

January 23, 2016

Departmental voting procedures for Assistant Professor search

The precedent in the department has been that voting for three recommended interviewees and for three or more recommended alternate interviewees shall proceed in three voting stages, following the departmental Chairperson's determination that a quorum of the eligible voting faculty is present in person or by proxy.

For this purposes of this vote, the eligible voting faculty are Baker, Bounds, Burduck, Creter, Deiter, Fisk, Henry, Kash, Laird, McQuail, Null, O'Rourke, Pickering, Rideout, Robinson, Saya, Smith, Williams (18 eligible votes).

The departmental Chair serves as an *ex officio* non-voting member of the faculty.

In the first vote, the voting pool of possible interviewees and alternates recommended by the Search Committee shall be approved:

- a. A majority vote of the quorum of the voting faculty shall be necessary to approve this pool;
- b. Any member of the quorum of the voting faculty may nominate any additional applicant(s) to this pool. If the nomination is approved by a majority of the quorum of the voting faculty, that applicant shall be added to this pool.

In the second vote, each member of the quorum of the voting faculty shall select a set of three and only three applicants from the voting pool to recommend as interviewees:

- a. This shall be a preference selection only;
- b. Any applicant receiving by tally at least a majority vote of the quorum of the voting faculty will be recommended as an interviewee by the department; however,
- c. If more than three applicants receive by tally a majority vote, the applicants receiving the highest number of votes by tally shall be the recommended interviewees; however,
- d. In the event of a majority tie vote by tally for two or more applicants, voting shall continue on only those applicants until the tie is broken, and the applicant receiving the highest number of votes in this case shall be recommended as an interviewee; and
- e. An applicant who receives less than a majority vote by tally shall not be recommended as an interviewee, but shall be included among those remaining applicants to be ranked as recommended alternate interviewees.

In the third vote, each member of the quorum of the voting faculty shall rank each of the remaining applicants:

- a. In each round of voting, a member of the quorum of the voting faculty shall vote for only one applicant; the applicant receiving the highest number of votes shall be the first recommended alternate interviewee;
- b. This voting procedure shall continue until all eligible remaining applicants are ranked as recommended alternate interviewees; six alternate interviewees have been selected; however,
- c. In the event of a majority tie vote, voting shall continue on only those applicants until the tie is broken, and
- d. An applicant who receives less than a majority vote shall not be recommended as an alternate interviewee.