

Admission Requirements for the Nutrition and Dietetics Didactic (DPD) Program at TN Tech

The School of Human Ecology at TN Tech uses a self-managed application process for admission to its undergraduate didactic program (DPD) in Nutrition, and Dietetics. It is the student's responsibility to collect and prepare all forms and applications and to submit them at one time to the DPD Director. Fulfillment of specific requirements does not ensure admission into the program.

Beginning Fall 2014, the Accreditation Council for Education in Dietetics (ACEND) is requiring all U.S. accredited programs to comply with mandatory enrollment management numbers. The TN Tech DPD Program will only accept 20 juniors into upper division, and 20 seniors to continue into upper division each academic year. There will be NO exceptions to these enrollment numbers.

ELIGIBILITY

Students interested in graduating from the TN Tech DPD program and receiving an ACEND Verification statement from the TN Tech DPD program will be required to complete an application process. Students must have completed ALL of the following requirements in order to be eligible to submit an admission application:

1. Must have completed at least 11 hours in HEC including: HEC 1005 (Intro to the Profession), HEC 1010 (Life Span Development), HEC 2020 (Nutrition), and HEC 2240 (Food Preparation & Management). A grade of "B" or higher is required in HEC 2020 and HEC 2240.
2. Must have completed and received a grade of "C" or higher in: CHEM 1010, 1020 (General Chemistry I & II); and BIOL 2350 (Intro Anatomy & Physiology).
3. Must have a minimum cumulative GPA of 3.0 at the time of admission to the DPD program.
4. Students who wish to transfer to the DPD program in the School of Human Ecology at TN Tech must have their transcripts evaluated by the DPD Director (at least two weeks prior to application deadlines) in order to determine DPD course equivalency. Other university courses will be evaluated for equivalency by the TN Tech Transcript Analyst.

ADMISSION PROCESS

Submit complete application packets only; incomplete or late packets will not be considered for admission. The student is responsible for ensuring receipt of mailed application packets.

The deadline for completed packets is:

The **Monday of the official advising week each semester**. Students should make an advising appointment with the DPD Director for that week, and bring the completed application packet. Students will be advised at that time if they meet minimum requirements to be admitted into upper division and the number of upper division slots available for that academic year.

A statement of professional goals should be attached to the application. This should be typed and include: your professional goals and why you have selected nutrition as your program of study. This document should be a minimum of one page and limited to no more than 2 double-spaced pages, and be free of grammatical errors.

Two recommendation forms from two different academic faculty members (from any discipline) in a sealed envelope should be submitted with your completed application packet. The recommender should sign his or her name across the sealed portion of the envelope. If you wish to have access to

this recommendation, arrange for the recommender to provide you with a copy. The TN Tech DPD Director and other FND Faculty are not eligible to complete the recommendation form.

ADMISSION PROCESS CHECKLIST FOR DPD

- ___ active Tennessee Tech student: number of hours completed:_____
- ___ completed HEC 1005, 1010, 2020, 2240 (minimum B in 2020 & 2240); or transfer equivalents as determined by DPD Director
- ___ completed CHEM 1010, 1020; BIOL 2350 (min grade: C); or transfer equivalents
- ___ cumulative GPA of at least 3.0
- ___ completed application form
- ___ typed professional goals/narrative document
- ___ 2 sealed recommendation forms
- ___ official transfer transcripts must be received by the TTU Records office prior to admission to the program
- ___ Signed TN Tech DPD Program Code of Conduct and Professional Ethics form (from Handbook)

DPD COMPLETION REQUIREMENTS

Students have completed the TN Tech DPD program when:

- 1.They have completed the 120-hour BS Degree Curriculum in Human Ecology – Nutrition and Dietetics concentration.
- 2.Students have maintained a cumulative GPA of 3.0 or above, with no grade lower than a B in all HEC DPD required courses, and no lower than a C in all required Science courses. (See Appendix A in Handbook for required DPD courses)
- 3.Students should plan to complete the DPD requirements within 5 years of admission to the DPD program, or plan to retake upper division food and nutrition courses if more than five years passes between admission to the DPD program and completion of requirements.

Should you have questions regarding the admission process for entry into the DPD Program, please contact Dr. Melinda Anderson, Didactic Program Director at (931) 372-3378 or manderson@tntech.edu

Revised August 2020