

Crafting Your Course with iLearn Templates

Meet the Instructional Designers



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Session Resources:

- Session will be recorded.
- Slide deck will be shared.
- Links to resources throughout presentation.
- We will be in the chat to answer any questions.
- Book a consultation with your instructional designer!

Agenda

- Full course template (Tech Direct template)
- Page templates (a.k.a. web pages, files, within iLearn)
- Creator + Elements (content templates within pages)
- Q&A (questions welcome via chat throughout the session)



MS Poll:

Which of the following
have you used in your
iLearn courses?



Imagine ...

You're a student taking five classes at TnTech, and each class has a different way of presenting material iLearn.
How much time will you have to spend simply navigating the course structure?



Imagine ...

You've been teaching on ground for years with much success, but now your students (or your department) want content available online in iLearn. "I'm a content expert," you think, "not an iLearn design expert". What can you do?





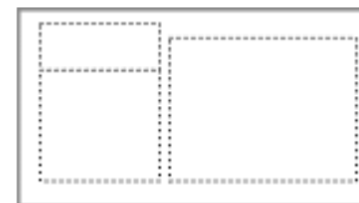
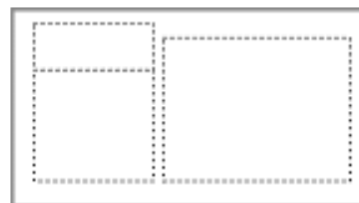
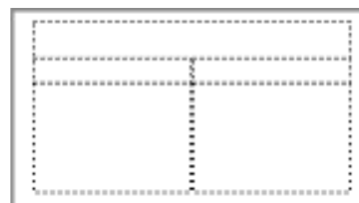
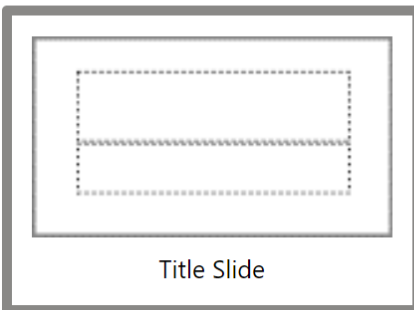
Use templates!

What is a template?

- A template is a customizable, pre-set format that can help you present content and activities
- For iLearn at TnTech, we have templates for entire courses, for individual pages (files) inside courses, and for content within pages (files)



office theme



Picture of common PPT templates

Why use templates?

- Save time and mental energy for both instructors and students
- Provide a consistent learning experience across courses for students
- Improve the visual quality of content
- Make learning activities more intuitive for students






01

Evidence-Based Course Template

OLC QUALITY SCORECARD SUITE



OSCQR Course Design Review

OLC Quality Scorecard Suite: OSCQR 3.1

Need ideas? Click on a standard below for explanations and examples from <https://OSCQR.suny.edu>

Sufficiently Present

Minor Revision

Moderate Revision

Major Revision

Not Applicable

Action Plan

Estimated time needed for revision:

1/2 hour or less









1/2-2 hours

2+ hours

| 1. COURSE OVERVIEW AND INFORMATION | | | | | | | |
|------------------------------------|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--|
| 1. | Course includes Welcome and Getting Started content. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2. | An orientation or overview is provided for the course overall, as well as in each module. Learners know how to navigate and what tasks are due. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3. | Course includes a Course Information area that deconstructs the syllabus for learners in a clear and navigable way. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4. | A printable syllabus is available to learners (PDF, HTML). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5. | Course includes links to relevant campus policies on plagiarism, computer use, filing grievances, accommodating disabilities, etc. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6. | Course provides access to learner success resources (technical help, orientation, tutoring). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7. | Course information states whether the course is fully online, blended, or web- enhanced. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8. | Appropriate methods and devices for accessing and participating in the course are communicated (mobile, publisher websites, secure content, pop-ups, browser issue, microphone, webcam). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9. | Course objectives/outcomes are clearly defined, measurable, and aligned to learning activities and assessments. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10. | Course provides contact information for instructor, department, and program. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

- Online Learning Consortium (OLC)
- OLC Rubric PDF

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Tech-DirectHeather Rippetoe
as Banner_Student

ContentAssignmentsQuizzesDiscussionsYuJa MediaGradesCourse Tools ▾Resources ▾

Tech-Direct

Updates ▾

There are no current updates for Tech-Direct

Content Navigator ▾

Return to Last Viewed [Course Information](#)



| | |
|----------------------|------|
| Module 0: Start Here | 100% |
| Module 1: [Title] | 100% |
| Module 2: [Title] | 100% |
| Module 3: [Title] | 100% |







Announcements ▾

Example Welcome Announcement


Welcome **Heather**, to CITL 1010-001: Best Practices in Online Course Design! I'm thrilled to have you join this exciting learning journey. To get started, please navigate to [Module 0: Start Here](#). This module will guide you through important course information, including the syllabus, expectations, and resources. If you have any questions along the way, don't hesitate to reach out. You can do so by adding to the [Ask a Question](#), [Answer a Question](#) discussion post, or by sending me an email. Please check the [Netiquette Guide for Online Courses](#) for online communication expectations. Let's embark on this adventure together and make the most of our time together in this engaging online learning experience!


Front Page: Tech Direct Course Template

 Tech-Direct

 Heather Rippetoe
as Banner_Student

ContentAssignmentsQuizzesDiscussionsYuJa MediaGradesCourse Tools ▾Resources ▾



 Bookmarks


 Course Schedule

Table of Contents ✓

Module 0: Start Here ✓


Course & Instructor Information ✓


Student Policies, Student Services, & Technical Supports ✓

Module 1: [Title] ✓


Module 2: [Title] ✓

Module 3: [Title] ✓

Module 0: Start Here ▾ Print



Module 0

 DownloadExpand All | Collapse All

100 % 12 of 12 topics complete

Course & Instructor Information▶

Student Policies, Student Services, & Technical Supports▶

Sample Module 0: Tech Direct Course Template

Search Topics

Bookmarks

Course Schedule

Table of Contents

Module 0: Start Here

Module 1: [Title]

Learning Materials

Assignments

Module 2: [Title]

Module 3: [Title]

Module 1: [Title]

Tennessee
TECH

Module 1

Download

Expand All | Collapse All

100 % 1 of 1 topics complete

Module 1: [Module Title]

Web Page

Click here to read the overview and learning objectives for this module.

Learning Materials

This section contains content for you to read and/or watch for this module. Refer to your Course Schedule for specific due dates.

Assignments

This section contains activities for you to do, like take a quiz, participate in a discussion, or submit an assignment.

Sample Content Module: Tech Direct Course Template

MS Poll

Which Module 0 elements do you think students will find useful?



How to Get the Tech Direct Course Template

- Book a consultation with your instructional designer
- Submit a request

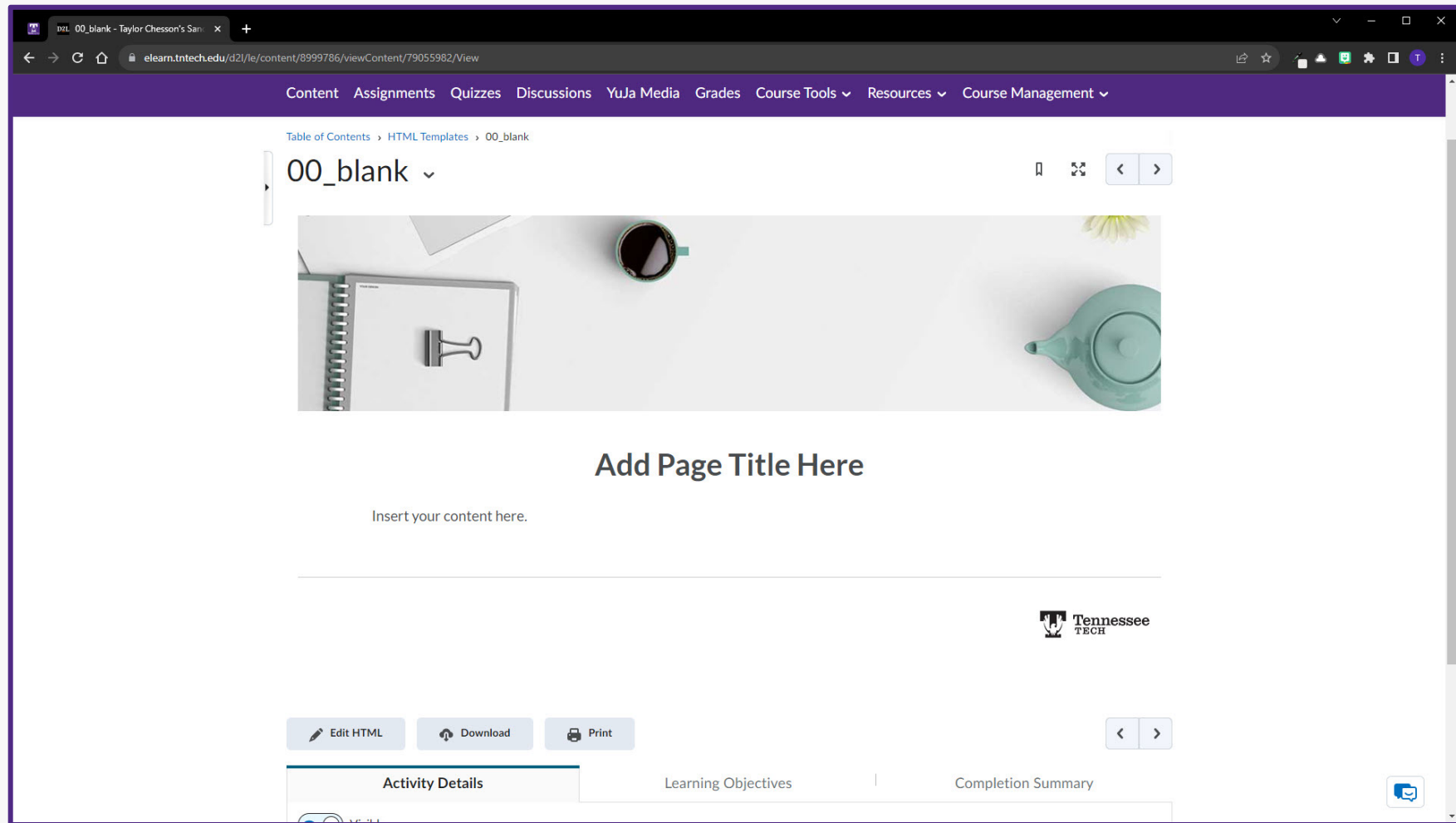




02

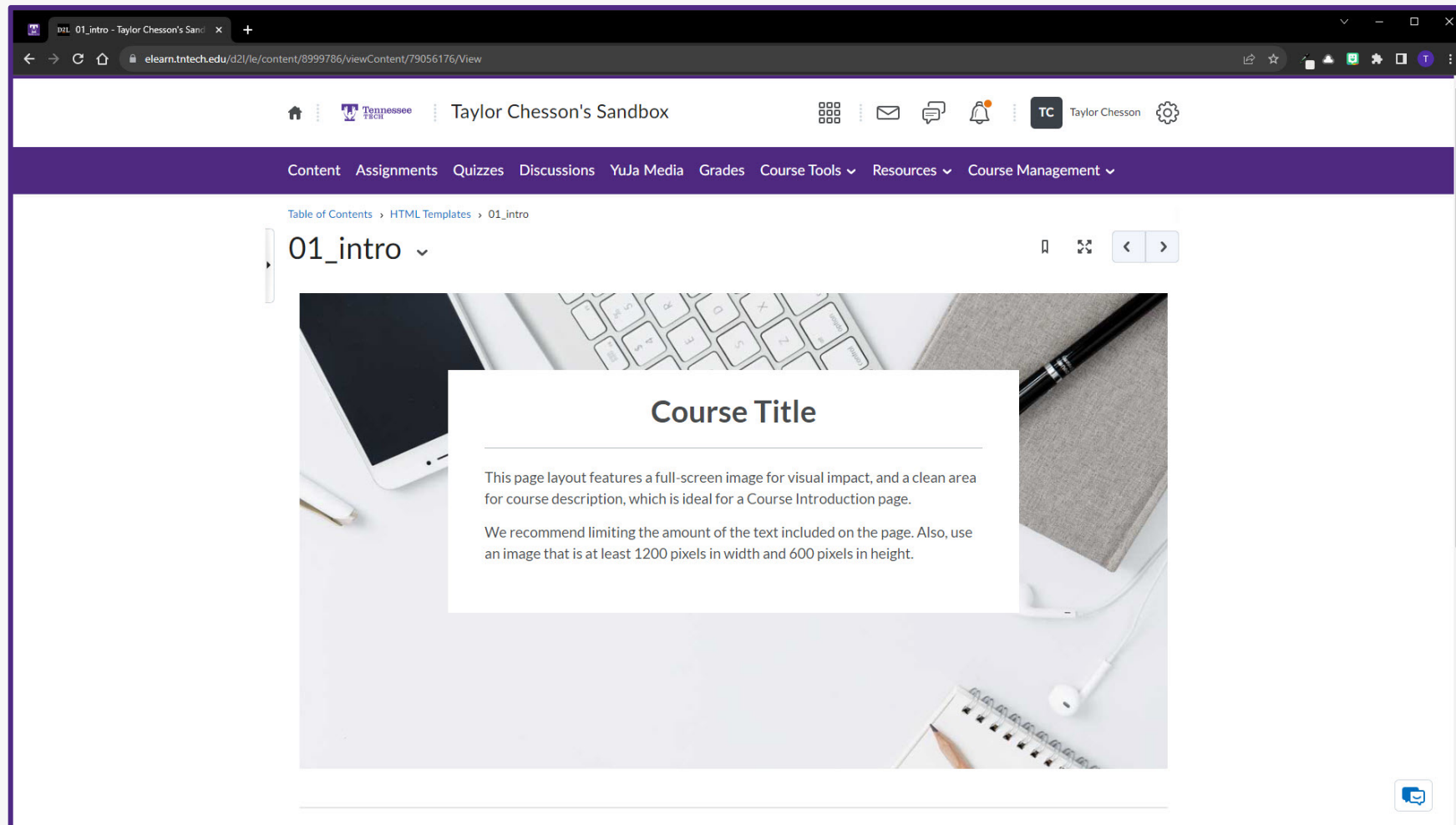
HTML Templates for content within courses

HTML Example:



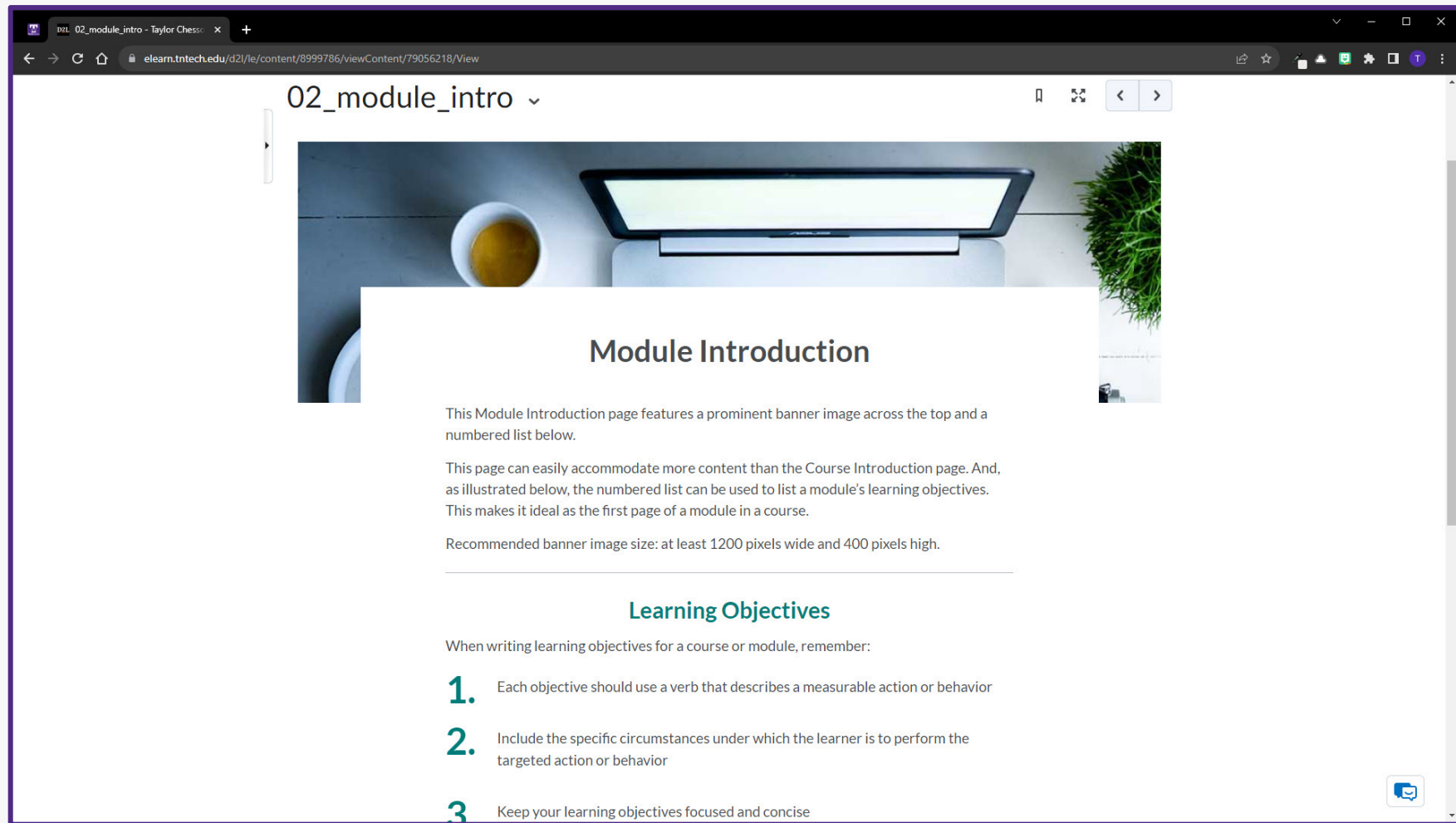
Blank

HTML Example:



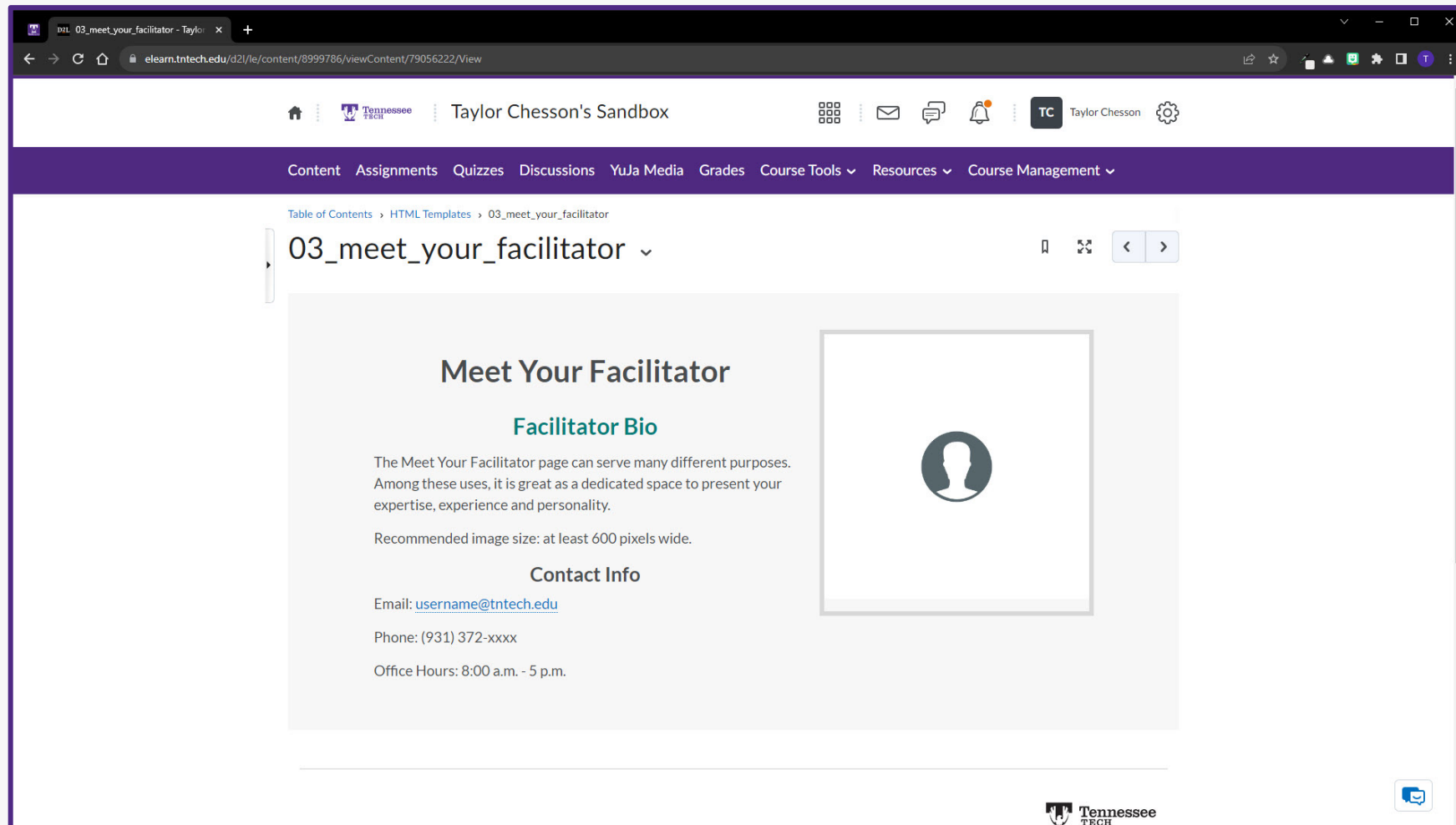
Introduction

HTML Example:



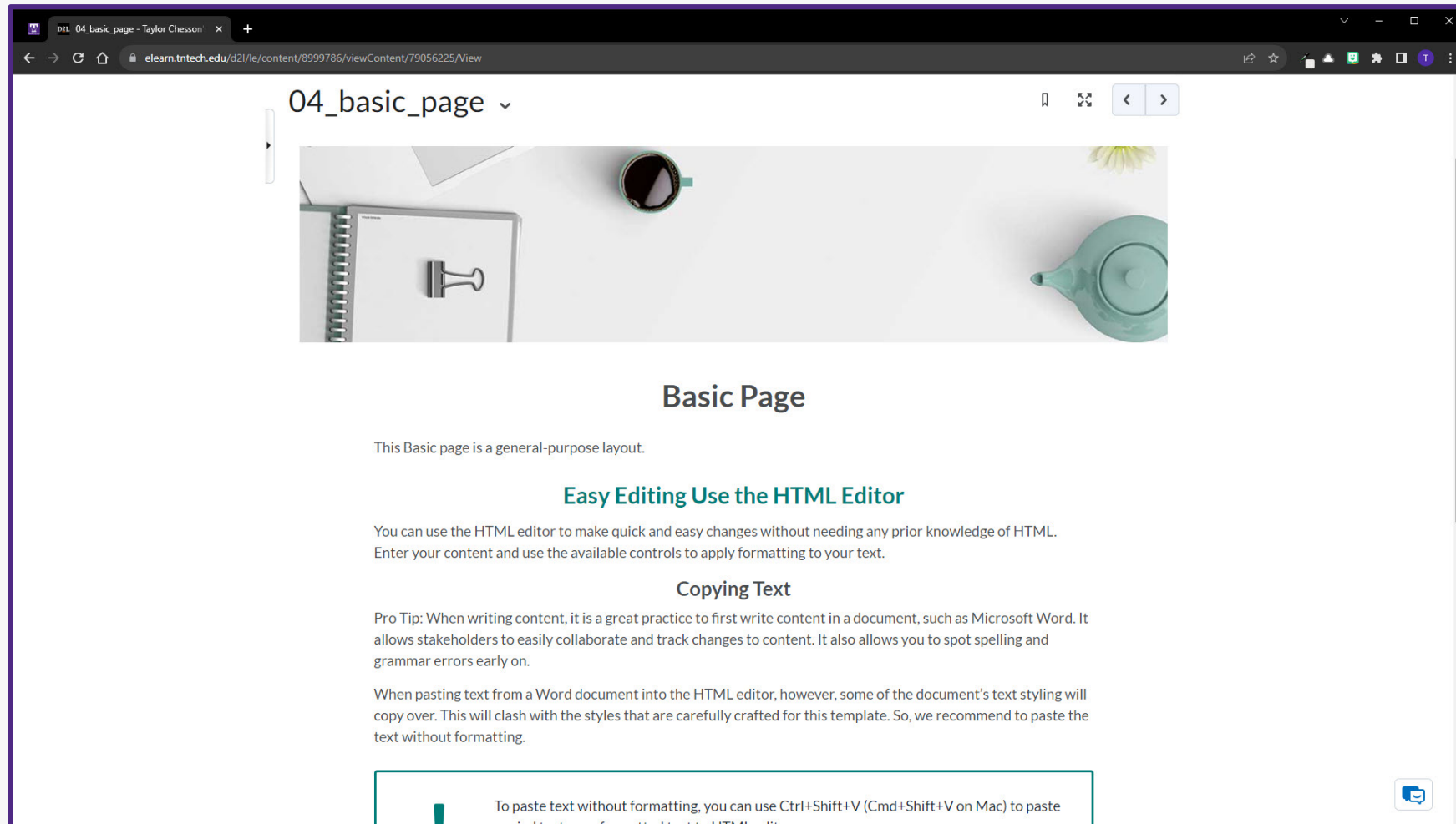
Module Introduction

HTML Example:



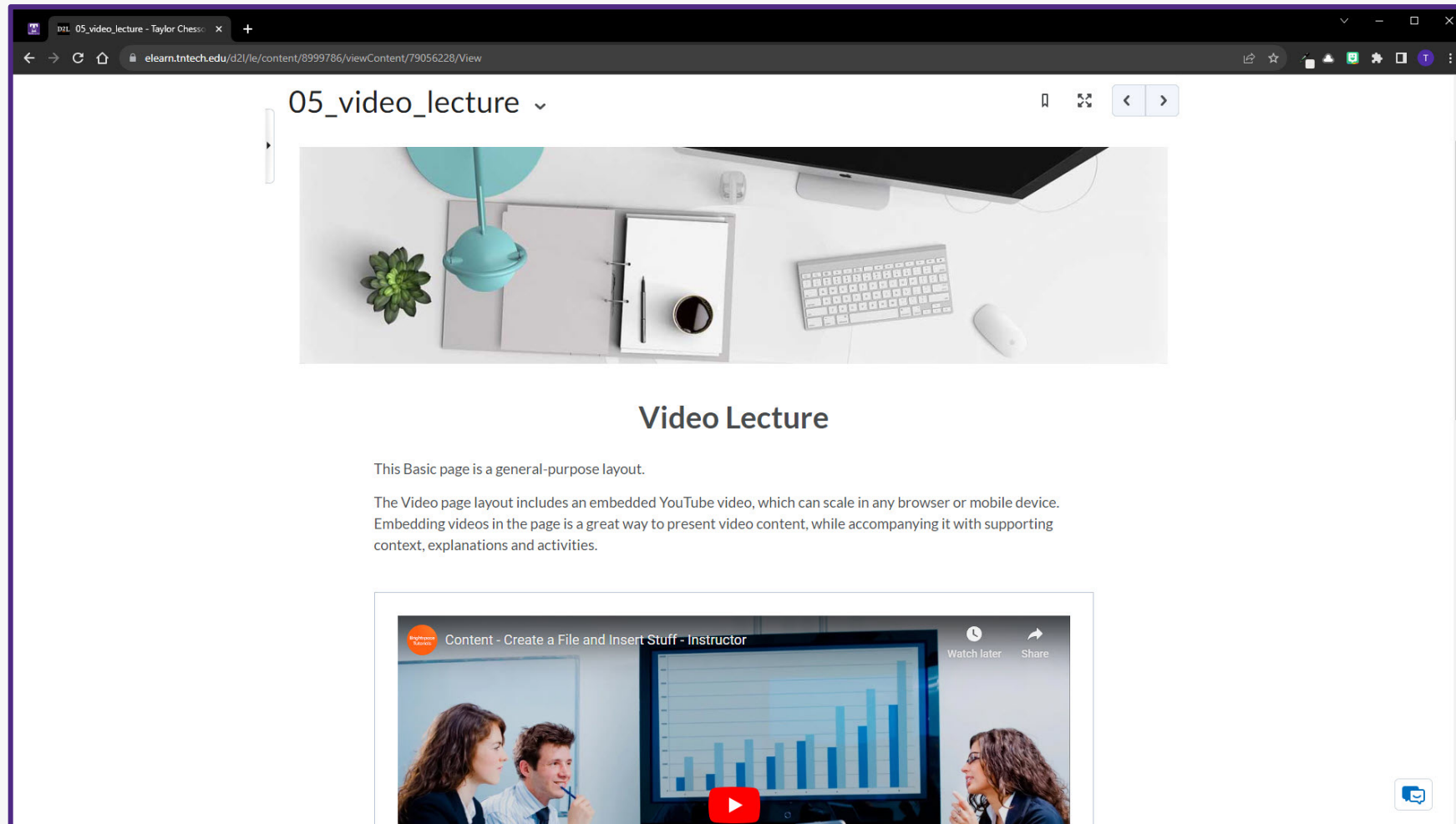
Meet Your Facilitator

HTML Example:



Basic Page

HTML Example:



Video Lecture

How to Insert HTML Templates

- Go to **Content**
- Select the **Upload/Create** Button
- Choose **Create a File**
- Click **Select a Document Template**
- Choose your preferred template





03

Creator+ Elements



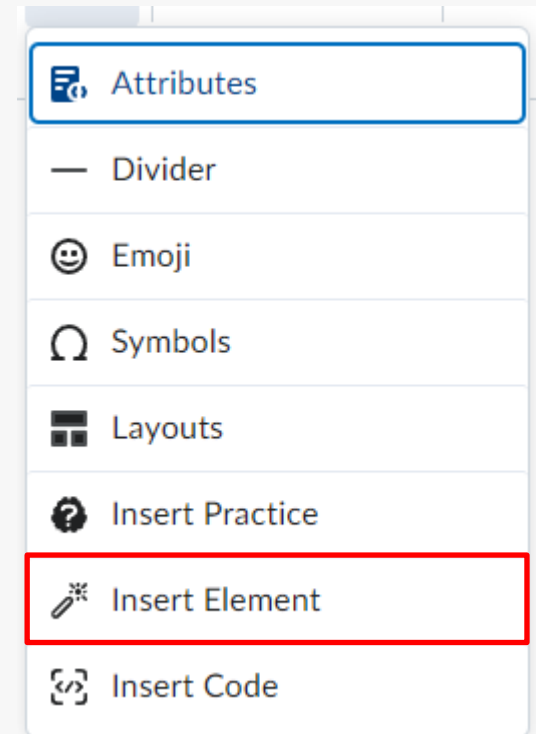
What are Creator+ Elements?

- Templates within iLearn HTML pages (files)
- Enables you to add interactive components
- Increases student engagement



Elements

- Organize information
- Draw attention to a quote or key detail
- Create interactivity for the learner



Element Example:

Element Examples

Accordion

TnTech Course Modalities

Select each item to learn more.

> Tech-Direct (Online)

> Tech-Flex (Hybrid)

> Tech-Enhanced (On-Ground)

Tabs

Accordion

Element Example:

Tabs

Best Practices in Course Design

Select each item to learn more.

Communication

Assessment

Content

Engagement

Accessibility

Share Expectations Early

- Outline communication expectations in the syllabus and in introductory announcement (i.e. will respond to emails within 24 hours).
- Provide “netiquette” information in an introductory module or announcement.
- Share information on [how to turn on iLearn notifications](#).
- Provide clear and timely instructions for each course activity and assignment.
- Provide [a video introduction](#) of yourself and the course. In addition to introducing yourself, consider including a brief overview of the syllabus or major assignments, or explanation of how labs or office hours work.

Communicate Updates Consistently

- Provide a weekly (via video note or written announcement/email if asynchronous) or beginning-of-class update (if in-person) regarding course materials, assignments, class meetings, etc.

Provide Opportunities for Instructor-Student and Student-Student Communication

Tab

Element Example:

Click and Reveal

Course Design

Course Design

Select to learn more.

Learn More

Call Out

No Icon

Click and Reveal

Element Example:

Call Out

No Icon

NOTE:

Please note that this timeline provides a brief overview of significant events in the history of Tennessee Technological University, and there are many more notable milestones and achievements that have contributed to its growth and reputation over the years.

Call Out

Element Example:

Timeline

Left-Aligned

1915: Founding of Tennessee Polytechnic Institute

Tennessee Technological University (TTU) traces its roots back to 1915 when it was established as Tennessee Polytechnic Institute, with a focus on providing practical education in engineering and technology.

1965: Name Change to Tennessee Technological University

In 1965, Tennessee Polytechnic Institute underwent a name change and became Tennessee Technological University, reflecting its expanded academic programs and broader educational offerings.

Timeline

Element Example:

Flip Cards

Select each item to learn more about TnTech Traditions.



Awesome Eagle

Flip



"Dammit"

Flip



Carillon

Flip

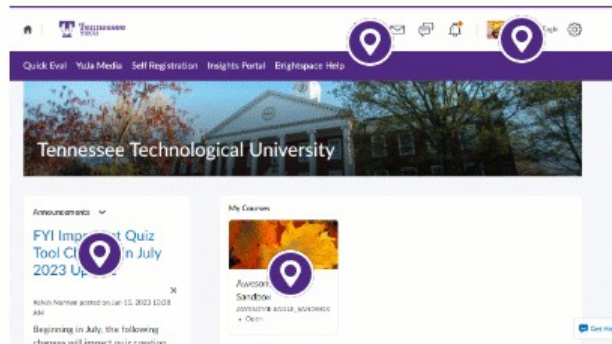
Flip Cards

Element Example:

Hotspot

Select each item to learn more. 📅

0/4 Hotspots Viewed



Hot Spot

How to Insert Creator+ Elements

- Go to **Content**
- Select the **Upload/Create** Button
- Choose **Create a File**
- Click the + icon in the Rich Text Editor
- Choose **Insert Elements**
- Select the element you want to implement

MS Poll

Which of the following could you see yourself using in your course(s)?



Resources:

OLC Rubric

- [OSCQR – SUNY Online Course Quality Review Rubric](#)

HTML Templates:

- [Using HTML Templates in iLearn](#)
- [Brightspace: HTML Template](#)

Creator+:

- [Elements](#)
- [Rise360 Module](#)



Thank you!

[Feedback Survey](#)

Next Week's Session:
Spring Break – no workshop

