

## Spring 2012 Calendar Requests

Organization Name: \_\_\_\_\_

Event Name: \_\_\_\_\_

Philanthropy benefited: \_\_\_\_\_

Is this event co-sponsored with another organization? Y or N

If yes, who is the co-sponsor: \_\_\_\_\_

### Dates (2 days max)

1<sup>st</sup> Choice Dates: \_\_\_\_\_

2<sup>nd</sup> Choice Dates: \_\_\_\_\_

3<sup>rd</sup> Choice Dates: \_\_\_\_\_

### Remember

January 12- Classes Begin

January 16- Dr. Martin Luther King Day- No Classes

March 5-9- Spring Break

April 6- Good Friday

April 9-13- Greek Week

April 13-14- Relay for Life

April 27- Last Day of Classes

Penny Drop? Y or N

Entry Fee? Y or N

Door Charge? Y or N

Additional Details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*The deadline for calendar submission is **Friday, October 28** by 4:30 p.m. Date preference will be given to longstanding philanthropies provided this form is submitted on or before the due date.