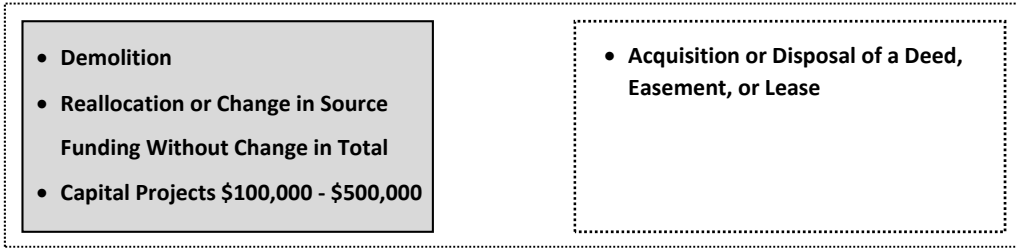




SBC EXECUTIVE SUB-COMMITTEE PROCESS

PROJECTS TO GO THROUGH SBC EXECUTIVE SUB-COMMITTEE:



Deadline for Request
Friday before previous SBC Meeting

State Building Commission
May refer an action to Sub-Committee

TTU Capital Projects & Planning

- Prepares Brief Statement of Action, Supporting Documentation, and Presentation Package
- Confirms Funding

TTU Capital Projects & Planning

- Prepares Acquisition and Disposal Documents
- Refer to P330 & P360 Process Flowcharts for Acquisition & Disposal of Property

TTU Capital Projects & Planning Director

- Review Submittals

TTU Vice President for Planning & Finance

- Final Review & Approval
- Submit Presentation Package to OSA

Monday after SBC Meeting

SBC Staff Sub-Committee

- Makes preliminary review of Acquisition and Disposal items

Meets Monday after SBC Meeting

TTU Capital Projects & Planning

- Final Revisions

Submit to OSA Monday after SBC Meeting

SBC Executive Sub-Committee Meeting

- TTU President or ESC-Approved Designee Presents Request

2nd Monday after SBC Meeting