

Tennessee Technological University
Department of Foreign Languages

Course Title and Section: English as a Second Language 1020

Class Date Range: August 25, 2020 – December 10, 2020

Meeting Times: TBD (To Be Determined)

Classroom: Oakley Hall, Room 212, however, this semester will be asynchronous.

Credit Hours: Three

Semester: Fall, 2020

Instructor: Morris, Renee

Classroom: Conferences **via Zoom** or other virtual platforms.

Email: smorris@tntech.edu

Office Hours: By appointment only – please email me, smorris@tntech.edu, to schedule an appointment.

Prerequisites: None

Required Texts:

Smalley, R. et. al. Refining Composition Skills: Academic Writing and Grammar. 6th ed. Boston: Cengage, 2012. Print. ISBN 1-111-22119-7

Carlock, Janine, et. al. The ESL Writer's Handbook 2nd Edition. Ann Arbor: U of Michigan Press, 2016. Print. ISBN-13-978-0-472-03707-0

Course Description: ESL 1020 is a study of style, syntax, and basic organizational patterns. Topics include audience, purpose, different perspectives, writing, editing, and revising. You will have writing assignments necessary to successful completion of the course. Additional small projects such as memorization, demonstrations, and other work in the target language (L2) is expected. Coursework/ assignments are lengthier and more in depth than 1010.

Objectives for ESL 1020: The learner will have an enhanced proficiency in the English language in an academic setting primarily in the written mode but also in speaking and through relating ideas. Also, the learner will build knowledge of structures and vocabulary, with the aim to improve writing skills for academic preparation and, whereas, the learner is prepared for and aware of the expectations in the writing classroom.

Classroom Teaching Methods: Through readings, writing assignments, projects, participation in classroom discussions online, possible peer-work, and the writing/drafting/editing/revising/ feedback portion, and possibly other online projects if deemed necessary by the instructor, the learner will have multiple opportunities for growth. Students will be responsible for revisions based on feedback for improved grades. Revision based on various forms of abovementioned feedback is considered a vital opportunity for growth and learning and an important factor of instructor evaluation.

Topics to Be Covered:

The writing process/composition and organization skills, learning idioms, and grammar. Writing at word, sentence, paragraph, and essay level, punctuation, syntax, connecting ideas, short speeches, and other projects online or otherwise.

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1020 Writings-To Be Determined-Such As:

The Narrative Paragraph
The Descriptive Paragraph
The Expository Paragraph
The Informative Essay
The Process Essay
The Cause and Effect Essay
The Argumentative Essay

Course Work: You are required to:

Read all assignments and complete assigned work within prescribed timeframes—Example: “Read Chapter 1 of Refining Composition Skills before Monday, August 31, 2020.” This means you should read all of Chapter 1 before Monday, August 31, 2020.

Conduct oneself in a positive manner at all times—It is extremely important the student is aware that emails, zoom conferences, and other online platforms constitute a classroom environment.

Complete assignments, revisions, and, other prescribed online activities or assignments within prescribed timeframes.

Non-participation, non-preparedness, incomplete work, late work, sloppy work, work that does not adhere to the guidelines in the syllabus, or to the instructions provided for individual assignments, will adversely affect grading in general and grading overall for the course. Timeframes and Due Dates are the same.

Required Materials:

Texts listed above.

Grading and Revision Policy

Assignment Breakdown:

Participation*	25%
Feedback*	20%
Homework, Preparedness	30%
Essay I-(revised)	5%
Essay II-(revised)	5%
Essay III-(revised)	5%
Final	10%

***Participation:** As this is an asynchronous class, it is your utmost responsibility to check your emails regularly (once DAILY) from your TTU professors. It is expected that you read and follow the instructions in email assignments using only your TTU email. Failure to do so will result in a lower grade. If you have any questions regarding any communication, it is your responsibility to ask for clarification immediately. Due Dates are critical for staying on track in an asynchronous class and past-due or late work also affects grading. Outlook has Immersive Reader for translation purposes and there are many others.

Feedback:** When you receive feedback, it is your responsibility to complete the assigned work and make the revisions in a REPLY. Late assignments are ineligible for higher score but will be revised for the benefit of the learner. ***This is to be fair to students who turn in work on time.

To be considered for grading ALL work must:

- be submitted as a REPLY to the assignment email.
- be submitted within the timeframe/Due Date via TTU email as a REPLY to the assignment email.
- include any additional assignments within timeframes/due dates provided as a REPLY to that email.

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Tennessee Technological University Grading System:

Points Earned	Grade
90-100	A
80-89	B
70-79	C
0-69	F

Assignments: All assignments must be submitted to me within the timeframes indicated in my emails. There is no “make-up” work received with a grade higher than 70 as this *is not fair* to those students who do turn in work on time.

Final exam: This exam will be composed of a variety of questions such as multiple choice and short answer or fill in the blank. It will cover skills learned in the class and from the assigned readings. There will be a writing portion.

Plagiarism: In your writing, when you summarize, paraphrase, or quote someone else’s media, words, or ideas, you must cite your source. You should be especially careful to avoid plagiarizing Internet sources (for example, email, chat rooms, web sites, or discussion groups). It does not matter whether you borrow material from print sources, from the Internet, from online databases, or from interviews. Failure to cite your source is plagiarism. Students who plagiarize may receive the lowest grade for an assignment or an “F” for the course, depending on the severity of the infraction. Please see me with any questions about plagiarism. At the university level, students can be expelled. Plagiarism is cheating.

Attendance: Regular attendance is considered by your consistent online presence. You are expected to check your TTU email daily at the minimum. Promptly responding to emails that ask questions, request information, give assignments, etc., is considered essential to success in this course. Questions need to be submitted within 24 hours if a ZOOM conference is needed or requested. Students missing more than four assignments will receive a failing grade for the course. If an assignment is turned in late, the highest grade given can be a 70.

Email: **You must use your TTU email account and no other.** This is the only email account you are to use for this class. Your TTU email is the official communication channel between the college and students.

Classroom rules: The instructor has the primary responsibility for control over “classroom” behavior and maintenance of academic integrity. The instructor can and will “remove” from the classroom any student engaged in disruptive conduct or conduct which violates the general rules and regulations of the college. Disruptive behavior is defined as, but is not limited to, behavior that obstructs or disrupts the learning environment (offensive language, harassment of students and professors, repeated outbursts from a student which disrupts the flow of instruction or prevents concentration on the subject taught, failure to cooperate in maintaining “classroom” decorum, etc.) or the continued use of electronic or other noise or light-emitting devices which disrupts others (disrupting noises from cell phones, ear buds, lap top computers, games, etc.). We will all do our best to maintain a positive “classroom” environment!

Note: Essays will be marked according to a set of criteria that evaluates content, format, and grammar. Keep in mind that each assignment will also have its own special requirements. Failure to meet minimum

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requirements, such as word count, source page, proper topic choice, or any other critical element of the assignment/essay will result in possible failure or at most a grade of 70. This policy applies to all work assigned in the course. The best way to prevent this is to read your emails carefully and follow all the instructions. The written instructions are your tool to success!

Disability Accommodations: Students with a disability requiring accommodations should contact the Office of Disability Services (ODS). An Accommodation Request (AR) should be completed as soon as possible, preferably by the end of the first week of the course. The ODS is located in Roaden University Center, Room 112; phone 372-6119.