

Dept. of Biology Graduate Seminar Evaluation Form

Student name _____ Date _____

Title of talk _____

Instructions for Faculty Evaluators

Assign a letter grade to the seminar that you think reflects the overall quality of the presentation. Some of the major points to consider include:

- 1) Quality of slides or other visual aids. Tables and graphs should be easily visible and understandable. Lengthy tables copied from the thesis are not acceptable.
- 2) Organization of the presentation. The seminar should be presented in a logical order, i.e., introduction; materials and methods; results; conclusions; significance.
- 3) Quality of the research. The study should have scientific merit and should be well designed. The hypothesis tested (in some cases this may not apply) should be stated clearly. Analysis and results should clearly conform with the conclusions reached.
- 4) Knowledge of the subject matter. The student should be thoroughly familiar with all aspects of the research. This includes familiarity with the current and historical literature. The student should be able to answer questions regarding the design of the study, analyses of data, interpretation of results and conclusions; they should also be able to explain how the study has advanced the state of knowledge in a particular area.
- 5) Delivery of the presentation. The student should be dressed appropriately and should deliver the seminar in a poised, clear, and understandable manner. All attending the seminar should easily be able to hear what is being said. Reading is acceptable, assuming that eye contact is established with the audience frequently and that the seminar is conducted according to procedures considered normal for scientific presentations.

Grade assigned: _____

(A = Excellent; B = Good; C = Average; D = Below Average; F = Unacceptable)

Comments and constructive criticism: