



**BOARD OF TRUSTEES  
ACADEMIC AND STUDENT AFFAIRS COMMITTEE  
MEETING  
June 15, 2017  
Bell Hall 260**

**MINUTES**

**AGENDA ITEM 1–ROLL CALL, CALL TO ORDER, OPENING COMMENTS**

The Academic and Student Affairs Committee met on June 15, 2017, in Bell Hall 260. Chair Barbara Fleming called the meeting to order at 11:28 a.m.

Chair Fleming asked Kae Carpenter, Secretary, to call the roll. The following members were present:

- Dr. Melissa Geist
- Mr. Nick Russell
- Capt. Barry Wilmore

Other board members and members of the public were also in attendance.

**AGENDA ITEM 2–FORMATION OF A NEW ACADEMIC UNIT**

Provost Bahman Ghorashi presented an overview of the formation of a new College of Fine Arts. The College of Education proposed the establishment of a new College of Fine Arts, hence separating the School of Art, Craft and Design and the School of Music into a separate entity. A college of fine arts would provide cultural leadership throughout the region, would enable distinct branding and a unique college identity for students majoring in the fine arts. This new college would better utilize the marketing dollars to recruit potential students. This change would also help them to better align their programs for accreditation requirements. The remaining college of education would include Counseling and Psychology, Curriculum and Instruction, and Exercise Science and Physical Wellness. The proposed College of Fine Arts received support from the faculty, as well as approval from the Academic Council and the University Assembly.

Mr. Stites asked if the split was driven by the current marketplace, and if it would help in recruiting.

Dr. Jennifer Shank, Dean of the College of Education, explained that the decision was driven by the marketplace, and would help in the recruitment of the College of Fine Arts, as well as the College of Education.

Dean Shank further explained that studies have been done throughout the state as well as with the National Association of Art and Design and the National Association of Schools of Music, to determine the anticipated benefits of this separation.

President Oldham offered his support of this new college and described it as a step in the right direction.

Capt. Wilmore moved to recommend approval of the formation of the College of Fine Arts to the Board and to place it on the regular agenda. Dr. Melissa Geist seconded the motion.

There being no additional discussion, the motion carried unanimously.

### **AGENDA ITEM 3–ACADEMIC PROGRAM MODIFICATIONS**

Chair Fleming suggested that these items, having been previously reviewed by the committee members and having received approval from the appropriate councils, be taken as a group, absent any questions or concerns.

Capt. Wilmore inquired about the M.S. in Chemical Engineering, Non-Thesis option.

Provost Ghorashi explained that this allows students to get a Master's degree with less focus on research and created consistency across the College of Engineering.

Capt. Wilmore motioned to send these items to the Board as a group and Dr. Melissa Geist seconded the motion.

Capt. Wilmore moved to recommend approval of the academic program modifications as presented to the Board and to place them on the consent agenda. Dr. Melissa Geist seconded the motion.

There being no additional discussion, the motion carried unanimously.

### **AGENDA ITEM 4–APPROVAL OF ACADEMIC POLICIES**

Chair Fleming asked Ms. Carpenter to explain the approval process of policies to the Board.

Ms. Carpenter explained that all of the policies before the Committee had gone through a structured review process; all were approved by either the Academic Council or the Administrative Council and by the University Assembly before they are submitted to the Board for approval.

Chair Fleming asked if there were any questions and Mr. Russell asked about Policy 203 and the roles and responsibilities of lecturers, adjunct professors and student teachers.

Dr. Oldham explained that the type of positions that Mr. Russell was inquiring about were considered temporary, and as such, their roles and responsibilities are specific to that timeframe in which they are serving, under the supervision of that department head or other administrative structure. Dr. Oldham indicated that Policy 203 focuses on tenure-track positions.

Chair Fleming raised a concern regarding the timeline for students accused of academic misconduct in Policy 217. As a result of these concerns, Policy 217 was tabled so that it could be revised and presented at the August 17, 2017 Academic and Student Affairs Committee meeting.

Capt. Wilmore moved to recommend approval of the policies except Policy 207 to the Board and to place them on the consent agenda. Dr. Melissa Geist seconded the motion. There being no additional discussion, the motion carried unanimously.

## **AGENDA ITEM 5–APPROVAL OF STUDENT AFFAIRS POLICIES AND PROPOSED RULES**

Mr. Marc Burnett, Vice President for Student Affairs, presented the policies and rules regarding Student Conduct, Student Housing and Parking, Traffic, and Safety.

Capt. Wilmore moved to send these items to the Board as a group. Dr. Melissa Geist seconded the motion. There being no additional discussion, the motion carried unanimously.

Capt. Wilmore moved to recommend approval of the policies and rules to the Board and to place them on the regular agenda. Dr. Melissa Geist seconded the motion. There being no additional discussion, the motion carried unanimously.

## **AGENDA ITEM 6–OTHER BUSINESS**

Chair Fleming presented the following informational items:

- The Academic and Student Affairs Committee will use the THEC requirements for new academic units and submit a proposal outlining what information is to be provided to the board for future proposals of new academic units.

- The Academic and Student Affairs Committee will review faculty evaluations and the award system for innovation.
- The Committee asked for a review of faculty awards, particularly for innovation in education or research.
- An informational meeting will be scheduled to cover the areas of Research, Advancement, and Digital and Distance Education.
- Dr. Patrick Wilson, Associate Vice President for Digital and Distance Education, will prepare a presentation on Digital and Distance Education for the next Committee meeting.

## AGENDA ITEM 7-ADJOURNMENT

There being no further business, the meeting adjourned at 12:24 p.m.

Respectfully Submitted,

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Barbara Fleming, M.D.

Chair



## Agenda Item Summary

**Date:** August 17, 2017

**Division:** Academic Affairs

**Agenda Item:** Policy 217, Student Academic Misconduct

**Review**

**Action**

**No action required**

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**PRESENTERS:** Dr. Mark Stephens, Interim Provost

**PURPOSE & KEY POINTS:**

Policy 217, Student Academic Misconduct, establishes the policies and procedures for addressing Academic Misconduct at Tennessee Tech.

**Tennessee Technological University**

**Policy No. 217**



*Effective Date: July 1, 2016*

Policy No: 217

Policy Name: Student Academic Misconduct Policy

Policy Subject: Responsibilities Related to Academic Misconduct and Processes that Govern Student Academic Misconduct Proceedings

Date Revised: July 7, 2017

**Commented [CK1]:** The date will be the date the Board approves the revision.

**I. Purpose**

This policy establishes the policies and procedures for addressing Academic Misconduct at Tennessee Tech.

**II. Review**

This policy will be reviewed every four years or whenever circumstances require review, whichever is earlier, by the Senior Associate Provost with recommendations for revision presented to the Academic Council and University Assembly.

**III. Guiding Principles in Developing this Policy**

- A. Academic integrity is at the foundation of the educational process. Maintaining high standards of academic integrity in every class at Tennessee Tech is critical to the reputation of Tennessee Tech, its students, alumni, and the employers of Tennessee Tech graduates.
- B. All Students have the right to due process as described in this policy when charged with Academic Misconduct and may not be penalized with respect to grades or other means without being informed of the right to due process.

**IV. <sup>1</sup>Definitions and Examples of Academic Misconduct**

- A. “Academic Misconduct” – any action or attempted action that may result in creating an unfair academic advantage for oneself or an unfair academic advantage or disadvantage for any other member or members of the academic community. This includes a wide variety of behaviors such as cheating, plagiarism, altering academic documents or transcripts, gaining access to

<sup>1</sup> The definitions of Academic Misconduct in this section are from “Definitions & Examples of Academic Misconduct,” Center for Student Conduct, Division of Student Affairs, University of California, Berkeley and are used with permission.

materials before they are intended to be available, and helping a friend to gain an unfair academic advantage. Individual departments at Tennessee Technological University may have differing expectations for Students, so Students are responsible for seeking out information when unsure of what is expected.

Below are some basic definitions and examples of academic misconduct.

Please note that this list is not exhaustive.

1. Cheating

Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question, such as:

- a. Copying or attempting to copy from others during an exam or on an assignment.
- b. Communicating answers with another person during an exam.
- c. Preprogramming a calculator to contain answers or other unauthorized information for exams.
- d. Using unauthorized materials, prepared answers, written notes, or concealed information during an exam.
- e. Allowing others to do an assignment or portion of an assignment for oneself, including the use of a commercial term-paper service.
- f. Submission of the same assignment for more than one class without prior approval of all the instructors involved.
- g. Collaborating on an exam or assignment with any other person without prior approval from the instructor.
- h. Taking an exam for another person or having someone take an exam for oneself.

2. Plagiarism

Plagiarism is defined as use of intellectual material produced by another person without acknowledging its source, for example:

- a. Wholesale copying of passages from works of others into one self's homework, essay, term paper, or dissertation without acknowledgment.
- b. Use of the views, opinions, or insights of another without acknowledgment.
- c. Paraphrasing of another person's characteristic or original phraseology, metaphor, or other literary device without acknowledgment.

3. Class Materials
  - a. Removing, defacing, or deliberately keeping from other Students library materials that are on reserve for specific classes.
  - b. Contaminating laboratory samples or altering indicators during a practical exam, such as moving a pin in a dissection specimen for an anatomy class.
  - c. Selling, distributing, website posting, or publishing class lecture notes, handouts, readers, recordings, or other information provided by an instructor, or using them for any commercial purpose without the express permission of the instructor.
  
4. False Information and Representation, Fabrication or Alteration of Information
  - a. Furnishing false information in the context of an academic assignment.
  - b. Failing to identify oneself honestly in the context of an academic obligation.
  - c. Fabricating or altering information or data and presenting it as legitimate.
  - d. Providing false or misleading information to an instructor or any other University official.
  
5. Theft or Damage of Intellectual Property
  - a. Sabotaging or stealing another person's assignment, book, paper, notes, experiment, project, electronic hardware or software.
  - b. Improper access to, or electronically interfering with, the property of another person or the University via computer or other means.
  - c. Obtaining a copy of an exam or assignment prior to its approved release by the instructor.
  
6. Alteration of University Documents
  - a. Forgery of an instructor's signature on a letter of recommendation or any other document.
  - b. Submitting an altered transcript of grades to or from another institution or employer.
  - c. Putting one's name on another person's exam or assignment.
  - d. Altering a previously graded exam or assignment for purposes of a grade appeal or of gaining points in a re-grading process.

- B. "Provost" - the Provost of Tennessee Tech University (or the Provost's designated representative).
- C. "Dean" – the Dean (or the Dean's designated representative) of the College (or School) offering the class in which the academic misconduct is charged to have occurred
- D. "Dean of Major" – the Dean (or the Dean's designated representative) of the College (or School) in which the Student is majoring.
- E. "Department Chair" – Chair of the Student's major department.
- F. "Instructor" – the person listed as the 'Instructor of Record' for the class.
- G. "Student" – for the purposes of this policy, any person who is admitted and/or registered for study at Tennessee Tech for any academic period. This shall also include any period of time that the student may be completing the Class Requirements to clear an "Incomplete" grade, but not otherwise registered for classes.
- H. "Chairperson" or "Chair" – Chairperson of the College or University Academic Misconduct Committee, as applicable
- I. "Member" – Faculty or Student appointed as a member or alternate member of a College or the University Academic Misconduct Committee
- J. "Class Requirement" – Any assignment, project, exam, quiz, or assessment tool regardless of its name, that is used in determining the Student's grade in the class.

K. "Business Days" – Days in which the University is open, including the Fall, Spring, and Summer terms, and any intersession days.

L. "Official TTU Email" – An email sent from an official Tennessee Tech email account to a student's official Tennessee Tech email account. The subject line should bear the inscription (in capital letters): "ACADEMIC MISCONDUCT CHARGE. TIME SENSITIVE RESPONSE REQUIRED"

**Commented [HD2]:** In cases in which the student is majoring in a different College from that in which the charge is being brought.

**Commented [HD3]:** This definition was added to define what a "Business" Day is and that misconduct cases can be heard over the Summer and inter-session times.

**Commented [HD4]:** Option of a hardcopy has been removed.

**Commented [HD5]:** As per suggestion from Mark Stephens.

- M. “College Committee” – The Academic Misconduct Committee of the College (or School) in which the class is offered
- N. “University Committee” – The Academic Misconduct Committee of the University
- O. “Reprimand” – A formal warning to the student issued by the Provost upon the recommendation of the University Academic Misconduct Committee.
- P. “Probation” – Placement of the student in a “warning status” that can lead to automatic suspension or expulsion if additional academic misconduct occurs.
- Q. “Suspension” – Suspension of the student from the University for a specified number of academic terms (Fall and Spring), after which the student may apply for readmission to the University.
- R. “Expulsion” - Permanent dismissal from the University.
- S. “Class-level Sanction” – Sanctions that are related to the grade that a student is awarded in a specific class. Examples include, but are not limited to: Reduced grade for the Class Requirement, “F” or Zero for the Class Requirement, and/or an “F” grade for the class.
- T. “University-level Sanction” – Sanctions that potentially affect a student’s standing at the University. These are: Reprimand, Probation, Suspension, and Expulsion.

## **V. Responsibilities**

### **A. Instructor Responsibility**

1. The Instructor has the primary responsibility for maintenance of academic integrity, including filing a charge of Academic Misconduct when s/he reasonably believes such has occurred.

2. The Instructor shall provide in the class syllabus a definition of what resources are allowed and/or what resources are not allowed for completion of Class Requirements, including any differences between -resources for in-class and outside-of-class Requirements. It is particularly important to include items on the list in which uncertainty on the part of the students might reasonably exist.
3. The Instructor may impose additional restrictions/allowances during the class for a specific Class Requirement, but must clearly communicate any changes to the Students.
4. Before penalizing a Student for Academic Misconduct, the Instructor must file a charge of Academic Misconduct as per this policy to ensure that the student is given the due process right to appeal. The University's Grade Appeal Policy is not to be used in lieu of the Academic Misconduct Policy.
5. In cases where an Instructor reasonably believes that the integrity of a Class Requirement has been compromised, but is unable establish by a preponderance of the evidence the parties involved in the matter, the Instructor may discard the results of the original assignment; but only if the Instructor re-administers the exam or assignment to the entire class.

B. Student Responsibilities

1. The Student is responsible for understanding and abiding by this policy, including reading Academic Conduct information provided in the class syllabus and asking for clarification if unclear about what is and is not allowed in the production of all Class Requirements.
2. The Student is responsible for following any instructions related to additional restrictions/allowances for a specific Class Requirement provided by the instructor and asking for clarification if necessary. In the event of a class absence, the burden is on the Student to ask the Instructor what, if any, restrictions/allowances for a specific Class Requirement were provided during the missed class.

## VI. Procedures for Filing a Charge of Academic Misconduct

- A. An Instructor must follow the procedures outlined in this policy if s/he believes a charge of Academic Misconduct is warranted. The Instructor cannot impose a grade penalty for academic misconduct without filing a formal charge of academic misconduct.
- B. Step 1 - The Instructor shall document in writing the charge, including details of the evidence of Academic Misconduct, a recommendation related to the appropriate penalty and the Student's right to a hearing ("[Charging Document](#)").
- C. Step 2 - The Instructor must send the Charging Document via [Official TTU Email](#) to the Student, the Department Chair, Dean, the Provost's Office, the Registrar, the Dean of Major and to the Office of International Education, when applicable. The Charging Document must be sent within five (5) Business Days of the Instructor's determination that Academic Misconduct has occurred, [absent good cause](#).
1. For the purposes of this policy, an "Official TTU Email" means an email sent from an official Tennessee Tech email account to a student's official Tennessee Tech email account. The subject line should bear the inscription (in capital letters): "ACADEMIC MISCONDUCT CHARGE. TIME SENSITIVE RESPONSE REQUIRED".
  2. Possible sanctions by the Instructor as a penalty for academic misconduct may include, but are not limited to, the following class-level sanctions:
    - a. Reduced grade for the Class Requirement,
    - b. "F" or Zero for the Class Requirement,
    - c. "F" grade for the class,
  3. In addition, the Instructor may also recommend that a University-level sanction be imposed, which include:
    - a. Reprimand,
    - b. Probation,
    - c. Suspension,
    - d. Expulsion.

**Commented [HD6]:** Emphasizes that a Misconduct Charge must be filed to impose a grade penalty.

**Commented [HD7]:** Requires charge be sent by official email so that it is "time-stamped" and sent to the student's TTU email address.

**Commented [HD8]:** As per suggestion by Mark Stephens.

**Commented [HD9]:** Definition repeated for here for Instructor convenience and so it won't be overlooked.

3. If the Instructor recommends a University-level sanction as part of the penalty, the College Academic Misconduct Committee must review and support the recommendation in order for it to go forward to the University Academic Misconduct Committee. Step 7.
4. Once an Instructor files a charge of Academic Misconduct, the Registrar will place a “no-drop” hold on the Student’s registration in the class so that the Student cannot withdraw from the class as an attempt to avoid the charge of Academic Misconduct. If the deadline for submission of grades to the Registrar occurs prior to the resolution of the charge of Academic Misconduct, the Instructor shall enter a grade of "I", which will be updated when the final outcome of the appeal process is known.

**Commented [HD10]:** A University-level sanction proposed by the instructor must be supported by the College Committee in order to go to the University Committee.

D. Step 3 – The Student’s Options after a Charge of Misconduct is Filed

1. Option 1: Student Does Not Dispute the Charge
  - a. If the Student does not file an [Academic Misconduct Request for Hearing Form](#) within five (5) Business Days of receipt of the Charging Document, absent good cause, the Dean’s Office shall inform the Instructor, the Provost, the Dean of Major, the Department Chair, and to the Office of International Education, when applicable, that the Charge of Academic Misconduct has not been appealed and the instructor’s class-level sanctions stand.

Non-appeal of the Academic Misconduct Charge by the Student does not prevent further review by the College Committee, the College Committee of the Student’s Major, or the Provost, for evidence of repeat or particularly egregious cases of academic misconduct. Requests for additional sanctions will be sent to the Provost’s Office for possible referral to the University Academic Misconduct Committee for the imposition of University-level sanctions. Likewise, if the Instructor has recommended University-level sanctions in the Charging document, these will be considered by the College Committee (see Step 6), whether or not the student appeals the charge.
  - b. A Student who does not file a timely appeal of a Charge of Academic Misconduct will not be allowed to use the TTU Grade Appeal policy to appeal a reduced class grade.

**Commented [HD11]:** Time period for student to appeal has been increased from 3 to 5 days.

**Commented [HD12]:** As per suggestion of Mark Stephens.

**Commented [HD13]:** “Dean of Major” is included on all emails, if not the same College as the “Dean”.

**Commented [HD14]:** As per suggestion by Mark Stephens.

**Commented [HD15]:** Emphasizes that recommendations for University-level sanctions can be originate forward by the College Committee, College Committee of Major, or Provost even if a student does not appeal a charge.



3. In the case that the College Committee finds the preponderance of evidence does not support the charge of academic misconduct, the Registrar removes the “no-drop” hold from the course, and the student may withdraw from the course at that point, the Student so chooses. If the College Committee supports the Instructor’s Charge, the Student may not withdraw from the class.
4. If the College Committee finds that the preponderance of evidence supports the charge, the College Committee may then either (1) support the sanctions as originally imposed by the instructor, or (2) recommend reduced sanctions to the instructor. In addition, in the case of repeat or particularly egregious misconduct, the College Committee can also recommend that a University-level sanction be added to the charge. The College Committee must include ~~r~~Recommendations for reduced or additional sanctions sanction are to be added to the written documentation sent forward to the Provost.
5. If the College Committee supports the Instructor’s Charge, the Student may not use the TTU Grade Appeal Process to appeal the Charge. If the Committee does not support the Charge but the Instructor persists, then the Student may appeal the grade using the Grade Appeal Policy.
6. For Class-level sanctions, the decision of the College Committee is final; these cannot be appealed to the University Academic Misconduct Committee.
7. The process ends here or moves to the University Academic Misconduct Committee as described in Step 7, if:
  - a. If the Instructor’s recommendation includes a University-level sanction (e.g., reprimand, probation, suspension, or expulsion) and the College Committee supports that recommendation, or
  - b. The College Committee elects to recommend a University-level sanction in addition to the Instructor’s class-level sanction.
8. If the College Committee finds the preponderance of evidence does not support the charge of academic misconduct, the College Committee shall recommend to the Instructor that the charge of academic misconduct be withdrawn, and that s/he determine the Student's grade in accordance with

**Commented [HD20]:** Reworded for clarification and emphasizes that College Committee can originate recommendations for University-level sanctions.

**Commented [HD21]:** Reworded for clarity

the stated class policy without prejudice or penalty associated with the alleged misconduct.

If the Instructor declines to accept the Committee’s recommendation, then:

- a. The Student may appeal the Charge to the University Committee; and/or
- b. The Student may elect to withdraw from the class following at this time. The withdrawal date will be effective at the date the original hold was placed by the Registrar; and/or
- c. The Student may appeal the Instructor’s final grade according to the Grade Appeal Procedure.

H. Step 7 - University Academic Misconduct Procedures

- 1. The University Academic Misconduct Committee (“University Committee”) is the sole committee designated to adjudicate University-level sanctions (reprimand, probation, suspension, or expulsion) related to charges of Academic Misconduct.
- 2. Based on the recommendation of the College Academic Misconduct Committee, the Academic Misconduct Committee of the College of the Student’s Major (if different than the college in which the charge is filed), or the Provost, an academic misconduct case can be referred to the University Committee via the Provost’s Office for University-level sanctions. In cases where the Charging Document does not include information related to additional penalties, the Student must receive written notification of the additional sanctions being recommended to the University Committee.

**Commented [HD22]:** Rewritten for clarity.

I. Step 8 – The Provost shall notify the Student via Official TTU Email of any recommendation to seek additional Penalties, whether from a College Committee or the Provost. The student will also be advised of his/her right of appeal.

J. Step 9 – A Student who contests the Charge of Academic Misconduct before the University Committee has two options (1 or 2, below):

- 1. In cases where the penalty sought is suspension or expulsion, the Student may elect to have the case disposed of under the Uniform Administrative

Procedures Act (UAPA) in accordance with applicable contested case procedures. The Tennessee Tech process ends and the UAPA process begins.

2. In cases to be heard by the University Academic Misconduct Committee, the process will proceed as per Steps 10-13 below.
  3. A Student charged with Academic Misconduct who elects to have the case disposed of under Tennessee Tech Procedures must execute a written waiver of his/her right to a disposition of the case under the Uniform Administrative Procedures Act and send it via Tennessee Tech email to the Provost. [[Academic Misconduct Waiver of UAPA Hearing](#)]
- K. Step 10 - The Office of the Provost shall notify the Chairperson of the University Academic Misconduct Committee of the need for the University Committee to meet to hear the appeal.
- L. Step 11 - The Provost shall, after consultation with the University Committee Chairperson, notify the Student, the Instructor, the Department Chair, the Dean, the Dean of Major, and University Committee members of the date, time and place of the hearing. Whenever possible, a date and time should be selected that enable the Instructor and Student to attend the hearing in person. In cases where the charge is being brought forward by a College other than the Student's Major, the Dean of the College of Major may elect to attend the University Committee Hearing as an observer.
- M. Step 12 - The University Committee hearing shall be held within ten (10) Business Days from the receipt of the request for an appeal by the Provost's Office, dependent on the availability of the Instructor and the Student, and absent other good cause. A timely hearing is important to the due process of the Student and the Instructor.
- a. The University Committee shall require the parties to appear in person, absent good cause, to present their cases. In the event one or more parties cannot attend, the party may present their cases in writing.
  - b. The Dean shall present the charge of Academic Misconduct to the University Committee.

**Commented [HD23]:** Rewritten for clarity and brevity.

**Commented [HD24]:** As per suggestion of Mark Stephens.

**Commented [HD25]:** Reworded. And Dean Of Major has the right to attend the hearing.

**Commented [HD26]:** Changed to 10 Business Days.

- c. If the University Committee finds that the preponderance of the evidence, including any prior incidents of Academic Misconduct, warrants additional penalties, the University Committee may then impose a University-level sanction (reprimand, probation, suspension, or expulsion).
- d. If the University Committee finds that the preponderance of evidence, including consideration of any prior incidents of Academic Misconduct, does not support additional penalties, the recommendation of the College Committee still stands, but additional penalties are not imposed.
- e. The decision of the University Committee is final.

N. Step 13 - The University Committee shall communicate its decision via Official TTU Email to the Student, the Instructor, the Provost, the Department Chair, the Dean, the Dean of Major, and the Provost's Office, as soon as possible, but no later than two (2) Business Days of the hearing, absent good cause.

**Commented [HD27]:** As per suggestion by Mark Stephens.

**Commented [HD28]:** Reworded for clarity

## VII. Committee Structure

### A. College Academic Misconduct Committee

- 1. A college-level Academic Misconduct Committee shall be established in each of the following academic units:
  - a. College of Agriculture and Human Ecology;
  - b. College of Arts and Sciences;
  - c. College of Business Administration;
  - d. College of Education (including ROTC and Crafts Center);
  - e. College of Engineering;
  - f. College of Fine Arts;
  - g. College of Interdisciplinary Studies; and
  - h. School of Nursing.

**Commented [HD29]:** Colleges of Fine Arts and Interdisciplinary Studies Added

2. Membership

- a. The College Academic Misconduct Committee of each College/School, with the exception of the School of Nursing, and the College of Agriculture and Human Ecology, shall consist of
  - i One (1) Faculty Member and one (1) Faculty Alternate from each department within the College, elected for a three (3) year term by the department, and
  - ii One (1) Student Member and at least one (1) Student Alternate majoring within the College. The Student Members and Alternates are nominated by the President of the Student Government Association (SGA) and appointed by the President of the University for a one (1) year term. At least one Student of the nominated Students should be available during the Summer and/or between terms in case it is necessary to hold meetings of the College Committee during these periods. The Student Members must sign a Confidentiality Agreement indicating that they will abide by FERPA regulations regarding the confidentiality of the academic misconduct proceedings and information provided to them as part of the proceedings.
- b. The College Academic Misconduct Committees for the School of Nursing shall consist of
  - i Three (3) Faculty members elected for three (3) year terms, and
  - ii One (1) Student Member and at least one (1) Student Alternate as described in Section VII.A.2.ii above.
- c. The College Academic Misconduct Committee for the College of Agriculture and Human Ecology shall consist of
  - i Four (4) Faculty Members and two (2) Alternates elected for three (3) year terms, and
  - ii One (1) Student Member and at least one (1) Student Alternate as described in Section VII.A.2.ii above.

**Commented [HD30]:** Includes Fine Arts and Interdisciplinary Studies under the membership as the other Colleges with several departments

**Commented [HD31]:** Allows appointment of more than one alternate

**Commented [HD32]:** At least some student who can meet in the summer and between terms are to be selected.

**Commented [HD33]:** Students must sign a Confidentiality agreement (do we need to create one or use one from the University?)

3. Administrative Procedures

- a. The College Academic Misconduct Committee Chairperson and Alternate Chairperson shall be elected annually by the Committee members.

- b. The required quorum depends on whether or not a University-level sanction is being considered as part of the sanction. (1) If a University-level sanction is being considered, a quorum requires a majority of members on the Committee. (2) If only class-level sanctions are being considered, a quorum requires three members of the Committee. In both cases, the quorum must include a Student Member (or Student Alternate), and the Committee Chair (or Alternate).
- c. In cases where a Faculty Member of the College Academic Misconduct Committee is the Instructor charging the Student with academic misconduct, the Faculty member recuses her/him-self from the Committee.
- d. In cases where the Chairperson of the College Academic Misconduct Committee is the Instructor charging the Student with academic misconduct, the Chairperson recuses her/him-self and the Alternate Chairperson serves as the Chair.
- e. The College Dean shall provide the support services for the College Academic Misconduct Committee.

**Commented [HD34]:** The required quorum depends on whether University-level sanctions are being considered.

B. University Academic Misconduct Committee

1. Membership

The University Academic Misconduct Committee shall consist of:

- a. The Chairperson or Alternate Chairperson of each College Academic Misconduct Committee, and
- b. One (1) Student Member and at least one (1) Student Alternate majoring within the associated College. The Student Members and Alternates are nominated by the President of the Student Government Association (SGA) and appointed by the President of the University for a one (1) year term. At least one Student of the nominated Students should be available during the Summer and/or intersession terms in case it is necessary to hold meetings of the College Committee during these periods. The Student Members must sign a Confidentiality Agreement indicating that they will abide by FERPA regulations regarding the confidentiality of the academic misconduct proceedings and information provided to them as part of the proceedings.

**Commented [HD35]:** Text modified as per the College Committee. See previous.

2. Administrative Procedures

- a. The Chairperson and the Alternate Chairperson of the University Academic Misconduct Committee shall be elected annually by the Committee.
- b. A quorum shall consist of five (5) members, including the Chairperson or Alternate Chairperson, the representative (or alternate) from the College in which the alleged offense occurred, and the Student Member or the Student Alternate.
- c. In cases where the College Chairperson is making the charge against the Student, the Alternate College Chairperson shall serve on the University Academic Misconduct Committee.
- d. In cases where the Chairperson of the University Academic Misconduct Committee is making the charge against the Student, the Alternate Chairperson of the University Academic Misconduct Committee shall serve as Chairperson.
- e. The Provost shall provide the support services for the University Academic Misconduct Committee.

Approved by:



Administrative Council: February 22, 2017.

University Assembly: April 19, 2017

**Commented [HD36]:** Approvals added as per Mark Stephens



## Agenda Item Summary

**Date:** August 17, 2017

**Division:** Academic Affairs

**Agenda Item:** Provost's Report

**Review**

**Action**

**No action required**

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**PRESENTERS:** Dr. Mark Stephens, Interim Provost

**PURPOSE & KEY POINTS:**

This report will inform members of the Academic and Student Affairs Committee of important updates regarding Academic Affairs. These updates will include recruitment efforts, enrollment numbers, and other recent developments.



## Agenda Item Summary

**Date:** August 17, 2017

**Division:** Academic Affairs

**Agenda Item:** Presentation on Digital and Distance Education

**Review**

**Action**

**No action required**

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**PRESENTERS:** Dr. Patrick Wilson, Associate Vice President of Digital and Distance Education

**PURPOSE & KEY POINTS:**

Review and recommendation of our current and future efforts in Digital and Distance Education, as well as a review of the current market.

# Online Education



**Tennessee**  
**TECH**

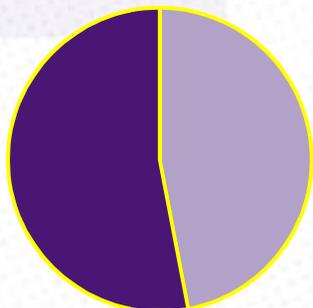
# Reaching Farther

## *Increasing Access to a TTU Education*



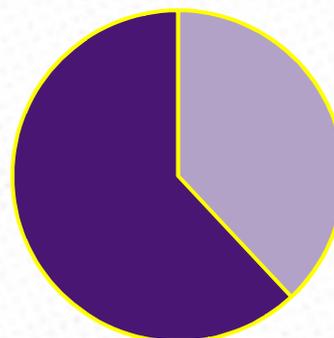
# Online vs. Adult Education

**Undergraduates taking Online by Age**



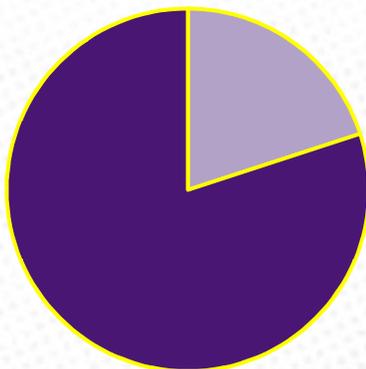
■ 15 to 23 ■ 24 and Older

**Undergraduates taking All Online**



■ 15 to 23 ■ 24 and Older

**Undergraduates taking Full Program Online**



■ 15 to 23 ■ 24 and Older

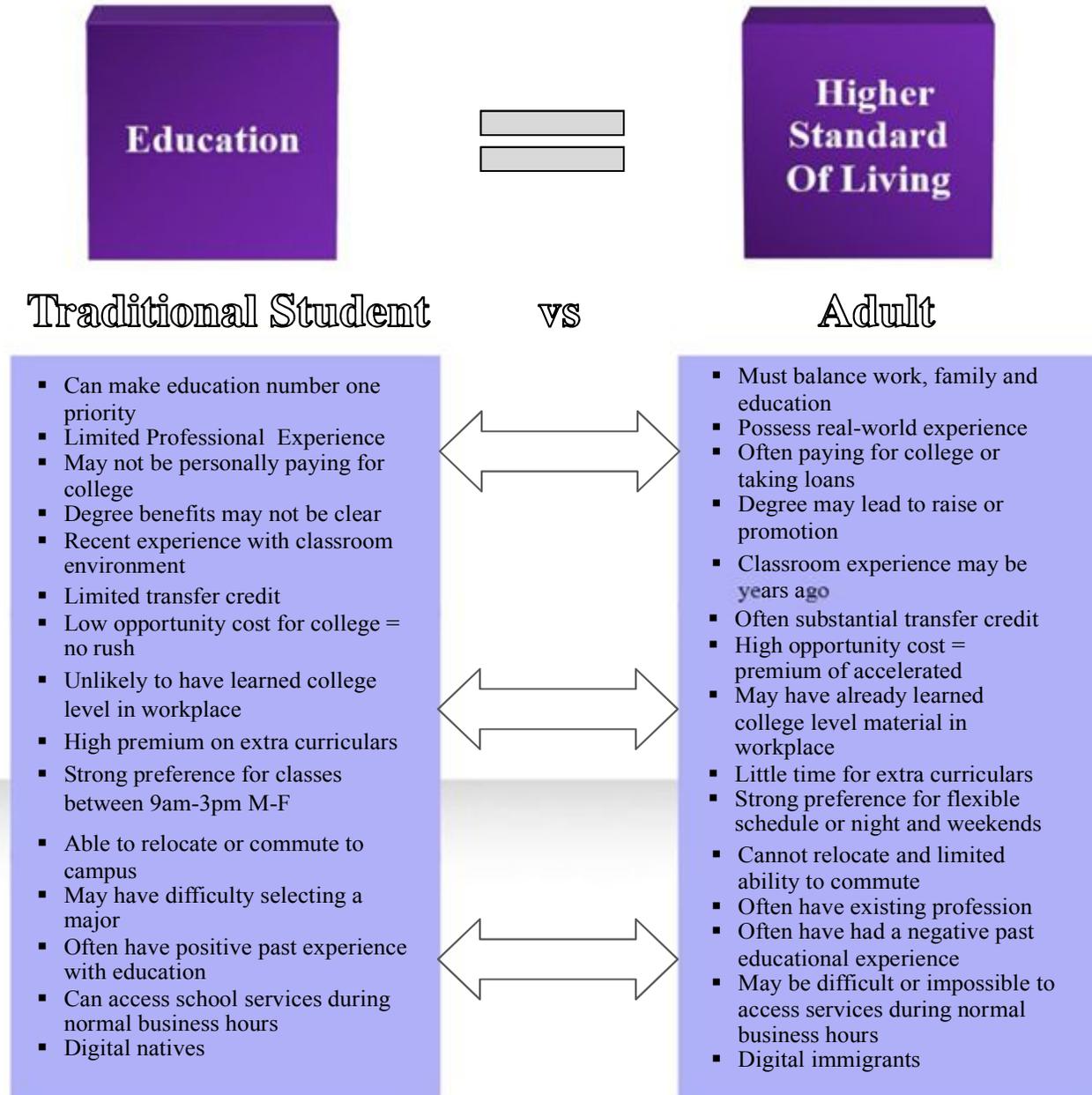
Online and Adult Education are not the same.

Why we reference both?



Adult Students comprise 77% of enrollments at online only institutions.

# Why Won't Adults Enroll in our Existing Programs?



# Adult Learner Statistics

**3%**

of undergraduate adult learners in Fall 2015 were coming into public higher for the first time.

**97%**

had previously been enrolled (either the prior semester or at some point prior).

## Most Popular Adult Student Undergraduate Major Fields



Liberal Arts & Sciences



Health Professions & Services



Business Management



Engineering



Protective Services & Public Affairs

## Institutions with Largest Enrollment of Adult Learners

|  | Largest total adult learner headcount | Largest percentage of total undergraduate headcount |
|---|---------------------------------------|---|
| TCATs   | TCAT Livingston<br>1,283              | TCAT Livingston<br>58.3%                            |
| Community Colleges  | Nashville State<br>4,623              | Nashville State<br>43.2%                            |
| Public Universities   | MTSU<br>4,518                         | Austin Peay<br>29.5%                                |
| TICUA Institutions  | Bethel University<br>2,701            | Bethel University<br>56.2%                          |



# National Environment

## More Students, More Competition, Accountability

- Traditional +5.52%
- Adult +17.46%
- College Scorecard
- State Authorization
- Public, Non-Profit, For-Profit

| Undergraduate Students |                     |                   |                         |                       |
|------------------------|---------------------|-------------------|-------------------------|-----------------------|
| NCES Projections       |                     |                   |                         |                       |
|                        | <u>2016</u>         | <u>2023</u>       | <u>Growth</u>           | <u>Percentage</u>     |
| Ages:                  |                     |                   |                         |                       |
| 18 to 24               | 12,617              | 13,314            | 697                     | 5.52%                 |
| 25 and Older           | 8,733               | 10,258            | 1,525                   | 17.46%                |
|                        |                     |                   |                         |                       |
| NCES Current Data      |                     |                   |                         |                       |
|                        | <u>All Students</u> | <u>Any Online</u> | <u>Exclusive Online</u> | <u>Online Program</u> |
| Ages:                  |                     |                   |                         |                       |
| 15 to 23               | 12,956              | 3,429             | 908.685                 | 109.728               |
| 24 and Older           | 10,099              | 3,939             | 1,496.82                | 433.29                |



# State Environment

## Why adults?

**871,000**

Degrees needed to reach  
55% educational attainment  
rate goal<sup>3</sup>



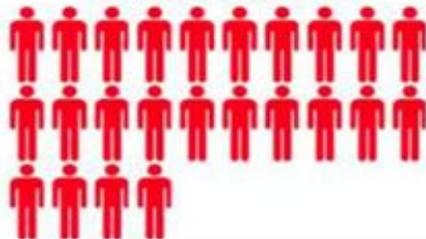
**645,000**

Tennessee high school  
students projected to  
graduate between  
2014 and 2022<sup>(4)</sup>



**900,000**

Tennesseans over the  
age of 25 with some  
college, no degree<sup>5</sup>



- ❖ Performance Funding
- ❖ Complete College TN
- ❖ Drive to 55
- ❖ Tennessee Promise
- ❖ Tennessee Reconnect

**Aligning financial  
incentives for  
institutions:**

**80%**

premium is applied to each  
adult that progresses toward  
and finishes with an  
undergraduate award, using  
the Tennessee outcomes  
funding formula.



# Institutional Environment

- ❖ Second lowest adult student population among state universities
- ❖ Recruited second fewest Community College transfer students
- ❖ Limited institutional online programs
- ❖ ***High student retention***
- ❖ Declining enrollments
- ❖ Constricted budget
- ❖ ***Solid academic reputation***



Tennessee Tech should increase adult and online enrollment through ***high quality*** degree programs in areas where the industry need and institutional strength meet.



# TTU can have an adult student population similar to our state peers

| <b>Adult Students as a Percentage of Undergraduate Enrollments</b> |                   |               |                   |  |
|--|-------------------|---------------|-------------------|--|
| Fall 2015  |                   |               |                   |  |
| <u>Colleges</u>  | <u>Enrollment</u> | <u>Adults</u> | <u>Percentage</u> |  |
| APSU   | 10,120            | 2,988         | 29.53%            |  |
| TSU  | 9,179             | 1,869         | 20.36%            |  |
| U of M   | 20,699            | 4,132         | 19.96%            |  |
| MTSU   | 22,662            | 4,518         | 19.94%            |  |
| UTM  | 6,791             | 1,145         | 16.86%            |  |
| ETSU   | 14,424            | 2,393         | 16.59%            |  |
| UTC  | 11,344            | 1,349         | 11.89%            |  |
| TTU  | 10,952            | 1,271         | 11.61%            |  |
| UTK  | 30,702            | 1,724         | 5.62%             |  |
| Target Adult Percentage  |                   |               | 17.00%            |  |
| Additional Adult Students Top Half                                 |                   |               | 712               |  |
| Annual Tuition   |                   |               | \$8,551           |  |
| Additional Revenue   |                   |               | \$6,088,312       |  |



## Current TTU Online Programs

### College of Business

- MBA
- MACC (coming soon)

### College of Education

- MA in Exercise Science/Phys Ed

### College of Arts & Sciences

- BS in Sociology (Criminal Justice)

## Current TTU eCampus Programs

### College of Interdisciplinary Studies

- BS in Professional Studies
- BS in Interdisciplinary Studies
- Master of Professional Studies (MPS)

### College of Nursing

- Master of Science in Nursing (MSN)



## Financial Impact of TN eCampus Participation (Summer 2017)

Funds Received for Teaching: \$442,380  
 Funds Paid for Teaching: \$953,806  
**Deficit:** \$511,426

- TTU students most frequently enroll for general education courses

| 2016 Top 10 TN eCampus Courses for TTU Students |                           |     |
|---|---------------------------|-----|
| HIST 2020                                       | US History II             | 119 |
| PHYS2125  | Physics II                | 96  |
| ART1030   | Art Appreciation          | 77  |
| HIST 2010                                       | US History I              | 72  |
| PHYS2115  | Physics I                 | 69  |
| PHED1145  | Walking for Fitness       | 65  |
| BMGT3630  | HR Management             | 57  |
| ENGL2110  | American Lit I            | 39  |
| MATH2110  | Calculus                  | 34  |
| PSY3590   | Psychology of Personality | 26  |
|   | Total Enrollments         | 654 |

- Most of the revenue we receive is due to graduate courses (\$282,000 revenue vs \$297,000 expense)





Stanford



PURDUE  
UNIVERSITY



Virginia Tech

ASU  
ARIZONA STATE  
UNIVERSITY

Georgia  
Tech



MIDDLE  
TENNESSEE  
STATE UNIVERSITY

I AM *true* BLUE





## Agenda Item Summary

**Date:** August 17, 2017

**Division:** Academic Affairs

**Agenda Item:** Discussion of Current Recognition Programs

**Review**

**Action**

**No action required**

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**PRESENTERS:** Dr. Mark Stephens, Interim Provost

**PURPOSE & KEY POINTS:**

Review and recommendation of our current and future recognition programs and awards offered to faculty, staff and students.

## **UNIVERSITY AWARDS RECOGNITION**

### **CAPLENOR RESEARCH AWARD**

Awarded annually to a member of the TTU faculty for outstanding research accomplished while employed at the University. Nominations are sought from the TTU faculty. After the award committee's review of required materials submitted by the nominee, the winner is selected and will receive a plaque and a monetary award of \$3000.

### **OUTSTANDING FACULTY AWARD IN TEACHING**

The Outstanding Faculty Award in Teaching is presented to full-time faculty members who have demonstrated a continuous commitment to excellence in teaching and learning and who represent the educational vision of Tennessee Tech University. Faculty, students, and alumni may nominate a deserving teacher for this award. Up to two winners are selected each year, and each will receive a plaque and a monetary award of \$2,500.

### **OUTSTANDING FACULTY AWARD FOR PROFESSIONAL SERVICE**

The Outstanding Faculty Award for Professional Service is presented to a full-time faculty member who has served the university community in areas beyond teaching and research and has volunteered services in their field of expertise to members of the local, state, national, or international communities. Nominations are provided by the faculty, students, and alumni. The selected winner will receive a plaque and a monetary award of \$2,500.

### **GENERAL EDUCATION AWARD FOR OUTSTANDING TEACHING**

The General Education Award for Outstanding Teaching is awarded to a full-time or part-time faculty member, instructor, or graduate teaching assistant for outstanding instruction in a general education course. Any student, faculty member, administrator, or recent graduate may nominate a teacher for this award. Two winners are selected each year to receive a plaque or certificate and a monetary award.

### **AWARD FOR EXCELLENCE IN UNIVERSITY 1020 INSTRUCTION**

The Award for Excellence in University 1020 Instruction is awarded each spring to an instructor who demonstrates creativity in teaching a University 1020 or equivalent course and who shows an exceptional level of care and understanding for incoming freshmen at Tennessee Tech as demonstrated through activities in their course. Nominations are sought from University 1020 students. The winner will receive a plaque and a monetary award of \$1,000.

### **AWARD FOR EXCELLENCE IN CREATIVE INQUIRY INSTRUCTION**

Tennessee Tech currently recognizes excellence in innovative teaching and student mentorship with two awards. Since Spring 2008, the Award for Excellence in Innovative Instruction has been bestowed in recognition of exceptionally innovative projects that are carried out by Tennessee Tech faculty or staff as part of our 2006-2015 QEP. Beginning in Spring 2016, this award was replaced by the Award for Excellence in Creative Inquiry Instruction. This change indicates the University's commitment to excellence in teaching creative inquiry. Up to three awards, in the amount of \$1,000 each, will be given per year.

### **PROVOST'S EXCELLENCE IN ADVISING AWARD**

Tennessee Technological University recognizes and values the importance of academic advising to the central mission of the University and its promotion of and commitment to student success. The University would like to recognize those administrative staff and faculty who provide advising services to students. There are two categories: Primary Role, which is designed for professional administrative staff whose primary responsibility at the institution is the direct delivery of academic advising to students or the administration of an academic advising program, and Faculty Advisor for individuals who are full-time faculty at the institution, and who spend a portion of their responsibilities advising undergraduate students throughout the academic year.

### **SCHOLAR-MENTOR AWARD**

On the occasion of our Centennial, Tennessee Tech implemented the Scholar-Mentor Award, which honors a faculty member who displays outstanding mentorship, scholarship integration, and research and teaching excellence. Nominees must cite evidence that mentoring relationships are highly regarded and that her or his scholarship activities are conducive to student involvement and success. The winner of this award receives a plaque and a monetary award.

### **OUTSTANDING DIVERSITY ADVOCATE AWARD**

First presented in 2010, the Outstanding Diversity Advocate Award is presented by the Commission on the Status of Blacks to recognize administration, faculty, and staff who lead by example in providing exceptional mentoring as well as social and academic support to minority students on Tennessee Tech's campus. Winners of this award are acknowledged for their efforts in "Helping Minority Students Soar."

### **TENNESSEE TECH FACULTY LEADERSHIP DEVELOPMENT PROGRAM**

The Tech Faculty Leadership Development Program is offered by the Provost's Office on Tennessee Technological University's (TTU) campus. The Tech Faculty Leadership Development Program assists faculty members in developing strong decision-making skills while enhancing team collaboration abilities with the overall goal of producing potential future administrators. TFLD participants gain a broader understanding of how Tech campus operates and have the opportunity to witness some of the decision-making processes.

### **T.E.A.M. LEADERSHIP PROGRAM**

The Tech Eagle Administrators in Mentoring (T.E.A.M.) Leadership Program is offered by the Provost's Office in collaboration with our partner institutions. The T.E.A.M. Leadership Program mentors and assists current faculty members who are interested in and dedicated to either becoming administrators or holding other relevant leadership positions in higher education administration. T.E.A.M. mentees gain a broader understanding of the day-to-day operations in the Provost's office as well as other administrative departments. The goals of the T.E.A.M. Leadership Program are to build and instill strong leadership qualities towards achieving excellence for future higher education leaders. T.E.A.M. also strives to support a mutually beneficial relationship between TTU and our partner institutions. Working together enhances our respective campuses, and T.E.A.M. aims to have effective administration in higher education leadership development in exchange for producing top administrators on our campuses.

### **OUTSTANDING PROFESSIONAL AWARD**

The award is given annually to an employee in the EEO3 administrative staff category. Award includes a monetary gift of \$1000. Criteria follows:

- Outstanding Job Performance - Based on assigned duties with reference being made to annual evaluations.
- Outstanding Attitude - Includes attitude toward students, colleagues, the University, and general public.
- Commitment - Based on how well the nominee serves, supports, and promotes the University.
- Professional Development - Based on certifications, seminars, conferences, additional training and/or education, etc.
- Program Introductions - Includes suggestions made by nominee for improvements which result in cost savings, increased efficiency, or improved service.

### **OUTSTANDING STAFF AWARD**

Presented annually to up to four recipients per year (two clerical staff, one support staff, and one technical support staff). Award includes a monetary gift of \$1000. Criteria follows:

- Job Performance - Based on assigned duties.
- Attitude - A good attitude toward work and the University.
- Commitment - Attendance and perseverance. Performance evaluations, recommendations, and references will be used for documentation of job performance, attitude, and commitment criteria.
- Professional Development - Certifications, additional training, course work and education, seminars, and licenses. Verification and documentation will be obtained through department head, supervisor, and/or nominee.
- Program Introductions - Suggestions made by nominee for improvements which result in cost savings, increased efficiency, improved service, or better time management. Verification will be obtained through department head and/or supervisor.

### **KAIZEN AWARD**

Four staff members will be selected by a staff committee and will receive recognition in the form of a plaque and a monetary award, \$200, \$300, \$400, and \$500, based on merit.

- Must be a part-time or full-time clerical and support staff member.
- Made a procedural or other change that saved time, energy, or had some other positive effect in the workplace (i.e. Customer satisfaction, improved market performance, operational performance, strategic planning, knowledge and employee management).
- Be self-nominated, or be nominated by peers.

### **COLLEGE OF AGRICULTURE AND HUMAN ECOLOGY**

School of Agriculture

Research Award

Advising Award

School of Human Ecology

Research Award

Advising Award

### **COLLEGE OF ARTS AND SCIENCES**

Dean's Award for Innovative Teaching

Award for Research and Creative Activity

### **COLLEGE OF BUSINESS**

Kinslow Excellence in Teaching (faculty)

Jordan-Wagner Excellence in Research (faculty)

Overall Performance Excellence (faculty)  
Excellence in Service (faculty and administrator)  
Outstanding Staff Member (staff)  
Distinguished Service to the College of Business

**COLLEGE OF EDUCATION**

Teaching (faculty)  
Service (faculty)  
Team Player/Encourager (faculty)  
Research & Creative Endeavors (faculty)  
Staff Award for Outstanding Service (staff)  
Advisor Award for Outstanding Service (staff)

**SCHOOL OF NURSING**

Dr. Ann Koci Faculty Award

**COLLEGE OF ENGINEERING**

Rising Renaissance Engineer Faculty Scholar (faculty)  
Brown Henderson Award (faculty)  
Kinslow Award (faculty)  
Teacher-Scholar Award (faculty)  
Leighton Sissom Creativity and Innovation Award (staff)  
Outstanding Staff Award (staff)

## **STUDENT AWARD RECOGNITION**

### **2017 DERRYBERRY AWARD**

A plaque and cash award are presented annually to a graduating senior who has exhibited scholastic attainment arising out of moral and intellectual integrity; successful campus activity where participation indicates a commitment to good citizenship, interest in one's fellow person, and instincts for leadership; and physical vigor as shown by fondness for and success in sports – all of which demonstrate potential for future service and effective leadership in American society.

### **DISTINGUISHED SERVICE LEARNING AWARD**

The Service Center will recognize one TTU student and one TTU faculty member who have best demonstrated exceptional service learning and service leadership through the university. The Distinguished Service Learning Award, sponsored by *Home Instead Senior Care*, will be given every spring.

Any student, faculty, administrators, or staff may nominate an individual and the recipients will be presented with a plaque (and a cash award) at the end of April.

### **COLLEGE OF ARTS & SCIENCES AWARD FOR EXCELLENCE IN LIBERAL ARTS**

This award is granted to the student, selected from nominees in each Arts & Sciences degree-granting program, who best exemplifies three vital attributes of the liberally educated person: (1) critical thinking, (2) context-consciousness, and (3) communication skills. A case must be made for outstanding achievement in each of these areas, based on such evidence as analytical and research projects, recommendations, and a personal essay.

### **OUTSTANDING SENIOR AWARD**

The Outstanding Senior Award recognizes seniors who excel through academic achievement; campus and community activities; academic, athletic or extra-curricular honors or awards; scholarships and work ethic during their time at Tennessee Tech. It is considered the highest recognitions for students in the College of Engineering. Each department will recognize one awardee that will be selected by the department faculty. Each recipient will receive a recognition plaque.

### **OUTSTANDING SENIOR SERVICE AWARD**

The Outstanding Senior Service Award recognizes outstanding service and leadership to professional activities and community service by a senior. Each department will recognize one awardee that will be selected by the department faculty. Each recipient will receive a recognition plaque.

### **OUTSTANDING INNOVATION AWARD**

The Outstanding Design Award is awarded to the senior design project team best combines conceptual/technical innovation with entrepreneurial possibility. Each department will recognize one awardee that will be selected by the department. Each member of the team will receive a recognition plaque.

### **OUTSTANDING UNDERGRADUATE RESEARCH AWARD**

The Outstanding Undergraduate Research Award is given to undergraduate students from each department who are the Tennessee Tech Student Research Day section winners. The recipients will receive a recognition plaque.

### **BACHELOR OF SCIENCE BEST PAPER AWARD**

The Bachelor of Science Best Paper Award recognizes B.S. students who have published a conference or journal paper. The paper must also be presented by the student at the conference. Each department will recognize one awardee that will be selected by the department. The recipients will receive a recognition plaque.

### **RISING RENAISSANCE ENGINEER SPECTRUM AWARD**

The new Rising Renaissance Engineer Spectrum Awards program in the COE was established to recognize a diverse body of students across all the degree-granting departments in the College of Engineering for their initiatives and achievements in educational (projects related to course work), research (projects relevant to their discipline) and professional development activities (internship, co-op, or summer job). This unique award is inclusively for junior and senior undergraduate students from all six COE degree-granting departments, and will specifically promote underrepresented groups in the COE. This awards program complements existing awards in the college honoring faculty, staff, and alumni for their research, teaching, and service. With the Computer Science Department spearheading the effort, this project is a collaborative partnership among representatives from all COE departments. The recipients will receive a recognition plaque and scholarship.

**COLLEGE OF ENGINEERING**

**EMINENCE AWARDS**

**THE STUDENT AMBASSADOR APPRECIATION AWARD**

This award recognizes our Student Ambassadors who serve in a leadership role promoting all majors in COE and attend events on and off campus. They have a tremendous willingness to share their experiences with prospective students, families, and alumni.

**THE 4.0 AWARD**

Awarded to students who have excelled academically through our rigorous coursework and obtained a grade point average of 4.0.

**THE OUTSTANDING SENIOR AWARD**

Recognizes students who excel through academic achievement; campus and community activities; academic, athletic or extra-curricular honors or awards; scholarships and work ethic during their time at Tennessee Tech.

**THE OUTSTANDING SENIOR SERVICE AWARD**

Recognizes outstanding service to and leadership in professional activities and community service by a senior engineering student.

**THE OUTSTANDING INNOVATION AWARD**

Recognizes the best senior design project team or individual that best combines conceptual/technical innovation with entrepreneurial possibility.

**THE BACHELOR OF SCIENCE BEST PAPER AWARD**

Recognizes B.S. students who have published/co-published a conference or journal paper. Additionally, the paper has been presented or co-presented by the student at a conference.

**THE INTELLECTUAL PROPERTY AWARD**

Given to undergraduate and graduate students who disseminate, commercialize or publish intellectual property created in the course of their research or creative activity.

**EXPERIENTIAL EDUCATION MERITORIOUS AWARD**

Given to undergraduate and graduate students who have demonstrated outstanding achievement on their co-op internship experience as evidenced through their employer evaluation and term report.

**OUTSTANDING UNDERGRADUATE RESEARCH AWARDS**

Recognize students who participated and won during the current year's Annual Research Day.

**OUTSTANDING TEACHING ASSISTANT**

Recognizes the significant contributions our graduate students make to the instructional mission of the College.

**MASTER OF SCIENCE BEST PAPER**

Recognizes M.S. students who have published or co-published a conference or journal paper. Additionally, these individuals have presented or co-presented at a conference.

**THE DOCTOR OF PHILOSOPHY BEST PAPER AWARD**

Recognizes Ph.D. students who have published or co-published a conference or journal paper.

**OUTSTANDING GRADUATE RESEARCH AWARD**

Recognizes graduate students who participated and won during this year's Annual Research Day.

\*Two winners will be selected from each College of Engineering department, and each will receive a cash prize of \$300 and an award plaque. All winners will be recognized at the E-Week Engineering Banquet in February.

**THE SCHOOL OF HUMAN ECOLOGY**

Awards the following each year:

**FRESHMAN ACADEMIC ACHIEVEMENT:**

Highest GPA, min 4 hours at TTU, min 15 hours in HEC, min 1 semester in HEC

**SOPHOMORE ACADEMIC ACHIEVEMENT:**

Highest GPA, min 8 hrs in HEC, min 20 hrs at TTU, min 2 semesters in HEC

**JUNIOR ACADEMIC ACHIEVEMENT:**

Highest GPA, min 24 hours in HEC, min 40 hours at TTU, min 4 semesters in HEC

**SENIOR ACADEMIC ACHIEVEMENT:**

Highest GPA, min 33 hours in HEC, min 40 hours at TTU, min 5 semesters in HEC

**OUTSTANDING SENIOR IN HUMAN ECOLOGY**

Voted on by Faculty using the following criteria:

- Minimum 3.0 GPA
- Leadership ability
- Extracurricular activities
- Service to TTU and to the School of Human Ecology
- Commitment to the field of Human Ecology

**COLLEGE OF INTERDISCIPLINARY STUDIES**

Implementing two student awards for 2017-18

**MOST OUTSTANDING GRADUATING SENIOR IN ENVIRONMENTAL STUDIES**

**MOST OUTSTANDING GRADUATING SENIOR IN INTERDISCIPLINARY STUDIES**

**COLLEGE OF EDUCATION**

The College of Education has the following student awards at both the undergraduate and graduate levels:

**GO-GETTER**

Awarded to students who take initiative, lifelong learner, proactive, curious, exceed minimum expectations, self-motivated, innovative, eagerly completes tasks.

**LEADERSHIP**

Awarded to students that have demonstrated ability to work well with others, respectful of others, serve as example for others, inspire others to act and perform their best

## **PROFESSIONALISM**

Awarded to students that are respectful, demonstrate ability to follow policy and procedure, dependable, responsible, positive attitude, empathetic.

## **SERVICE**

Awarded to students that participate in service to their community, university, profession; they are active in their discipline, dedication/passion to field of study, puts others first

## **SCHOOL OF AGRICULTURE**

Recipients of the following awards are recognized at the spring awards banquet:

### **W. CLYDE HYDER ANIMAL SCIENCE AWARD**

The W. Clyde Hyder Animal Science award to a senior Block and Bridle member majoring in Agriculture with a concentration in Animal Science. The recipient is selected by the Animal Science faculty and receives a plaque and three hundred dollars. This award is sponsored the Agricultural Foundation for Tennessee Tech.

### **ARNOLD W. HUNTER ANIMAL SCIENCE AWARD**

Awarded to a junior Block and Bridle member majoring in Agriculture with a concentration in Animal Science. The recipient is selected by the Animal Science faculty and receives a plaque and three hundred dollars. This award is sponsored the Agricultural Foundation for Tennessee Tech.

### **W.J. HUDDLESTON AGRICULTURAL ACADEMIC AWARD**

Awarded to a rising junior with the highest overall GPA within the School of Agriculture. The recipient receives a plaque and three hundred dollars. This award is sponsored the Agricultural Foundation for Tennessee Tech.

### **W. CLYDE HYDER DELTA TAU ALPHA AWARD**

Awarded to a member of the Agriculture Honor Society who is involved in Agriculture and campus wide organizations and demonstrated leadership. The recipient is selected by the Delta Tau Alpha advisors and is awarded a plaque and three hundred dollars. This award is sponsored the Agricultural Foundation for Tennessee Tech.

### **DR. SUMNER GRIFFIN AGRICULTURE AWARD**

The Dr. Sumner Griffin Agriculture Award is award to a senior in good standing. The recipient is selected by the faculty members in the School of Agriculture and receives five hundred dollars.

### **COLLEGE OF BUSINESS**

#### **BETA GAMMA SIGMA**

Academically excellent junior, seniors, and graduate students are invited to join this international honor society serving business programs accredited by AACSB International - The Association to Advance Collegiate Schools of Business.

#### **COLLEGE OF BUSINESS STUDENT HALL OF FAME**

Academic Chairs and Student Success Center staff nominate undergraduate students from the Spring graduating class for this award. The nominated students provide a reflective statement that addresses how their experiences in the College of Business at Tennessee Tech (academic work, service, leadership, social experiences, etc.) contribute to their future goals. The COB Dean, Development Officer, Faculty Members and Advisory Board Members select the recipient.

#### **COLLEGE OF BUSINESS HONORS STUDENTS**

Each Spring the College of Business recognizes all COB undergraduate students with cumulative GPAs of 4.0 as Honors Students at our Scholarships and Awards Banquet.

#### **EAGLE WORKS VIRGIE ELROD CLOUSE CREATIVITY AWARD**

Given to one team who demonstrates exceptional creativity in their poster, project presentation, or prototype. This creativity is displayed through ideas, project approach, or problem solving in the trade show portion of the competition.

#### **EAGLE WORKS ROBERT OSBOURNE CLOUSE INNOVATION/PROTOTYPE AWARD**

Given to one team who demonstrates the spirit of innovation in their poster or project presentation. This innovative spirit is displayed through ideas, project approach, or problem solving in the trade show portion of the competition.

#### **EAGLE WORKS THIRD PLACE PRIZE**

Main Competition third place team receives this monetary award.

**EAGLE WORKS SECOND PLACE PRIZE**

Main competition second place team receives this monetary award.

**EAGLE WORKS FIRST PLACE PRIZE**

Main competition first place team receives this monetary award.

**TVA INVESTMENT CHALLENGE BLUE CHIP AWARD**

Presented to the most reliable student in the TVA Investment Challenge course.

**TVA INVESTMENT CHALLENGE BLOOMBERG ALL STAR AWARD**

Given to the student who shows the most aptitude with Bloomberg Terminals.

**TVA INVESTMENT CHALLENGE BLUE CHIP AWARD**

Recognizes the best performing student in the TVA Investment Challenge class.

**NURSING**

**HIGHEST ACADEMIC ACHIEVEMENT AWARD**

This award is given each semester to the graduating Senior voted by the Faculty to have achieved the highest grade point average.

**DR. PATRICIA A. SOMMER STUDENT NURSE AWARD**

This award is given each semester by the School of Nursing Development Council to the student who exemplifies the qualities of leadership, high scholastic achievement (at least 3.0 QPA), caring, commitment, etc. Faculty votes on this award each semester.

**OUTSTANDING CLINICAL PERFORMANCE AWARD**

This award is given each semester to the graduating Senior voted by the Faculty to have consistently given outstanding clinical performance throughout the two years of Upper Division Nursing. This student will have demonstrated initiative in clinical practice and in alternative and/or creative plans of nursing care.

**UPPER CUMBERLAND DISTRICT 9 TN AWARD**

District 9 Award is given to a student who has experienced challenges and persevered, achieved successes & shown some type of leadership.

**SNA STUDENT LEADERSHIP AWARD**

Award given to a member of the TTU Student Nurses Association. Awardee must also be a member of National Student Nurses Association, have served in a leadership capacity at either the local, state or national level, promoted & represented the association in various activities and promotes professionalism in nursing through academic and association activities.

**SNA-TTU MEMBERSHIP AWARD**

Award given to a member of the TTU Student Nurses Association. Awardee must have promoted & represented TTU SNA (or TASN/NSNA) in various activities & committees, and promoted professionalism in nursing through academic and TTU SNA activities.

**SNA-TTU STUDENT NURSE OF THE YEAR AWARD**

Award given to a member of the TTU Student Nurses Association. Awardee must have held and elected or appointed position or responsibility in TTU SNA (or TASN/NSNA). Student must have demonstrated leadership ability in SNA activities as well as during nursing clinical, maintained high standards of clinical practice including patient advocacy and demonstrated nursing professionalism.