

Tennessee Technological University  
Department of Foreign Languages

Course Title and Section: English as a Second Language, 1020-001

Class Date Range: January 21, 2020 – May 7, 2020

Meeting Times: 6:00 PM, Monday and Wednesday

**Classroom: Monday Oakley Hall, Room 212**

**Labs May be Scheduled.**

Credit Hours: Three

Semester: Spring, 2020

Instructor: Morris, Renee

Office: 217, Oakley Hall

Telephone Number: 931-372-3627

**Email: smorris@tntech.edu**

Office Hours: 7:20 pm – 7:50 pm, Monday and Wednesday, and, by appointment.

Prerequisites: None

**Required Texts:**

Regina L. et. al. Refining Composition Skills: Academic Writing and Grammar. 6th ed. Boston: Cengage, 2012. Print. ISBN 1-111-22119-7

Dixon, Robert J. Essential Idioms in English: Phrasal Verbs and Collocations. 5th ed. White Plains: Longman, 2004. Print. ISBN 0-13-1411176-4

Carlock, Janine, et. al. The ESL Writer's Handbook. Ann Arbor: U of Michigan Press, 2016. Print. ISBN 13-978-0-472-034403-1

Course Description: ESL 1020 is a study of style, syntax, and basic organizational patterns. Topics include audience, purpose, different perspectives, writing, editing, and revising. You will have writing assignments necessary to successful completion of the course and three short speeches. Memorization, demonstrations, and other small projects is expected.

Objectives for ESL 1020: The learner will have an enhanced proficiency in the English language in an academic setting primarily in the written mode but also in speaking and through relating ideas. Also, the learner will build knowledge of structures and vocabulary, (including essential idioms), with the aim to improve writing skills for academic preparation.

Classroom Teaching Methods: Through readings, writing assignments, projects, participation in classroom discussions, peer-work, and the writing/drafting/editing/revising and feedback process, as a class or in groups, or privately by appointment with me or assigned tutoring, or other projects, the learners will have multiple opportunities for growth. Students will be responsible for revisions based on feedback for improved grades. Revision based on various forms of abovementioned feedback is considered a vital opportunity for growth and learning and an important factor of instructor evaluation when work is submitted with corrections. Students are grouped during some activities and class participation and attendance is vital to the success of the student's learning.

**Topics to Be Covered:**

The writing process/composition and organization skills, learning idioms, and grammar. Writing at word, sentence, and paragraph level, punctuation, syntax, connecting ideas, short speeches, and other projects, and essay writing.

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1020 Writings-To Be Determined-Such As:

The Narrative Paragraph  
The Descriptive Paragraph  
The Expository Paragraph  
The Informative Essay

Course Work: You are required to:

Read all assignments and complete assigned work within prescribed timeframes.

Attend classes and participate with teacher and peers in a positive manner at all times.

Participate in discussions and prompts within prescribed timeframes.

Complete the in-or-out of class assignments and writings, revisions, and other prescribed activities within prescribed timeframes.

Non-participation, non-preparedness, incomplete work, late work, sloppy work, work that does not adhere to the guidelines in the syllabus, and non-attendance will adversely affect grading for the course.

Required Materials:

Texts listed above.

Wide-ruled, loose leaf paper. *Write legibly, double-spaced, and only on front side of each piece of paper, with binder holes on the left side of page. Name, date, assignment description in upper right corner.*

Several pencils with erasers. *Please use pencils for all assignments unless indicated by instructor.*

*Pens are for feedback, revisions, and corrections, and when indicated by instructor.*

You will need regular internet access to your school email; especially during the winter semester when weather is a factor.

Grading and Revision Policy

Assignment Breakdown:

Participation, Quizzes, Folder, and Feedback*-	30%
Homework, Preparedness in class	30%
Essay I-(revised)	10%
Essay II-(revised)	10%
Essay III-(revised)	10%
Final-	10%

\*When you receive feedback it is your responsibility to complete assigned work and make the revisions for a grade. Late assignments are ineligible for higher score but will be revised for the benefit of the learner. **This is to be fair to students who turn in work on time.**

To be considered for grading the revision must:

-be submitted *with the original work*

-have all original feedback documents provided by the instructor, and,

-be submitted within the time frame as indicated by the instructor

-include any additional assignments or tutoring documentation

A revised assignment will not be accepted if it fails to adhere to these procedures or is not legible.

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Tennessee Technological University Grading System:

Points Earned	Grade
90-100	A
80-89	B
70-79	C
0-69	F

Daily Work: If you must be absent during a class that has daily work, the assignment must be submitted to me in some form before the beginning of class. There is no “make-up” work accepted for daily work as this *is not fair* to those students who are present.

Final exam: This exam will be composed of a variety of questions such as multiple choice and short answer or fill in the blank. It will cover skills learned in the class. There will be a writing portion.

Plagiarism: In your writing, when you summarize, paraphrase, or quote someone else’s media, words, or ideas, you must cite your source. You should be especially careful to avoid plagiarizing Internet sources (for example, email, chat rooms, web sites, or discussion groups). It does not matter whether you borrow material from print sources, from the Internet, from online databases, or from interviews. Failure to cite your source is plagiarism. Students who plagiarize may receive the lowest grade for an assignment or an “F” for the course, depending on the severity of the infraction. Please see me with any questions about plagiarism.

Attendance: Punctual and regular attendance is essential to success in this course. Students missing more than four class meetings will receive a failing grade for the course. In addition to being disruptive and considered rude, being habitually late to class or leaving early will result in being marked absent, regardless of the amount of time spent in class. There are NO excused absences. This is to be fair to everyone.

Email: **You must use your TTU email account and no other.** This is the only email account you are to use for this class. Your TTU email is the official communication channel between the college and students.

Classroom rules: The instructor has the primary responsibility for control over classroom behavior and maintenance of academic integrity. The instructor can and will order temporary removal or exclusion from the classroom of any student engaged in disruptive conduct or conduct which violates the general rules and regulation of the college. Disruptive behavior is defined as, but is not limited to, behavior that obstructs or disrupts the learning environment (offensive language, harassment of students and professors, repeated outbursts from a student which disrupts the flow of instruction or prevents concentration on the subject taught, failure to cooperate in maintaining classroom decorum, etc.) or the continued use of electronic or other noise or light-emitting devices which disrupts others (disrupting noises from cell phones, ear buds, lap top computers, games, etc.). Cell phones/ear devices are expressly forbidden. Students who are removed from class for disruptive behavior will not be allowed to return until the issue is resolved.

Note: Essays will be marked according to a set of criteria that evaluates content, format, and grammar. Keep in mind that each assignment will also have its own special requirements. Failure to meet minimum

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requirements, such as word count, source page, proper topic choice, or any other critical and assigned element of the essay will result in failure of the project. This policy applies to all work assigned in the course.

Disability Accommodations: Students with a disability requiring accommodations should contact the Office of Disability Services (ODS). An Accommodation Request (AR) should be completed as soon as possible, preferably by the end of the first week of the course. The ODS is located in Roaden University Center, Room 112; phone 372-6119.