mpanter21". A box highlights the "users" folder in the breadcrumb, with an arrow pointing to a "CLICK HERE!!!" box. Below the breadcrumb, there is a table with columns: Name, Shared To, Date Last Modified, and Size.

	Name	Shared To	Date Last Modified	Size
<input type="checkbox"/>	DS 2810	None	9/3/09 9:05:13 AM CDT	18.9KB
<input type="checkbox"/>	Internet Explorer	None	9/10/08 12:55:40 PM CDT	0
<input type="checkbox"/>	My Music	None	10/28/08 10:56:27 AM CDT	1KB

STEP 4:

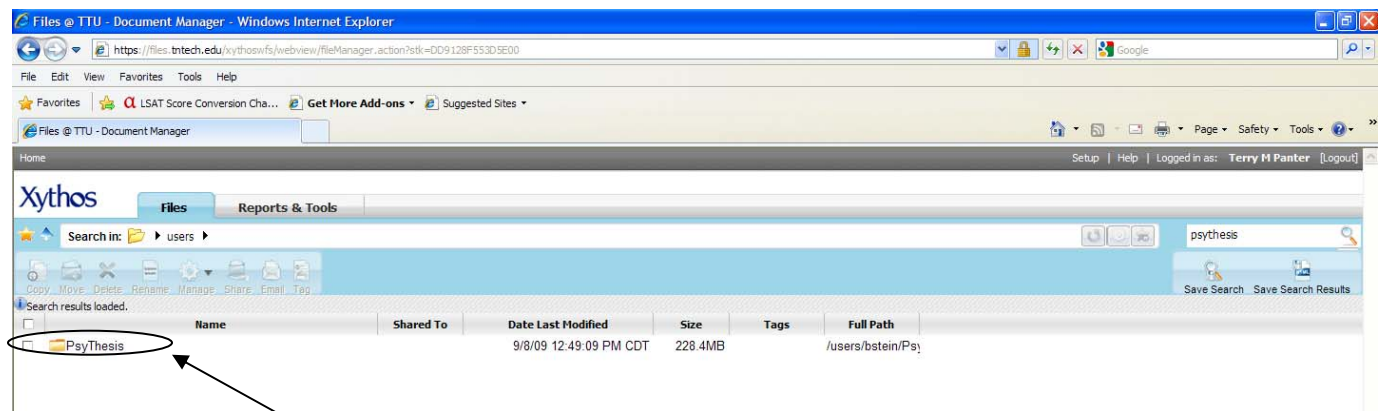
After you've clicked on users, a new screen similar to what is below should appear:



Within this search bar, type in the following term exactly as it appears:  
Psythesis  
  
Then hit enter.

STEP 5:

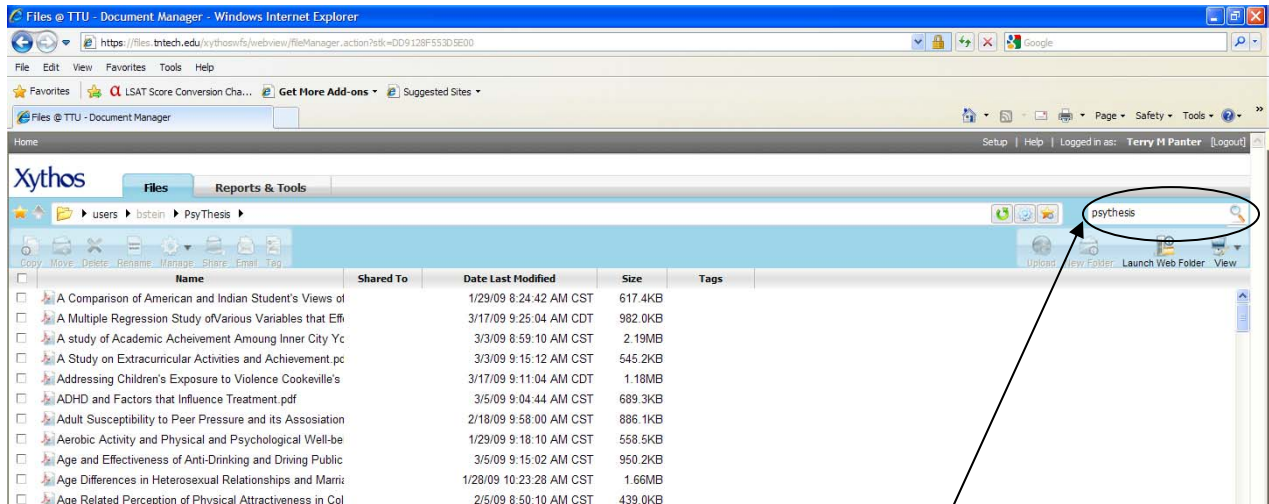
Once you have typed in Psythesis and hit enter, a new screen will appear with the Pysthesis folder listed. Double click on this folder to reveal a list of all the senior theses from the last ten years.



DOUBLE CLICK ON THIS FOLDER!!!!

## STEP 6:

After you have double clicked on this folder, a list of all the available Senior theses will appear. To search through these for various terms relevant to your topic, use the search bar that was used earlier to find the Psynthesis folder.



Type in a search for whatever key terms you are interested in, and hit enter.

## STEP 7:

After you've done a search, you can now look through all the theses that have the same key words contained within the entire document. To review any of the theses that your search generated, just double click on the title and Adobe acrobat should pull the file up on your computer. Good luck and happy hunting!