**2.0 PROJECT SPECIFIC DOCUMENTS**

**2.1 SCHEDULE OF EVENTS**

The following table provides the Owner’s proposed Schedule of Events. The Owner reserves the right, at its sole discretion, to change this schedule. The Owner will communicate a change to the Schedule of Events to entities from whom the Owner has received a Notice of Intent to Propose.

|  |  |  |
| --- | --- | --- |
| **EVENT** | **DATE** | **TIME at LOCATION** |
| 1. Owner Issues RFP | January 26, 2023 |  |
| 1. Pre-Proposal TEAMS Meeting   Submit an email request for the TEAMS meeting invitation link at least one day before the conference call to [jwebb@tntech.edu](mailto:jwebb@tntech.edu). | January 31, 2023 | 2:00 p.m. CST |
| 1. Notice of Intent to Propose Deadline | February 8, 2023 |  |
| 1. Comments Deadline | February 6, 2023 |  |
| 1. Owner Responds to Comments | February 10, 2023 |  |
| 1. Proposal Deadline   Proposals must be submitted to the Owner no later than the date and time shown, at the location below. | February 21, 2023 | 2:00 p.m. CST |
| 1. Owner Issues the Intent to Award Notice and Procurement File is Opened for Public Inspection (No less than ten days prior to State Building Commission approval.) | March 23, 2023 |  |
| 1. Proposed State Building Commission Approval | April 13, 2023 |  |
| 1. Proposed Contract Start Date | May 8, 2023 |  |

**Proposal Submittal Location:**

Proposals must be submitted to the Owner no later than the date and time shown, at the location below:

**Ms. Jody Webb, RFQ Coordinator**

**Tennessee Tech University**

**220 W. Tenth Street, Room 116**

**Cookeville TN 38501**

**Phone: 931-372-3524;** [**jwebb@tntech.edu**](mailto:jwebb@tntech.edu)

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