

Teacher Education Committee Minutes

January 25, 2018

The Teacher Education Committee of Tennessee Technological University met in formal session at the University's campus in the City of Cookeville, State of Tennessee, at 4:00 p.m., on the 25th day of January, 2018, in Room 108 of the TJ Farr building. The place, hour, and date duly established and duly published for the holding of such a meeting.

The following members of the Committee were present:

Dr. Julie Baker
Ms. Natalie Beach
Dr. Jeremy Blair
Dr. Amy Brown
Mr. Chuck Craig
Dr. Helen Dainty
Dr. Allen Driggers
Dr. Shirley Laird

Dr. Mindy Lloyd
Dr. Allan Mills
Ms. Kelly Moore
Dr. Judith Sullivan
Dr. Melinda Swafford
Dr. Leann Taylor
Dr. Lisa Zagumny

Also present during part or all of the session was Ms. Sharon R. Dyer, TEC Executive Secretary.

Where item numbers are used, they refer to corresponding item numbers in the agenda, in the hands of the Committee members.

1. Call to Order

The Chair, Dr. Melinda Swafford, called the meeting to order and a quorum could be declared.

2. Approval of Agenda

It was moved by Dr. Allan Mills supported by Dr. Julie Baker, and passed by voice vote without dissent, that the agenda, of the formal session of January 25, 2018 as distributed to the Committee, be approved with the noting of catalog change for Instructional Leadership is for both Master's and EdS degrees.

3. Approval of Minutes

It was moved by Dr. Lisa Zagumny, supported by Dr. Mindy Lloyd, and passed by voice vote without dissent, that the agenda of the formal session of September 7, 2017 be approved.
(November 2, 2017's scheduled meeting was cancelled)

4. Old Business: None

5. New Business:**Additions / Deletions / Changes:****A. Catalog Change & PoS – Master’s and EdS.****Master’s degree- Instructional Leadership****Remove:**

INSL 6540 – Seminar in INSL: Effective Teaching & Supervision (6 Cr.)

INSL 6550 – Internship & Culminating Experience in INSL (6 Cr.)

Remove wording from PoS that is listed with classes:

CANDIDACY REQUIRED FOR THE FOLLOWING COURSES**ADD:**

INSL 7010 – Instructional Leadership (3 Cr.);

INSL 7400 – School Leadership & Supervision (3 Cr.);

FOED 6920 –Educational Research (3 Cr.) **OR**

FOED 6980 –Qualitative Research (3 Cr.);

CUED 6900 –Problems in Curriculum (3 Cr.)

Specialist in Education degree – Instructional Leadership**Remove:**

INSL 7540 – INSL Seminar: School-Based Leadership & Supervision (6 Cr.)

INSL 7550 – INSL Apprenticeship & Portfolio Development (6 Cr.)

Remove wording from PoS that is listed with classes:

CANDIDACY REQUIRED FOR THE FOLLOWING COURSES**ADD:**

INSL 7010 – Instructional Leadership (3 Cr.);

INSL 7400 – School Leadership & Supervision (3 Cr.);

FOED 6920 –Educational Research (3 Cr.) **OR**

FOED 6980 –Qualitative Research (3 Cr.);

CUED 7910 – Advanced Research Project in Education (3 Cr.)

Justification: Puts the Programs of Study in line with other concentrations**Effective Date:** Fall 2018

Julie Baker moved to approve. L. Zagumny seconded. All approved.

B. Program & Catalog Change – EdS – Counseling & Psychology**1. Deletions: Admission to Candidacy**

Admission to candidacy is required only for the Ed.S. degree programs in the Department of Counseling and Psychology. Admission to candidacy, dependent upon the concentration, requires that the student either:

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Successfully completes a comprehensive written examination administered by the advisory committee during their first semester of study. In addition to a written examination, an oral examination may be required at the discretion of the student's advisory committee.

OR

Successfully complete the National Counselor Preparation Comprehensive Examination (CPCE) during their first semester of study (or within 4 years preceding admission to the Ed.S. program).

Final clearance for candidacy will be achieved only upon recommendation by the department in which the student is majoring, subject to approval of the Associate Dean of the College of Graduate Studies.

Prior to admission to candidacy the student may be required to remove certain deficiencies resulting from insufficient background preparation for the specific field or from the absence of certain prerequisite courses essential in preparation for pursuing the proposed specialist program. The candidacy step should not be confused with the final comprehensive examination which is required of all degree candidates and which has been explained previously in the general regulations section of this catalog.

Justification: Elimination of the candidacy requirement will bring our programs more into line with other programs in the college that have removed it. It will also facilitate the candidates' progress through our recently approved 18 hour Ed.S. degree program in Mental Health Counseling

L. Zagumny moved to approve. Julie Baker seconded. All approved

C. Proposed Changes to Admission Policy – Counseling & Psychology

Current statement with changes in Red:

Admission Requirements Counseling & Psychology:

Master of Arts Degree Admission Criteria

Students pursuing graduate study in the Department of Counseling and Psychology can select from among several concentrations that are designed to lead to licensure in the State of Tennessee or that lead to nonlicensure degrees.

Admission Criteria:

The department offers admission to applicants who appear to have the highest potential for graduate study and who have the disposition to be successful in their concentration. The recommended ~~minimum~~ admission requirements are:

1. A bachelor's degree from an accredited institution.
2. Satisfactory undergraduate grade point average, usually a minimum of 2.75 on a 4.0 scale.
3. Enough undergraduate training in psychology to do graduate work in the chosen concentration.
4. Three acceptable letters of recommendation for graduate study from faculty members or other persons who have adequate knowledge of the applicant's professional qualities or potential for success as a graduate student.
5. A score of 400 (old format) or 146 (new format) on the verbal portion, and 400 (old format) or 140 (new format) quantitative portions of the General Record Examination (GRE) along with a 4.0 score on the analytical writing portion.

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Satisfying recommended ~~minimal~~ standards, however, does not guarantee your admission. Admission decisions are based on departmental review, using a combination of factors, including an interview to evaluate relevant dispositions for professionals in the chosen concentration.

Students may be admitted with provisional status if they do not meet all of the criteria above but do meet the minimum requirements of the graduate school and are approved for provisional status by the departmental admissions committee. Provisional status will limit students to a maximum of nine hours before the departmental admissions committee makes a recommendation for full admission. To advance from provisional to full admission a student must earn a 3.0 QPA on the nine semester hours of graduate study in the concentration and be approved by the departmental admissions committee.

Evidence of English Language Proficiency

All applicants from countries in which the official language is not English are required to submit evidence of proficiency in English equivalent to level 9 in FLS.

L. Zagumny moved to approve. Julie Baker seconded it. All approved.

D. Revisions to Benchmarks (Office of Teacher Ed)

Benchmarks, Residency:

Benchmark #3 : Admission to Residency I

Remove: An additional **Background Check** may be required depending on your placement (student will be contacted if additional is needed)

Add: Satisfactorily complete the **TTU Background Check Process** and submit the **VECHS Waiver Agreement Form** and the **Applicant Privacy Rights Form**.

Benchmarks, Student Teaching:

Benchmark #3 : Admission to Student Teaching

Remove: An additional **Background Check** may be required depending on your placement (student will be contacted if additional is needed)

Add: Satisfactorily complete the **TTU Background Check Process** and submit the **VECHS Waiver Agreement Form** and the **Applicant Privacy Rights Form**.

Effective: Immediately

Amy Brown moved to approve. L. Zagumny seconded. All approved.

6. Such Other Matters

Julie Baker informed the committee that CAEP would be meeting on April 8th, 9th, and 10th to wrap up state approval.

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February 5th College of Education will host a reception to celebrate TJ Farr Building's placement on the National Registry of Historic Places.

7. Adjournment

It was moved by L. Zagumny, supported by Julie Baker and passed by voice vote without dissent, that the meeting be adjourned at 4:30 pm. The next meeting will be held on March 1, 2018.

Respectfully Submitted,



TEC Secretary



TEC Chairperson