

Buildings & Grounds Committee 11/14/19 Meeting Minutes

1. Meeting was convened and quorum was perceived at 11:01 am. Attendees listed below...

Douglas Airhart - Horticulture Professor, Committee Chair
Josh Edmonds – Interim Director of Residential Life
James Sullivan – Director of Appalachian Center for Craft
Jim Cobb – Director of Capital Projects
DeLayne Miller – Sustainability Manager
Jeremy Wendt – Chairperson of Curriculum and Instruction
Brian Jones – Associate Professor of Decision Sciences & Management
Ben Mohr – Chairperson of Civil and Environmental Engineering
Scott McCrary – Landscaping & Grounds Manager
Craig Short – Associate Vice President of Facilities & Business Services, Committee Executive Officer
Shana Eads – Committee Administrative Services

Absent Members:

Sam Masters – Director of Maintenance
Jennifer Mabry – Associate Professor of Nursing Instruction
Brent Carter – Environmental Health & Safety Coordinator
Brad Sells – Student
Daniel Hines – Student
Alexis Harvey – Student

2. Douglas Airhart asked for a motion to approve the tentative agenda. Motion was made by Jeremy Wendt and seconded by DeLayne Miller. Vote passed.
3. Dr. Airhart asked for a motion to approve the 9/12/19 meeting minutes. Minutes were approved by Brian Jones and seconded by DeLayne Miller. Vote passed.
4. Introduction of Committee Members
5. Bikes and Racks – Dr. Airhart presented an Ansel Adams photo, circa 1960's, that showed the volume of bicycles utilized at UC Davis. UC Davis had the highest per capita bicycle ratio in the western hemisphere.
6. Buildings & Grounds Committee Overview & Procedures – Updated Procedures has been approved by the Administrative Council. Description of committee needs to be updated. A revised description will be drafted and send to Donna Schrock in the President's office.
7. Old Business
 - a. Combining of Buildings & Grounds Committee with Safety & Environmental Committee – Craig Short advised the committee that the request to combine the Buildings & Grounds Committee with Safety & Environmental Committee has not been approved at this time. He stated that he would try to get the approval before the next meeting.

- b. Craig Short advised the committee that the Administrative Council approved Tennessee Tech University Policy No. 408 Animals on Tennessee Tech Property.
8. New Business
- a. Dr. Airhart requested a copy of the Annual Safety Report (ASR) from Greg Holt. At this time the report has not been received. Per Tony Nelson this is a report that he is required to send out by October 1st each year. The Federal Government requires the University to list all crimes that happen on campus or in the vicinity of campus.
9. Status of Grounds Projects – Scott McCrary
- a. Watering Sod has been a priority due to the long dry summer.
 - b. Lighting the Quad preparation has begun and will continue until the lighting ceremony on 12/3/19.
 - c. TSSAA preparation
 - d. Looking into bidding the new FIT Irrigation System
 - e. Arborvitae will be planted on the south side of Facilities to camouflage the back of the Carr building. Dr. Airhart suggested that we file for another tree grant to assist with the cost of these trees. Jim Cobb suggest that before any additional trees are planted that the master plan be reviewed.
 - f. Seeding of blended fescue in being done in areas where mulch had previously been. Between October 2018 and October 2019 the campus used half as much mulch as the previous year. Landscaping rock is also being installed as an alternative to mulch.
10. Status of Sustainability Projects – DeLayne Miller
- a. Clean Commission’s annual Putnam Proud clean up took place the last week of September. Ten campus groups, which included over 120 students participated.
 - b. The Sustainability Office provided compostable bowls, plates and silverware for Heating up the Quad. The event ended up with nine bags of compost, twelve bags of recycling on only three small bags of trash.
 - c. Sustainability Office partnered with Volpe Library for a feature topic section about sustainability related books & videos.
 - d. Bike Trail clean up postponed due to weather, plan to reschedule for the first week of December.
 - e. Applied for a Sustainability grant from Club Car. TTU was one of three Universities nationally to receive a free fleet audit.
 - f. Kim Chamberlin did a presentation at the Sustainable Campus committee meeting about the LEED certification on the new Science building. The Suitability fee is what funded the LEED certification.
 - g. Recycling continues to increasing on campus.
11. Status of Facilities / Capital Projects – Craig Short & Jim Cobb
- a. Browning/Evins renovations have been completed.
 - b. Cooper/Dunn renovations have begun. This will complete the residential hall renovations.
 - c. Bartoo/Kittrell renovation have been completed.
 - d. Bruner Hall renovations bid process is tentivly set to begin before we break for the holidays in December.
 - e. New Fitness Center completion date is tentivly set for summer semester.

- f. New Lab Science building lecture hall, smaller building to the front on the south side, will open fall semester. The rest of the building will be turned over to us in October.
 - g. Roofing projects for Browning/Evins, Pennebaker, Derryberry Hall (new cupolas and clock as well), T.J Farr, Craft Center (three roofs).
 - h. Steam line replacements will be taking place next summer on Capital Quad, between Clement Hall and Lewis Hall and on the lines that run under Dixie Avenue.
 - i. Street improvement designs will be taking place for Peachtree Avenue, Stadium Drive, West 10th and Dixie Avenue. These designs/plans will include pedestrian control, access and landscaping.
 - j. Beginning the process of developing a new Master Plan. The Master Plan has to be updated every ten years.
 - k. TTU has received pre-planning money and is in contract preparation with a designer for the new Engineering Building. This project has received the number one recommendation from THEC to the Governor and Legislature for full funding. We anticipate that July 1st we will have the full funding.
 - l. Capital Projects roof replacements will begin July 1, 2020. This includes Hooper Eblen and approximately eight other roofs.
 - m. Per Jim Cobb, six months ago Capital Projects had \$180M in work in progress.
 - n. Campus gateway signage, wayfinding signage, building signage, campus monuments and interior building signage planning is underway. Craig Short agreed to do a short presentation at the next meeting.
12. Other Such Matters
- a. New Hall South Fire was caused by a dryer catching fire. No students were injured but had to be displaced for the night. Stage two, clean up, is underway at this time and renovation will begin soon.
 - b. Prescott Hall hydraulic fluid spill cleanup is underway and will continue for the next few weeks.
13. Douglas Airhart entertained a motion to close the meeting. The motion was made by Jeremy Wendt and seconded by DeLayne Miller. Meeting was adjourned at 12:00 pm.