

University Library Committee

October 30, 2012

Present: Daniel Badoe, Cynthia Bryant, Mark Groundland, Tammy Howard, Nancy Mielke, Deborah Setliff, Julie Stepp for Elizabeth Boucher, Stacy Tomas, Doug Bates

Absent: Deborah Ballou, Chris Brown, Judy Hull, Chelsey Mixer, Debbie Thurman, Jared Woodward

Dr. Daniel Badoe, chairperson for 2012-13, called the meeting to order. Everyone was asked to introduce themselves.

Agenda -- Deborah Setliff made a motion to approve the agenda as written, Mark Groundland seconded the motion, and the agenda was approved.

Minutes -- Deborah Setliff made a motion to approve the minutes with one correction (changing the word mode to motion), Mark Groundland seconded the motion, and the minutes were approved as corrected.

Dean's Report -- Dr. Doug Bates, Dean of the Library gave a report on the library. The library has hired a new Coordinator of Public Services, Sharon Holderman. Sharon has been in her position approximately two months. The library has two other searches in progress to fill out our organization. The library reorganized about a year ago, consolidated some departments and assigned responsibilities based on the strategic plan of the library.

The library continues to work on its planning process where the method used is to identify challenges we are facing in the library. The number one identified challenge is "perceived irrelevancy of the library." The strategy we are working on is: We want to know what problems our students and faculty are having that we can help solve. We will be making efforts to identify those challenges we can solve so we can increase our usefulness to campus. We are in the process of developing mechanisms to get this feedback. This will take a cooperative effort between the library and university faculty.

Materials Acquisition Process -- Since the summer, several members of the current University Library Committee (ULC), as well as library personnel have been working on the materials acquisitions process. Our library materials budget this year to cover the cost of journal subscriptions and database purchases is short \$100,000, and the shortfall will continue to increase in the years to follow. Up until now, with journal subscriptions and databases subscriptions, we have been working under the philosophy: "Buy it in case someone needs it." (*just in case theory*) This is very

inefficient, and we can't sustain it because of the costs. We want to move to a new philosophy: If you need a journal article, we will get it. (*just in time theory*)

Part of the plan, involves our new interlibrary loan software system called ILLIAD, which enables a quicker turnaround time for delivery of materials to our patrons, via email. This system will meet the needs of most undergraduate students.

For faculty and graduate students with research needs, we are looking at a service called Get It Now through Copyright Clearance Center (CCC). When you find an article, you can have it delivered immediately via PDF. The cost per article averages about \$30.

The library plans to cancel subscriptions to 181 journal titles, saving approximately \$250,000 per year, and pay for the Get It Now (GIN) service instead. Get it Now provides access to approximately 9,000 journal titles, and all the titles the library proposes to cancel are available in GIN. By offering the GIN service, we are providing access to more journal titles than what we currently have.

The library is proposing that faculty & graduate students be charged a \$3.00 fee per article. This will only subsidize the purchase of articles since the true cost will be approximately \$30. If there was no charge, we are afraid the number of requests would break the bank. This charge reinforces the idea that information is expensive, and it spreads the cost around campus without increasing the library's budget. Dr. Bates relates this to the days when you walked to the library to retrieve a physical copy of the print journal, took it to the copy machine, and paid to copy the article.

Dr. Bates showed a flowchart detailing the new procedure for acquiring an article.

All undergraduate requests will be routed to the ILLIAD system for interlibrary loan. There is no charge to patrons for Interlibrary Loan. The library fully subsidizes all interlibrary loan costs and currently pays \$25,000 - \$30,000 for this service from the library's operating budget. We may have to increase the amount we spend for ILL.

Graduate students and faculty will be given a choice as to whether to wait a couple of days for their article, which would mean their request would be routed through ILLIAD at no charge to them or to have immediate access to the article if they would be willing to pay \$3, in which case their request would be routed to GIN.

The library will pay the monthly invoice from CCC/GIN for all the \$30 charges. The library is working with the business office to work out the details of how to collect the \$3 fee from faculty and grad students.

Dr. Bates gave an opportunity for questions and input from members of the ULC about this plan.

The library would like to have some version of the system implemented for the spring semester, as a test. The journal-subscriptions the library is cancelling are already paid for through December 2013. The GIN operation would be fully implemented by July, 2013, so there would be six months of overlap coverage.

The 181 titles the library is cancelling are from the following publishers: Science Direct, Sage, Wiley, Wolters, and Springer. These individual titles were chosen based on the per article use cost being greater than \$40.

In an effort to make sure undergraduates have the materials they need, the library is contemplating adding another full-text general database in addition to Academic Onefile. This would give undergraduates access to another 4,000 to 5,000 titles in full-text.

Library Attendance and Use of Materials -- Dr Bates showed a graph of the Library's gate count from 2009, 2011, and 2012 for weeks 3 through 9 of the semester. (There was no gate count for 2010 since the library was under construction that year.)

2011 figures show a 25 – 30 percent increase over 2009 numbers.

2012 figures are 16 – 17 percent higher than 2011.

Since the renovation and opening of the learning commons, overall numbers in the building have increased 40 – 45 percent!

However, checkout of books continues to decline. From 2009 to 2012, checkouts have declined approximately 10 percent each year. Dr. Bates sees this as a function of what students can use to satisfy the assignments given by the faculty. Books used to be more efficient than journals for students to use. Now, journals are more efficient to use. The library exists to support the curriculum and the assignments given by the faculty. We need to ask where students are getting their information and what they are submitting to their professors.

The library needs to be concerned about the relevancy of the books in our stacks. We have limited space accommodating approximately 250,000 – 300,000 volumes in this building.

The library added 120 laptops last year. They are averaging about 3,000 circulations/uses per month. Only 20 of the laptops can leave the building: the other 100 are for in-library use only. Laptop checkout period is four-hours. We have 60 desktop computers and are adding six more.

The tutoring areas: Math, Writing, and Computer Science, are busy. We are trying to develop some assessment tools for those areas.

The library is seeing lots of people. On a recent busy day, our gate counts showed 5,200 people coming through the door. We average between 4,500 and 4,600 per day.

SGA Bills Pertaining to the Library – Copies of the bills were distributed to all members present.

- A) An Act to Checkout Dry Erase Markers and Erasers for use with the Library Dry Erase Boards.

Information for committee members: the library has 20 glass boards on the 2nd floor. Each of those boards has a magnetic eraser attached.

It would be logistically difficult for the library to check out markers for the boards. We expect students to buy a dry erase marker, keep it in their back pack, just as they supply their own pens and pencils for classroom work.

- B) An Act to Place a Drink Machine in the Library

Information for committee members: Au Bon Pain (ABP) is planning to extend their hours to 10 p.m. through the week. (They currently close at 8 p.m.) Library traffic on Saturday is only about 300 people. Sunday's attendance is about 1,500.

Dr. Bates raised the question of where in the library the vending machine would be located.

More information should be collected. What facilities in the RUC are available on Saturdays and Sundays? Is the mini mart or Swoops open? Also, what impact would a vending machine have on ABP – would they be interested in including that as part of their services?

Adjournment – Tammy Howard made a motion to adjourn. Cynthia Bryant seconded it, and the motion passed.

Everyone was thanked for coming.

Minutes by:

Sharon Buckner, Volpe Library

Approved: March 5, 2013