

FULL NAME:

TN TECH EMAIL:

T#:

ARE YOU CAREER READY?



FRESHMAN & SOPHOMORE GOLD CAREER READINESS PROGRAM

Applications will be accepted February 9 – April 19, 2024 | 8 a.m.
Applications will **not** be accepted after 8 a.m. on Friday, April 19.
Submit application at <https://tf.tntech.edu/view.php?id=1503020>
or by dropping off at **Roadeen University Center, 328.**

PART 1

EXPLORING INTERESTS & GETTING INVOLVED

While at Tech, student must engage in **TWO** of the following. Credit will only be given if details are provided on the space under the item you participated in. Also, attach your resume to this application. *These items should appear on your attached resume

REQUIRED TASK - Complete a "My Career Plan" appointment **BEFORE** March 31 with the Center for Career Development and upload to Handshake. Note: Career Plans completed in prior semesters will be accepted as long as they are uploaded onto Handshake.

*Share below a Community Service, Service Learning or volunteer project associated with a club, organization or Tennessee Tech class such as Oakley STEM Center, Rural Reimagined, Honors, class project, etc..

*Share below any membership in a campus club, Greek or professional organization, SGA or competitive academic team competition.

Meet with a Vocational Rehabilitation counselor. Schedule an appointment by emailing Tonya.M.Cherry@TN.Gov (Highly recommended for students with disabilities)

*NCAA athlete or member of a Club Sport at Tech. List the Club Sport(s) or Varsity Sport(s) below

Complete the TypeFocus self-assessment at <https://www.tntech.edu/career/students/typefocus.php>. Access Code: TennTech.

Complete a 750-word research paper on an occupation that you are seriously considering. The scholarly research should be completed using <https://bls.gov/ooh> and/or materials accessed via the Volpe Library (avoid basic Google Searches. Attach your paper upon your submission of your Gold Career Readiness Application to receive credit. Artificial Intelligence is **NOT** permitted when writing this paper.

PART 2

PLANNING & SKILL BUILDING

Student must complete **ALL THREE** sections below.
Student must swipe Eagle Card to get credit for attending fairs and workshops.

1. Activate your Handshake account.

Visit www.tntech.edu/career/handshake for instructions. This includes the following: completed public profile, professional-style headshot and a resume uploaded.

2. Attend ONE job fair.

- Tennessee Tech Annual Spring Engineering Fair 2024
February 8 | 10 a.m. – 2 p.m. | The Hoop
- Tennessee Tech School of Agriculture Spring Career Fair 2024
February 29 | 11 a.m. – 1:00pm | Memorial Gym
- Tennessee Tech College of Education Spring Career Fair 2024
March 21 | 10 a.m. – Noon | Memorial Gym
- Nashville Area Career Fair
April 10 | 1 p.m. – 4 p.m. | Nashville Fair Grounds

3. Complete TWO of the following.

- Attend one Launchpad Success Series Program.
Learn more at <https://www.tntech.edu/ssc/launchpad/launch.php>.
- Complete “Informational Interviewing” on LinkedIn Learning.
Access from Tech Express by selecting the LinkedIn Icon, then searching for “Informational Interviewing” by Barbara Bruno.
You must attach a completion certificate to receive credit.
- Completed appointment with Center for Career Development. Your “My Career Plan” appointment **DOES NOT** count.
- Attend one Co-op Meetup. See schedule on Handshake.
- Vocational Rehabilitation Academy 101: Career Counseling, Educational Support, Assistive Technology
(Highly recommended for students with disabilities)
February 13 | 11 – 11:45 a.m. | RUC, Tech Pride Room
- Building My First College Budget. Presented by Regions Bank.
March 27 | 3 – 3:45 p.m. | RUC, Tech Pride Room

PART 3

CAREER READY JUMPSTART!

Student must complete **ALL THREE** sections below.
Student must swipe Eagle Card to get credit for attending fairs and workshops.

1. Attend ONE resume writing workshop.

- Intro: Writing My First Professional Resume
January 30 | 11 – 11:45 a.m. | RUC, Tech Pride Room
- Writing My First Professional Resume
February 22 | 11 a.m. – 11:45a.m. | RUC, Tech Pride Room
- Writing My First Professional Resume
March 5th | 11 a.m. – 11:45 a.m. | Clement Hall, Room 212

2. Attend ONE other workshop.

- My First Job Fair / Interviewing
February 1 | 11 – 11:45 a.m. | RUC, Multipurpose Room
- Interviewing 101
April 2 | 11 a.m. – 11:45 a.m. | RUC, Tech Pride Room
- Interviewing 101
April 9 | 11 – 11:45 a.m. | RUC, Tech Pride Room
- Career Interest Inventory: What is the Right Job for You?
(Highly recommended for students with disabilities)
April 10 | 3 – 3:45 p.m. | RUC, Tech Pride Room
- Gold Make-Up and Recap
April 18 | 11 – 11:45 a.m. | RUC, Tech Pride Room

3. Complete the GOLD Career Readiness online program by following the instructions at <https://www.tntech.edu/career/students/gold-career-app.php>.

- Watch the NINE Career Ready Videos. Approx. 27.16 minutes.
- Answer questions and submit responses.

Check out our events page for schedule changes. www.tntech.edu/career/events

Learn more about NACE competencies at www.naceweb.org.

Walk-In Hours
Monday - Thursday
1 p.m. to 4 p.m. CST

 931-372-3232
 career@tntech.edu

 tntech.edu/career
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