

Appalachian Center for Craft Certificate program frequently asked questions:

The Appalachian Center for Craft is a satellite campus of Tennessee Tech University and is part of Tennessee Tech University's Music and Art Department. Although the Craft Certificate is considered a non-degree program, students **must still be admitted to Tennessee Tech University**.

Q: How many semesters will it take to complete the Certificate program?

A: It usually takes about six semesters to complete the Certificate program.

Q: Is financial aid available for Certificate students?

A: No. The Certificate is a non-degree seeking program, therefore is not supported by federal aid. (This includes the FAFSA and Pell, etc.). However, some departmental scholarships are available to students currently enrolled in these programs.

Q: Do I have to submit a portfolio for admission into the program?

A: No. The Craft Center currently does not require portfolios.

Q: What is the difference between the Certificate and BFA programs?

A: To get the Bachelor of Fine Arts degree (BFA), students are required to take general curriculum classes in addition to their art courses. To see a sample of the BFA curriculum go to your primary studio of interest on the Craft Center website www.tntech.edu/craftcenter and click the Sample Curriculum link in the left hand column. Since the Certificate is not a degree-seeking program students are required to take only art courses. No general curriculum is required nor do you have the option to take general curriculum courses—unless you are admitted as a degree seeking student (BFA). To see a full list of the curriculum for the Certificate program go to <http://www.tntech.edu/craftcenter/certificate-curriculum-requirements/>

Q: What if I enroll as a Certificate student and then decide I want the BFA?

A: In order to switch from the Certificate to the BFA a student must re-apply to TTU and be readmitted as a degree seeking student.

Q: Who is my advisor or whom do I contact if I have questions about a specific craft medium or class?

A: Your advisor will be the professor who heads your primary studio of interest. For example, if you are planning to be a glass major, then Curtiss Brock would be your advisor. If you are planning to be a Ceramics major, then Vince Pitelka would be your advisor, and so on. See the Faculty page on the Craft Center website at <http://www.tntech.edu/craftcenter/craft-center-faculty-and-staff-directory/> for contact information.

Q: What classes are required to complete the Certificate program?

Certificate students are not required to take any general curriculum course (i.e. English, math, etc.). For a full listing of course requirements for the Certificate go to <http://www.tntech.edu/craftcenter/certificate-curriculum-requirements/> on the Craft Center's website.

Q: Is there a housing requirement for the Certificate program? Must I live on campus?

A: No. Again, since the Certificate is a non-degree seeking program, there is no housing requirement for Certificate students. There is, however, a housing requirement for BFA students. To see if you are eligible for Craft Center housing, please visit this link: <http://www.tntech.edu/craftcenter/living/>. You can also contact the administration office at 615-597-6801 or email craftcenter@tntech.edu for more information.

Q: What are the requirements to be admitted to TTU/Craft Center?

<http://www.tntech.edu/admissions/requirements/>

Q: I am a transfer student, how can I find out which of my classes will transfer and how Tennessee Tech will count those credits?

A: Visit this link: <http://www.tntech.edu/transfers/transfertablesagreements/> to see Tennessee Tech's transfer equivalency charts where you can select your last school attended and see how those credits transfer into the Tennessee Tech system.

Q: As a prospective student, how can I schedule a tour of the Craft Center's facility, studios and housing?

A: Prospective students interested in attending the Appalachian Center for Craft/TTU should contact the Craft Center's Administration Office to arrange a tour. Call 615-597-6801.

Q: What steps do I take to apply for admission to TTU/Craft Center?

A: **TO APPLY ONLINE:** go to <http://www2.tntech.edu/webcourses/admissions.htm> and follow the listed instructions. If you have further questions regarding admissions, or you would like a paper copy of the admissions application mailed to you, you can contact Tennessee Tech's Admissions Office at 800.255.8881 or 931.372.3888.

Q: On the admissions application, how do I show or indicate that I want to be a Craft Certificate student at the Craft Center?

A: In the section titled "Enrollment Information" on TTU's Admission application:

- 1) Select your classification (i.e. freshman, sophomore, Transfer).
- 2) Beside the line that reads, "Intended Major" write in "Craft Certificate" followed by your studio of choice (i.e. clay, fibers, glass, metals, wood).
- 3) It also helps if you write the words "Craft Center" somewhere in the "intended major" section. This notation makes things clearer for the admissions clerks processing your application.

Q: Where do I pay my tuition and fees?

A: University tuition and fees are paid directly to Tennessee Tech's Bursar's Office. Once you have registered for classes you have the option to pay online via web check or credit card. For more information regarding payment, contact the TTU Bursar's Office at 931.372.3311 or email bursar@tntech.edu.

Q: Does TTU / Craft Center offer a Master of Fine Arts degree (MFA)?

A: No. The Craft Center does not currently offer an MFA.