



NOTICE TO THOSE ADVERTISING POSITION VACANCIES

Below is contact information for classified advertising departments for the most commonly used newspapers. This list is provided as a courtesy and to remind departments to always specify billing information (department name and index number to be charged, and billing address) and request a tear sheet for every ad placed to avoid billing problems in the Accounts Payable office. If updated information is acquired when placing ads, please notify the Human Resources Office.

NEWSPAPER	CONTACT	TELEPHONE	FAX NUMBER	SUNDAY DEADLINE
Herald-Citizen	Pat Wilson pat.wilson@herald-citizen.com	526-9715	526-1209 (fax)	Display: Thur. 12 noon Regular: Fri. 12 noon
Chattanooga Times and Free Press	Tressa Wauford rep20@timesfreepress.com	423-757-6683	423-668-5020 (individual fax) 423-757-6861 (main fax)	Friday 5:30 pm
Tennessean	Sondra Simmons SSimmons1@tennessean.com	615-726-8910 or 615-242-7253-ext 4408	615-726-8906 (fax)	Thursday 5:00 pm
Knoxville News-Sentinel	Holly Roach roachh@knoxnews.com	865-342-6514	865-673-3479 (fax)	Thurs 4:00 pm (2-column) Fri 3:00 pm (1-column)
Murfreesboro Daily News Journal	Jackie Bradshaw jbradshaw@dnj.com Submit ads on-line at: http://dnj.midsouthnews.com	615-893-5860, ext 146	615-896-8702 (fax)	Friday 12 noon (line ad) Thurs 12 noon (display ad)

HR - updated 7/21/11