Tennessee Tech University

Web Departmental Deposit Request Form

Request Details

Date of Request: _____

Date to be Active: _____

Requesting Department: _____

Template Name: _____

Tender Types Accepted

☐ Cash

☐ Check

☐ Credit Card

☐ Marketplace

☐ Other: _____

FOAPAL Information

FOAPAL #1: _____

FOAPAL #2: _____

FOAPAL #3: _____

FOAPAL #4: _____

FOAPAL #5: _____

Authorized Users

User #1: _____

User #2: _____

User #3: _____

User #4: _____

User #5: _____

Revenue Description

Description of Revenue Collection:

_____

Approvals

Requestor Name: _____   Date: _____

Supervisor Name: _____   Date: _____

Template Created By: _____ Date: _____

Bursar Approval: _____   Date: _____