

# Tennessee Tech University

## How to Pay an Installment on a Payment Plan

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### Access Tech Express

1. Visit the Tennessee Tech Website Homepage: <https://www.tnitech.edu>
2. Move your cursor to the Express tab in the top right corner and select “Tech Express.”
3. Log in to Tech Express using your Username and Password.

Note: Username is the first portion of your student email (example: jasmith42).

Note: After signing in, you will be prompted to use your Mobile Authenticator App.

### Open Eagle Pay

4. After completing Mobile Authentication, select the “Eagle Pay” icon in the QuickLinks toolbar.

### Pay the Next Installment

5. Select “Pay Next Installment.”
6. Review the installment plan and select Continue.
7. Select your payment method (new credit card, new checking account, or a previously saved payment method), then select Continue.
8. Review the payment confirmation information to verify the amount and details.

Read the terms and conditions, check the “I Agree” checkbox, and select “Submit Payment.”

9. A receipt page will be displayed confirming your payment.