



## Employer's Evaluation of Co-op Student (Engineering)

Student \_\_\_\_\_ Work Period \_\_\_\_\_

Employer \_\_\_\_\_ Date \_\_\_\_\_

**Instructions:** The immediate supervisor will evaluate the student objectively, comparing him/her with other students of comparable academic level, with other personnel assigned the same or similarly classified jobs, or with individual standards.

<b>ATTITUDE</b>		<b>ABILITY TO LEARN</b>		<b>DEPENDABILITY</b>			
<input type="checkbox"/> Outstanding in enthusiasm	<input type="checkbox"/> Learned work exceptionally well	<input type="checkbox"/> Completely dependable					
<input type="checkbox"/> Very interested and industrious	<input type="checkbox"/> Learned work readily	<input type="checkbox"/> Above average in dependability					
<input type="checkbox"/> Average in diligence and interest	<input type="checkbox"/> Average in understanding work	<input type="checkbox"/> Usually dependable					
<input type="checkbox"/> Somewhat indifferent	<input type="checkbox"/> Rather slow in learning	<input type="checkbox"/> Sometimes neglectful or careless					
<input type="checkbox"/> Definitely not interested	<input type="checkbox"/> Very slow to learn	<input type="checkbox"/> Unreliable					
<b>INITIATIVE</b>		<b>QUALITY OF WORK</b>		<b>RELATIONS WITH OTHERS</b>			
<input type="checkbox"/> Proceeds well on his/her own	<input type="checkbox"/> Excellent	<input type="checkbox"/> Exceptionally well accepted					
<input type="checkbox"/> Goes ahead independently at times	<input type="checkbox"/> Very Good	<input type="checkbox"/> Works well with others					
<input type="checkbox"/> Does all assigned work	<input type="checkbox"/> Average	<input type="checkbox"/> Gets along satisfactorily					
<input type="checkbox"/> Hesitates	<input type="checkbox"/> Below Average	<input type="checkbox"/> Has difficulty working with others					
<input type="checkbox"/> Must be pushed frequently	<input type="checkbox"/> Very Poor	<input type="checkbox"/> Works very poorly with others					
<b>MATURITY—POISE</b>		<b>QUANTITY OF WORK</b>		<b>JUDGMENT</b>			
<input type="checkbox"/> Quite poised and confident	<input type="checkbox"/> Unusually high output	<input type="checkbox"/> Exceptionally mature in judgment					
<input type="checkbox"/> Has good self-assurance	<input type="checkbox"/> More than average	<input type="checkbox"/> Above average decision-making					
<input type="checkbox"/> Average maturity and pose	<input type="checkbox"/> Normal amount	<input type="checkbox"/> Usually makes the right decision					
<input type="checkbox"/> Seldom asserts himself/herself	<input type="checkbox"/> Below Average	<input type="checkbox"/> Often uses poor judgment					
<input type="checkbox"/> Timid <input type="checkbox"/> Brash	<input type="checkbox"/> Low output, slow	<input type="checkbox"/> Consistently uses bad judgment					
<b>ATTENDANCE</b>		<input type="checkbox"/> Regular	<input type="checkbox"/> Irregular	<b>PUNCTUALITY</b>		<input type="checkbox"/> Regular	<input type="checkbox"/> Irregular
<b>OVERALL PERFORMANCE</b>	Outstanding	Very Good	Average	Marginal	Unsatisfactory	This report has been discussed with the student	<input type="checkbox"/> Yes <input type="checkbox"/> No

What traits may help/hinder the student's advancement?

Additional remarks:

Student Signature \_\_\_\_\_ Supervisor Signature \_\_\_\_\_

**College of Engineering - Tennessee Technological University**  
**CO-OP EMPLOYER SURVEY**

Purpose: To assess your experience with and knowledge of cooperative education students majoring in one of the academic departments in the College of Engineering at Tennessee Technological University.

Student's major (✓): Civil Engineering       Chemical Engineering       Electrical and Computer Engineering   
 Computer Science       Mechanical Engineering       Engineering Technology

	Indicate your level of agreement with each of the statements below (Unknown indicates that you do not have sufficient information for an opinion).	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Unknown
a	Efficiently manages their assigned duties and responsibilities						
b	Demonstrates an ability to work independently						
c	Demonstrates a commitment to professional development						
d	Participates in activities that serve the profession and/or public						

Please indicate "workplace" skills that your company considers important for newly hired engineers. A "workplace" skill is an ability that may not be part of the engineering curriculum.

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Comment on the above "workplace" skills of the student during their co-op employment.

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Your response to the following additional questions will aid in the assessment of various general skills, aptitudes and attitudes that the undergraduate curriculum is designed to develop in our students.

	Indicate your level of agreement with each of the statements below (Unknown indicates that you do not have sufficient information for an opinion).	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Unknown
1	Works effectively with other employees						
2	Identifies, formulates and solves engineering problems						
3	Understands professional and ethical responsibilities						
4	Produces effective written communications						
5	Delivers effective oral presentations						
6	Understands the global/societal impact of engineering						
7	Recognizes the need for engaging in life-long learning						
8	Understands contemporary engineering issues						

Please provide any additional comments on observed strengths/weaknesses in the co-op student:

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