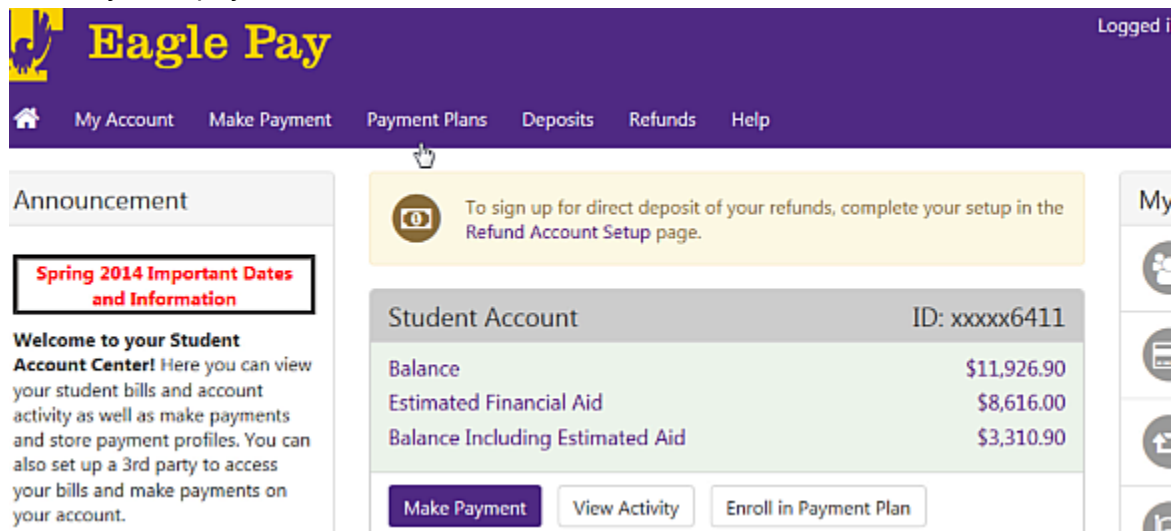


How to Sign Up for Deferred Payment Plan

1. Follow the directions for confirming and paying fees until you are transferred to ePay (the payment website).



The screenshot shows the Eagle Pay website interface. At the top, there is a purple navigation bar with the Eagle Pay logo on the left and the text "Logged in" on the right. Below the navigation bar, there is a yellow banner with a camera icon and the text: "To sign up for direct deposit of your refunds, complete your setup in the Refund Account Setup page." Below this banner, there is a section titled "Student Account" with the ID: xxxxx6411. This section contains a table with the following data:

Student Account		ID: xxxxx6411
Balance		\$11,926.90
Estimated Financial Aid		\$8,616.00
Balance Including Estimated Aid		\$3,310.90

Below the table, there are three buttons: "Make Payment" (purple), "View Activity" (white), and "Enroll in Payment Plan" (white). To the left of the Student Account section, there is an "Announcement" box with the title "Spring 2014 Important Dates and Information" and a welcome message to the Student Account Center.

Click **Payment Plans**.

2. Click **Enroll Now**.
3. Select term.
4. A description of the plan will be displayed. Carefully read the conditions and then click **Continue**.
5. The next page will show details about your current account balance and the amount of the down payment. This does **not** include the \$50 service charge. Click on **Display Payment Schedule**.
6. The page will provide details about the amount of the current payment and the three remaining future payments. Select either *Yes* or *No*. Click **Continue**.
7. Select your payment method and fill out any necessary information. (Further details can be found on the How to Pay Fees instructions).