

Essential Information for Proposals, Grants and Contracts

Applicant Organization:

Tennessee
Technological
University
North Dixie Avenue
Cookeville, Tennessee
38505

Type of Organization:

Educational, Public,
Non-profit

Charter:

Tennessee General
Assembly, 1915

County

Putnam

U.S. Congressional District

6

TN Senatorial District

15

TN Representative District

42

Development District

Upper Cumberland

Officials Authorized to Sign

Proposals (any amount), Contracts to \$75,000, and all budget revision requests.

Francis Otuonye
Associate Vice
President for Research
and Graduate Studies
306 Derryberry Hall
Campus Box 5036
Cookeville, TN 38505
(931) 372-3374v
(931) 372-6374f
fotuonye@tntech.edu

Contracts over \$75,000

Dr. Robert R. Bell,
President
206 Derryberry Hall
Campus Box 5007
Cookeville, TN 38505
(931) 372-3241v
(931) 372-6332f

Business Office

Financial Officer

Dr. Claire Stinson
Vice President for
Business and Fiscal
Affairs
100 Derryberry Hall
Campus Box 5037
Cookeville, TN 38505
(931) 372-3311v
(931) 372-3898f

Grants Accountant

Ms. Diane Cushman
147 Derryberry Hall
Campus Box 5037
Cookeville, TN 38505
(931) 372-3026v
(931) 372-3898f
dcushman@tntech.edu

Demographic Information (Fall 2009)

Full-time employees (including faculty)

App. 1108

Full-time faculty

App. 389

Undergraduate Student Enrollment

8,918

Graduate Student Enrollment

1,929

Identification Numbers

Federal Employer Identification	EIN-62-064-6806
DUNS	878648153
OPE ID Number	003523
FWA (Federalwide Assurance Number)	FWA00011357 (Valid through 03/2010)
IRB Registration Number	IRB00005901
HHS Identification	1-62-064-6806-A1
HHS Assurance of Compliance, Title VI	520370
Title IX Assurance	639, Submitted February 22, 1977

Indirect Cost Rate

See [Item 3](#) under Research Policy Statements for full details on indirect cost requirements of the University

July 1, 2008 - June 30, 2012

- 39.5% of Modified Total Direct Costs (on campus)
- 15% of Modified Total Direct Costs (off campus)

Modified Total Direct Costs: This is the sum of Total Direct Costs EXCLUDING capital expenditures (buildings, individual items of equipment (those items with a useful life of more than one year and acquisition cost greater than \$5,000) alternations and renovations). Also EXCLUDED is that portion of each subaward in excess of \$25,000 and flow-through funds.

Employee Benefits

The following summary covers most cases related to the employee benefits for contracts and grants. Specific questions can be directed to the office of Research or payroll and personnel. Effective 7/1/2006

Position	Object Code	FICA% (1)	Retirement TCRS%	Opt. Ret. Prog.% (2)
<u>Administrative, Regular; Including Research Associates</u>				
Regular Salary (3)	1100	7.65	13.02	10.00
Extra Pay		7.65	13.02	10.00
<u>Faculty 9 or 12 mo., Regular</u>				
Regular Salary (3)	1200	7.65	13.02	10.00
Summer Pay		7.65	13.02	10.00
Extra Pay		7.65	13.02	10.00
<u>Clerical and Supporting</u>				
Regular (3)	1300	7.65	13.02	n/a
<u>Regular Part-time employees</u>				
Less than 80% full-time	1100 1200	7.65	13.02	10.00
Less than 80% full-time	1300	7.65	13.02	n/a
80% or more full-time	1300	7.65	13.02	n/a
<u>Temporary Employees</u>				
Object Codes:	1100	7.65	n/a	n/a
Less than six months	1200			
Full-time or part-time	1300			
<u>Student Workers</u>				
Undergraduate Hourly	1400			
Graduate Hourly	1400			
Graduate Assistants	1100 1200			

(1) For earnings above \$102,000 the rate decreases to 1.45% (2) For earnings above \$102,500, Optional Retirement Program is 11% (3) Insurance must be paid on these individuals at the following monthly rates:

TTU Contribution for Insurance Rates Effective 01/01/2010:

- Single: \$430.48
- Split: \$644.27
- Family \$1,074.75

FICA

Retirement

Hospitalization, etc.

7.65% of salary

TCRS: 13.02% of Salary; ORP 80% of premiums
10% of salary
\$50/month if participating in No Dental contribution
401(k) Basic Life Insurance

Work Hours

Academic Year: 1,462.5
Calendar Year: 1,950

Audit Agency-- State

Presently, the State Comptroller officer is conducting the audit for federal projects on behalf of the federal government in compliance with the Federal Single Audit Act of 1984.

Address:

State Audit, Comptroller of the Treasury
Attn: Mr. Arthur A. Hayes, Jr.
1500 James K. Polk Building
Nashville, TN 37243-0264
(615) 741-3697

Audit Agency-- Federal

Address:

National External Audit Resources Unit
HHS Office of Audit Services
323 West Eighth Street
Lucas Place, Room 514
Kansas City, Missouri 64105
(816) 374-6714