Quizzes/Exams

• Quiz Tool in iLearn

- The Quiz Tool in iLearn gives faculty the ability to create quizzes and exams with many different types of questions. You can setup Question Pools, randomize questions and answers, and have it grade automatically.
- Watch the D2L Brightspace (iLearn) Quiz Video Playlist
- o If you already have your questions in MS Word or a Text file format, we can help you transfer them quickly to iLearn using Respondus 4.0 Campus-Wide software.
 - Respondus 4.0 Campus-Wide software (scroll down to the Respondus section)
 - View the video about importing questions
 - If you want to make sure all your multiple choice question answers are randomized.
 - o Go to the File menu
 - Select Preferences
 - Select the Edit & Publish tab
 - Choose **Yes** beside the option *Randomize answers in Multiple Choice/Response*
 - o Click OK
 - Once the questions are in Respondus, you can publish them to the iLearn Question Library (make sure not to choose Quiz or the questions will go over available for students to see.)
 - After you upload them, you can then create a quiz in iLearn with all the appropriate questions and settings.

• Publisher Quizzes

- Publishers sometimes have chapter questions they can provide you to bring into the iLearn system. Make sure to ask them if they can provide that (along with any additional content) for you to work with.
- O If you already require an online publisher content tool, see if they have a Quiz function to work with. If you do not already do this, avoid this option since it normally will cost the students money. However, feel free to ask your publisher if they would provide this for you students for free for the remainder of the semester.
- You can use the Respondus Suite and the <u>Respondus Test Bank Network</u> to request publisher materials for quizzes and exams.

Google Classroom

- Using your personal Gmail account, you can do basic types of tests using Google Classroom and their Google Forms product.
- We are not able to support this option, but users can use this if they like.

Converting questions in a Word Document to an iLearn Quiz using Respondus 4.0 Campus-Wide software.

Download and install Respondus
REQUIRED: You must be on campus or connected to the <u>campus VPN</u> to access the Respondus
download.

- Download Respondus by going to the <u>CITL web site</u> under Supported Instructional Software, choose <u>Respondus Suite</u>
- o Scroll down and you will see the **Download & Get License Code** button.
- o Click and enter your TTU username and password.
- Choose the **Download File** and install.
- o Copy the license information to use when setting up the software.
- Once you open the software, make sure to choose D2L Brightspace for the Current Personality (this is the online software we use for iLearn)
- Your Word Document must be in a specific format to import.
 - o View the standard import format document (PDF).
 - View a <u>sample Word document</u> with all types of questions that can be imported.
- View the video about importing questions from Word to iLearn using Respondus.