

SOCIOLOGY/CRIMINAL JUSTICE INTERNSHIP Agency Acceptance Form

This form must be returned to the Internship administrator prior to starting the internship. A copy should be left with the internship agency.

In order to provide interns with the best possible learning experience, we ask that you agree to the following requirements:

1. The agency agrees to provide meaningful sociology or criminal justice related activity for the student.

Clerical work, filing, telephone answering, etc., will be kept to a minimum.

2. The agency agrees to contact the internship instructor (below) if any questions or problems arise with the student or program itself.

3. The agency agrees to monitor the student's hours and be sure s/he puts in a minimum of 105 hours for the duration of the semester.

4. It is the responsibility of the agency to address safety issues, policy and procedures, and appropriate work assignments for each intern.

5. The agency agrees to evaluate each intern at the end of the semester.

We look forward to an exciting semester for our interns and thank you for your participation in our program.

Name of Student_____

Name of Agency_____

Signature of Intern Supervisor_____

Date_____