

## University Library Committee

October 29, 2013

**Present:** Daniel Badoe, Doug Bates, Christopher Brown, Mark Groundland, Julie Stepp, Debbie Thurman, Nancy Kolodziej

**Absent:** Stacy Tomas, Elizabeth Boucher,

The meeting was called to order by Daniel Badoe at 11:03a.m.

Agenda – Dr. Mark Groundland made a motion to approve the agenda and Dr. Christopher Brown seconded the motion. The committee approved the agenda.

Minutes – Dr. Mark Groundland made a motion to approve the minutes of the previous meeting. Dr. Christopher Brown seconded the motion. The committee approved the minutes.

Dean's Report -- Dr. Doug Bates, Dean of the Library, gave a report on the library. On Library Attendance, the number of students and non-students using the library rose in 2012 by 25%. The count to date for 2013 showed a 24% increase over the corresponding number for 2012. Since the development Learning Commons, use of the library has increased by 75%.

The Library has 120 laptops for checkout to students for use primarily within the library – only 20 laptops can be checked out for use outside the building. The number of times laptops were checked out by students last year was 35,000. As at the time of meeting, the number of checkouts for 2013 stood at 50,000.

Materials – Change in procedure in ordering books.

A Policy change was implemented to allow faculty to order books directly. However a professor objected to the change because the new policy did not go through proper channels. We reverted to the old policy pending official review and approval.

A new procedure was implemented to allow faculty and graduate students to order individual articles from 9,000 different journal titles. 249 low use journals were cancelled in order to provide funds for the article purchase and to stabilize the library budget

Building – CIO and Library are working on a joint project to create a digital media creation space in the library. The Media Center is being dissolved and the space will be developed to house the proposed digital Media creation Lab.

The Library is currently working on other partnerships to bring new resources into the building. Our potential partners are the colleges of Engineering and Business, the Vice President for Research, and the Center for Teaching and Learning.

Adjourn – 11:55

The meeting was adjourned at 11:55 a.m. following a motion by Dr. Mark Groundland, which was seconded by Dr. Christopher Brown, and approved by the committee.

Notes: by a committee member, minutes by Dean Bates

Approved: 2/25/14