

**ROUTING FORM FOR DUAL SERVICES AGREEMENT  
WITH TTU AS VENDOR PARTY**

1. Procuring Party: \_\_\_\_\_
2. Employee Name: \_\_\_\_\_
3. Employee's T#: \_\_\_\_\_
4. Term of Agreement: \_\_\_\_\_
5. Total Liability of Procuring Party: \_\_\_\_\_

**Approvals**

\_\_\_\_\_ Date

\_\_\_\_\_ Date

\_\_\_\_\_ Date

Please return form and all copies of contract to Purchasing (Box 5041) for further processing. For instructions regarding this process, visit our [Procurement Manual](#)