



Executive Committee
December 5, 2019
Roaden University Center, Room 282
7:30 A.M.

AGENDA

- I. Call to Order and Roll Call
- II. Approval of Minutes
- III. Approval of Appointment of Interim Vice President for Student Affairs
- IV. Other Business
- V. Adjournment



**Executive Meeting
August 21, 2019
Derryberry Hall, Room 210**

MINUTES

AGENDA ITEM I—CALL TO ORDER AND ROLL CALL

The Tennessee Tech Board of Trustees Executive Committee met on August 21, 2019, in Derryberry Hall, Room 210. Chair Harper called the meeting to order at 2:13 p.m.

Chair Harper asked Kae Carpenter, Secretary, to call the roll. The following Executive Committee member was physically present:

- Tom Jones

Executive Committee members Chair Harper and Theresa Vanhooser participated by phone. A quorum was not physically present at the meeting.

Other Board members physically present were Sally Pardue and Johnny Stites. Other Board members participating by phone were Rhedona Rose, Teresa Vanhooser, and Barry Wilmore.

Tennessee Tech faculty, staff, and members of the public were also in attendance.

AGENDA ITEM II—DETERMINATION OF NECESSITY

Ms. Carpenter stated that a quorum of members was available, but a quorum was not physically present. She stated that in order to proceed with the action item, the Executive Committee must make a determination of necessity to proceed without a quorum being physically present.

Chair Harper stated that the meeting was a necessity because the terms of all committee members and chairs of committees expired on June 30, 2019. The Board was unable to nominate and approve the Vice Chair and Executive Committee member at its June meeting because three members' terms were set to expire on June 30, 2019, and one position was vacant; it was unclear who would be appointed to fill those positions. She stated that the Governor re-appointed the three incumbent Board members in July. She stated that the Board appointed a Vice Chair and Executive Committee member at a special meeting immediately prior to this Executive Committee meeting. She also stated the appointment of an interim Vice President for Research and Economic Development, which had to be approved by the Executive Committee, could not wait until a date when a quorum could be physically present because the position would be vacant on August 31.

Mr. Jones moved that the Executive Committee find that a necessity existed to hold the meeting without a quorum physically present. Ms. Vanhooser seconded the motion. With an opportunity for further discussion and there being none, the motion carried unanimously.

AGENDA ITEM III—APPROVAL OF MINUTES

Mr. Jones moved to approve the minutes as written. Chair Harper seconded the motion. With an opportunity for further discussion and there being none, the motion carried unanimously with Ms. Vanhooser abstaining from the vote.

AGENDA ITEM IV—APPROVAL OF APPOINTMENT OF INTERIM VICE PRESIDENT FOR RESEARCH AND ECONOMIC DEVELOPMENT

President Oldham stated that Dr. Harvill Eaton, who served as Interim Vice President for Research and Economic Development, would be leaving at the end of August. The President requested to appoint Dr. Francis Otuonye to serve as Interim Vice President for Research and Economic Development.

Mr. Jones moved to approve the President's request to appoint Dr. Otuonye as the Interim Vice President for Research and Economic Development. Ms. Vanhooser seconded the motion. With an opportunity for further discussion and there being none, the motion carried unanimously.

AGENDA ITEM V—OTHER BUSINESS

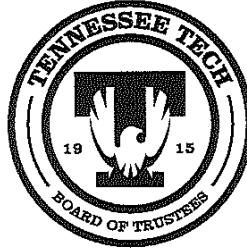
President Oldham stated that Provost Bruce was chairing the search for the Vice President for Research and Economic Development. He stated the committee was formed last spring and had met several times. He stated that the search would continue through the fall semester and he hoped there would be a permanent replacement by January 1, 2020.

AGENDA ITEM VI—ADJOURNMENT

With there being no other business, the meeting adjourned at 2:23 p.m.

Approved,

Kae Carpenter, Secretary



August 22, 2019

The Honorable Tre Hargett
Tennessee Secretary of State
State Capitol
Nashville, TN 37243-1102

Dear Secretary Hargett:

Pursuant to Tennessee Code Annotated Section 8-44-108(b)(3), the Executive Committee of the Tennessee Tech Board of Trustees is filing its determination that with respect to its meeting on August 21, 2019, at 2:13 p.m., a necessity existed to allow certain Committee members to participate by electronic means because a physical quorum was not present.

In accordance with Tennessee Code Annotated Section 8-44-108(b)(2), the Committee based its determination that a necessity existed on the following facts and circumstances:

1. The terms of all committee members and chairs of committees expired on June 30, 2019.
2. The Board was unable to nominate and approve the Vice Chair and Executive Committee member at its June meeting because three members' terms were set to expire on June 30, 2019, and one position was vacant; it was unclear who would be appointed to fill those positions.
3. The Governor re-appointed the three incumbent Board members in July.
4. The Board appointed a Vice Chair and Executive Committee member at a special meeting immediately prior to the Executive Committee meeting.
5. The appointment of an interim Vice President for Research and Economic Development, which had to be approved by the Executive Committee, could not wait until a date when a quorum could be physically present because the position will be vacant on August 31.
6. These facts and circumstances necessitated a meeting without a quorum physically present.

The Committee approved the finding of necessity by a 3-0 roll call vote.

As required by Tennessee Code Annotated Section 8-44-108(b)(2), these bases will be included in the minutes of the meeting.

If you have questions or concerns, please feel free to contact me at 931-372-3269.

Sincerely yours,

Kae Carpenter
Board Secretary



Agenda Item Summary

Date: December 5, 2019

Agenda Item: Approval of Appointment of Dr. Robert Owens to the position of Interim Vice President for Student Affairs

Review

Action

No action required

PRESENTER(S): Dr. Oldham

PURPOSE & KEY POINTS:


The President is requesting the Executive Committee to approve the appointment of Dr. Robert Owens to the position of Interim Vice President for Student Affairs.



Office of the President

TENNESSEE TECH

MEMORANDUM

To: Executive Committee – Board of Trustees
From: Dr. Philip Oldham, President 
Date: December 5, 2019
Subject: Appointment of a Direct Presidential Report

Mr. Marc Burnett has resigned as Vice President for Student Affairs effective December 31, 2019. Due to the critical nature of this position, I request to appoint Dr. Robert Owens as Interim Vice President for Student Affairs.

Dr. Owens has been employed full-time at Tennessee Tech since 2006 with a brief break-in-service from February 2011 – September 2011. Dr. Owens began his career as Director for Minority Affairs and grew the role and responsibilities to Assistant Vice President for Student Affairs. In his current role, Dr. Owens oversees the Diversity Scholarship, Multicultural Affairs, Service Learning, and the RACE program. Dr. Owens received his Ph.D. from Tennessee Tech in Exceptional Learning in August 2009.

For these reasons and many others, I am recommending his appointment to Interim Vice President for Student Affairs at a monthly stipend of \$844.00, which equates to 10% of his current salary, effective January 1, 2020.