

Tennessee Technological University

Strategic Planning Reporting System

How to Run Argos Reports from the Strategic Planning Reporting System (Recommended Browser: Internet Explorer)

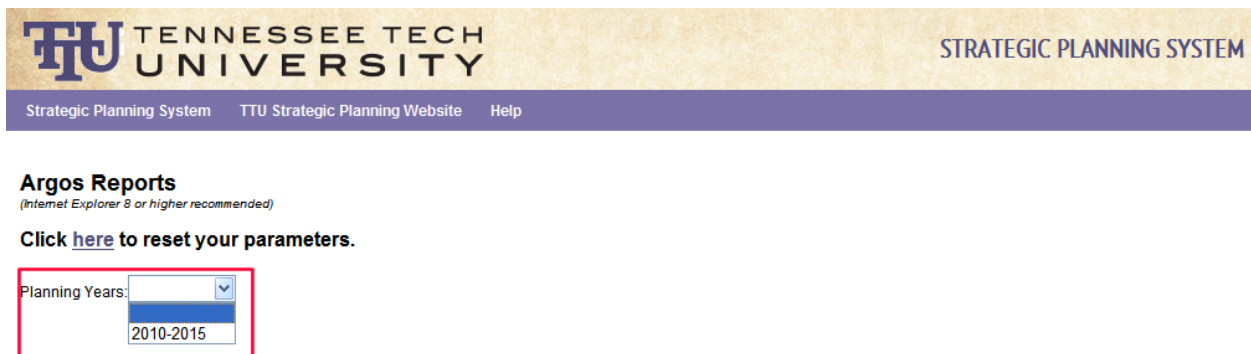
1. Login to the Strategic Planning Reporting System by entering your username into the “Goalkeeper Name” field, entering your password into the “Password” field, and clicking the “Login” button.



2. Click the “Argos Reports” menu option located in the Purple Bar at the top of the screen.



3. Select the Strategic Planning Cycle you would like to report on from the “Planning Years” drop down list.



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4. Select the Plan Year within the Strategic Planning Cycle you would like to report on by making a selection from the “**Plan Year**” drop down list.
 - a. Selecting “All” will cause the report to return all output no matter what year it was entered.



Argos Reports

(Internet Explorer 8 or higher recommended)

Click [here](#) to reset your parameters.

Planning Years: 2010-2015

Plan Year:

- * ALL *
- 2010-11
- 2011-12
- 2012-13
- 2013-14
- 2014-15
- 2015-16

5. Select one of the radio buttons “**All Goalkeepers in my College/Division**” or “**My data only**” to run reports for you department (username) only or all departments in your College or Administrative Division.



Argos Reports

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Planning Years: 2010-2015

Plan Year: 2011-12

All GoalKeepers in my College/Division

My data only

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6. Select the Report you wish to run by click in the associated link. *Note: The report will open in a separate window.*
 - a. Please note the list of reports provided is fluid and will change as new reports are developed or requested.

Argos Reports
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Planning Years: 2010-2015

Plan Year: 2011-12

All GoalKeepers in my College/Division
 My data only

[Action Plan and Strategy Summary by Goalkeeper](#)
[Strategic Planning Action Plan Detail by Goalkeeper](#)
[Qualitative Goal Summary](#)
[Quantitative Goal Summary](#)

7. When prompted about the website's security certificate you will need to select **“Continue to this website (not recommended)”** from the list of options.

There is a problem with this website's security certificate.

The security certificate presented by this website was issued for a different website's address.

Security certificate problems may indicate an attempt to fool you or intercept any data you send to the server.

We recommend that you close this webpage and do not continue to this website.

Click here to close this webpage.
 Continue to this website (not recommended).
 More information

8. View the report.

Goal Number	Objective Number	Action Number	Action	Strategy Number & Year	Strategy	Status
5	1	1	The process need to be better. This is a Test	1 - 2011-12	This is a test strategy	Pending

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9. Please be aware that if you would like to run the same report or a different report for different criteria that what you selected, you will need to click the “**Here**” link in the phrase “**Click here to reset your parameters**” on the parameters page.



Argos Reports

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Click [here](#) to reset your parameters.

Planning Years: