



## EXECUTIVE COMMITTEE

December 1, 2022

Roaden University Center, Room 282

### MINUTES

Meeting streamed live via link found on this web page:

<https://www.tntech.edu/board/board-and-board-committee-meetings.php>

#### AGENDA ITEM 1 – CALL TO ORDER

The Tennessee Tech Board of Trustees Executive Committee met on December 1, 2022, in Roaden University Center Room 282. Chair Trudy Harper called the meeting to order at 8:01 a.m. Executive Committee members present included:

- Tom Jones
- Trudy Harper

Other board members also in attendance were Savannah Griffin, Fred Lowery, Thomas Lynn, Rhedona Rose, Johnny Stites, and Barry Wilmore. Professor Allcott joined electronically. A quorum was physically present. Tennessee Tech faculty, staff and members of the public were also in attendance.

Chair Harper stated that Teresa Vanhooser, one of the original Trustees who had served as vice chair for the past three years and served as chair of the Audit and Business Committee for the previous two years, had resigned her position on the Board. Her position will remain vacant until a replacement is appointed by Governor Lee.

#### AGENDA ITEM 2 – APPROVAL OF MINUTES

Chair Harper asked for approval of the minutes of the October 6, 2022, Executive Committee meeting. She requested that agenda item four of the draft be revised to state that the Executive Committee “recommended to the full Board for approval” that the President receive a six percent salary increase retroactive to July 1. Tom Jones stated that he agreed with the recommended revision and moved to recommend approval of the October 6, 2022, Executive Committee minutes. Chair Harper seconded the motion and asked if there were other

questions or comments regarding the minutes. There being none, Chair Harper asked Mr. Wray to take a voice vote. Mr. Wray stated that roll call had been skipped so a roll call would simultaneously be done to serve both purposes. Chair Harper and Mr. Jones both responded "Here and Aye." The motion carried unanimously.

### **AGENDA ITEM 3 – APPROVAL OF KAREN LYKINS FOR VICE PRESIDENT FOR ENROLLMENT & COMMUNICATION**

Chair Harper asked President Phil Oldham to introduce the agenda item. President Oldham stated that because Board approval is needed to appoint an individual to an executive position directly reporting to the president, he was requesting approval to appoint Karen Lykins as the new Vice President for Enrollment and Communication, a restructuring of campus units. He stated that Ms. Lykins had been serving over Enrollment Management and the Office of Communication and Marketing since Dr. Brandon Johnson's departure earlier this year. Based on activities in recent years that have drawn those units into closer alignment regarding recruiting of students, he stated that it was his judgement that the university would be best served by merging these units and placing Ms. Lykins as Vice President over the new division, Enrollment and Communication. Doing so eliminated one senior level position from the cabinet, at least for the present.

Mr. Jones moved to approve Karen Lykins as Vice President for Enrollment and Communication at a starting salary of \$200,000 annually. Chair Harper seconded the motion. Secretary Wray called a roll call vote. The motion carried unanimously.

### **AGENDA ITEM 4 – OTHER BUSINESS**

There was no other business.

### **AGENDA ITEM 5 – ADJOURNMENT**

There being no further business, the Executive Committee adjourned at 8:19 a.m.

Approved,

  
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Lee Wray, Secretary