CLEAR FORM

TENNESSEE TECH UNIVERSITY – GRADUATE SCHOOL

APPLICATION FOR GRADUATION

Instructions:

1. Return this form to the Graduate School in order to be considered for graduation.
2. Fax, email, mail or deliver to the Graduate School in Derryberry Hall, Room 306, no later than the first Friday in the semester in which you expect to graduate.
3. TTU Graduate School mailing address is P. O. Box 5036, Cookeville, TN 38505. Fax number is (931) 372-6374.
4. If you do not graduate during the term you indicate on this form, you are required to file a new Application for Graduation for the next anticipated graduation term.

Type your name here

Clearly print name as you wish it to appear on your diploma.

(Your first and last name must match your official name on your TTU student record. If your name has changed, you must file to change your name with the TTU Office of Records. Details may be found at www.tntech.edu/records/changeinfo)

Student T Number: T _____ (NOT your Social Security Number)

Indicate term and year you plan to graduate:

Fall (Dec.) _____ (Year)

Spring (May) _____ (Year)

Summer (Aug.)* _____ (Year)

*Degrees are conferred in August; however, there is no commencement ceremony. August graduates are invited to participate in the December ceremony.

Degree: (Choose one) ☐M.A. ☐M.B.A. ☐M.Ed. ☐M.P.S. ☐M.S. ☐M.S.N. ☐Ed.S. ☒Ph.D.

Major: _____ **Concentration:** _____ (If applicable)

Email Address: _____ (Please list the email address you check most often.)

Telephone: _____ (Please list the phone you use most often.)

Commencement Ceremony

(Check one. You may change later if needed.)

- ☐ I DO plan to attend.
- ☐ I DO NOT plan to attend.
- ☐ I am graduating in August and wish to attend in December.

After this application is processed by the Graduate School, you will receive an email (at the email address you provided above) letting you know important deadlines and what courses, forms, or other requirements you lack in order to graduate. Later in the semester you will receive additional emails concerning commencement including regalia and rehearsal.

Diploma - Diplomas are NOT issued at commencement.

(Check one. You may change later if needed.)

- ☐ I will PICK UP my diploma from the Graduate School.
- ☐ I want my diploma MAILED to me at the following address:

_____ (Mailing Address)

_____ (Mailing Address)

_____ (City)

_____ (State) (Zip Code)

SUBMIT (Engr & MBA ONLY) SUBMIT (All other majors)

Updated 01/04/2012