

## University Library Committee

October 29, 2019

**Present:** Daniel Badoe, Chris Brown, Joseph Chappell, Rufaro Chitiyo, Averi Cole, Lora Cowan, Stuart Gaetjens, Mark Groundland, Shelia Kendrick, Nancy Kolodziej, Renie Morrow, Emily Vaughn, Doug Bates

**Absent:** Sandra Bohannon, Joe Roberts (retired), Tammy Howard, Deborah Ballou

Call to Order/Agenda: Chairperson Chris Brown called the meeting to order, and a quorum was established. The agenda was approved after a motion by Mark Groundland, a second by Stuart Gaetjens, and everyone present voting in the affirmative.

Minutes: The minutes from the March 12, 2019 meeting were distributed via email prior to the meeting. With no changes or corrections, the minutes were approved with a motion from Mark Groundland, second by Stuart Gaetjens, and the members present voting in the affirmative.

Dean's Report: Chairperson Brown addressed a question to Dean Bates concerning President Oldham's goal for doubling the amount of research done at TTU by 2025. How can that happen and has the administration addressed the need for a better library with more funding and journal access to support the research? Dr. Bates said no. The Deans' Council has been looking at potential new programs which is somewhat related to the question of doubling research. The library spent \$724,000 last year on materials/databases; but we need an additional \$500,000 in the materials budget to bring the budget back to where it was 10 years ago, approximately \$1.2 million. To purchase resources beyond what the library has spent historically and to take us into new territory, we would have at least another half million dollars on top of that.

Stuart Gaetjens, Coordinator of Technical Services, and responsible for the materials budget via the ordering and receiving of materials, indicated that if the library was given an additional \$500,000, it would be used for "purchasing on demand" that could meet the needs of research for any subject. We could still not afford to subscribe to individual journals/databases for the researchers. The purchasing on demand would be through the "Get It Now" program and Interlibrary Loan that would allow unmediated access to journal articles for the researchers.

Doug reviewed information he has compiled on R2 Carnegie Classification Universities with an engineering school and their associated library materials budget. TTU falls at 114th of these 119 schools in the amount of the library materials budget. Budgets for these schools fall between \$500,000 and \$13 million. TTU spends only \$72 per student for library materials.

Doug reviewed the results from the student surveys of the library done in 2015 and 2018. In 2018, the ratings of "excellent" and "good" were up from 2015 across the board. The things most liked about the library were: Space, Technology, and Materials. The things least liked

were: Seating, Hours, Computers, and Noise. The biggest gains were improvements in the wireless access. This was a result of the university adding more wireless access points in the library in the intervening years.

The need for additional money in the library materials budget is not reflected in the results of student surveys of the library.

The library is doing another seating study headed up by Stuart Gaetjens. We want to know how the building space is being used, how often and when, and what type of seats are being used. He is looking at which seats in the library are occupied about 8 times throughout the day, and this will be done several weeks and times throughout the semester. This will give the library information about what types of seating students prefer, where we need more or less seating, and how our spaces are being used.

The library's construction projects are finished, and we have two new spaces. Doug offered committee members a tour of the new testing center after the meeting. The library plans to offer standardized tests from Pearson and ETS eventually, but we are not ready to offer those yet because of the company requirements for security cameras, etc.

The testing center is doing exams for TN eCampus, proctored exams, exit exams, and some accommodation testing.

The library has not received information on the amount of Technology Access Fee funds the library will receive to pay for database titles. The library requested \$80,000 more than last year.

Other Such Matters: The written Procedures of the University Library Committee will be reviewed and edited by Dr. Chris Brown and Sharon Buckner of the Library Administration Office. The revised procedures will be distributed via email prior to the spring meeting in February, 2020. They will be discussed at the spring meeting of the committee and the final draft will be taken to the Administrative Council for approval.

Adjournment – With no other matters for discussion, Daniel Badoe made a motion for adjournment. Stuart seconded the motion, and the meeting was adjourned.

Minutes: Sharon Buckner

Approved: 2/25/20