**Tennessee Tech University**

**Office of Purchasing and Contracts**

**Export Control Acknowledgement Form**

Regarding the purchase and use of (name of product or equipment)

I, the undersigned, acknowledge that it is unlawful under the International Traffic in Arms Regulation (ITAR) at [22 C.F.R. § 120 *et seq*](https://www.ecfr.gov/current/title-22/chapter-I/subchapter-M) or the Export Administration Regulations (EAR) at [15 C.F.R. § 730 *et seq*](https://www.ecfr.gov/current/title-15/subtitle-B/chapter-VII/subchapter-C) to transport, send, or take export-controlled information or technology outside of the United States; or disclose orally or visually, or transfer export-controlled information and technology to a foreign person without the proper approval.

I understand that an export control license may be required by the U.S. Department of Commerce or U.S. Department of State if anything listed as “controlled or sensitive” by federal law is exported outside of the United States or transmitted to a non-resident foreign national within the United States using any means.

I understand that a laptop computer may fall under the category of a “controlled” item due to the encryption technology and controlled information stored on the system. I will comply with all applicable export control laws and regulations. Subject to these laws and regulations are technologies, including but not limited to laptops, PDAs, GPS, encrypted software, and protected/sensitive technology.

I understand that I may be subject to civil and criminal penalties (up to and including incarceration) for illegal export and disclosure of export-controlled information or technology.

Expressly, pursuant to my request to purchase and use (name of product or equipment), I understand and agree to the following:

*(insert export control terms from agreement or contract)*

By signing below, I certify that I have read and understood the terms of this acknowledgment, and I agree to abide by them. I understand that failure to comply with export control policies will constitute a justifiable cause for disciplinary action, up to and including termination and criminal prosecution.

Name (printed)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_