

Building & Grounds Committee 1/27/22 Meeting Minutes

1. Meeting was called to order at 11:03am by Committee Chair, Leann Taylor
2. Roll call and introduction of members. Attendees listed below.
 - Aeric Gunnels – Instructor, Human Ecology
 - Leigh Ann Ray – Director, Health Services
 - Elisabeth Humphrey – Director, College of Engineering
 - Leann Taylor – Lecturer, Curriculum & Instruction
 - Tammy Boles – Associate Professor, Environmental Sciences
 - Patrena Hicks – Financial Associate 5, Athletics
 - Tony Nelson – Director, University Police
 - Scott McCrary – Landscaping & Grounds Manager, Facilities & Business Services
 - Steven Click – Associate Professor, Civil & Environmental Engineering
 - Leigh Waggoner – Instructor, Accounting
 - Mariam Abbas – SGA Representative
 - Logan Hester, SGA Representative
 - Chuck Roberts – AVP of Facilities & Business Services, Committee Executive
 - Shana Eads – Lead Accounting & Procurement Specialist, Committee Administrative Services

Absent Members:

Sam Masters – Director of Maintenance, Facilities & Business Services
Brent Carter – EHS Coordinator, Facilities & Business Services
Madison Harris, SGA Representative

3. Quorum was perceived at 11:03 am.
4. Leann Taylor entertained a motion to approve the tentative agenda and 11/4/21 minutes. Motion made by Tammy Boles and seconded by Elisabeth Humphrey. Motion passed.
5. New Business
 - a. Steven Click asked about some non-standard or missing street markings on campus. An example given was that at 8th and Peachtree the 4 way stop sign doesn't have the 4-way panel. Steven volunteered to send Chuck Roberts a list of any other non-standard or missing markings that he was aware of.
6. Status of Projects, Landscaping & Grounds – Scott McCrary
 - a. Snow Events – Facilities has been working diligently to stay ahead of snow events and keep campus open and safe as possible.
 - b. Walton Park project continues and is currently scheduled to be completed by mid-March. The following work is still ongoing:

- i. The remaining trees will be delivered and planted next week.
 - ii. Sam Masters will oversee the remaining areas of concrete which will include benches and picnic tables.
 - iii. Carpentry will install a pergola for additional seating.
 - iv. Two areas landscaped with wildflowers will be installed.
 - v. Berms will be installed as weather permits.
 - c. Craft Center will receive new landscaping this Spring.
 - d. Nursing Courtyard Landscaping has been planned and will be installed.
 - e. Maddox/McCord will have some new landscaping, trimming, and landscape rock installed.
 - f. Student Recreation Center Irrigation and Sod Project will wrap up in the next three to four weeks.
 - g. Outdoor Games will be installed on the west side of RUC this Spring. Games to include cornhole, ping pong, etc.
 - h. New planters will be added to Centennial Plaza for Spring planting.
 - i. BFA Northwest Side Landscaping completed.
 - j. Trimming back of perennials, blooming plants, and shrubs campus wide.
7. Status of Projects, Facilities – Chuck Roberts
 - a. Engineering building earthworks underway.
 - b. Transportation Network Project
 - c. Derryberry Copula being put back up this week.
 - d. Henderson Hall flooding issues have been identified and are being repaired.
 - e. Johnson Hall steam line issues have been identified and are being repaired
 - f. Bell Hall roundabout safety concerns have been addressed. TTU will work with the City of Cookeville to make changes that will provided a safer crosswalk.
 - g. Hoop HVAC project still underway.
 - h. GEGC Landscaping & Roof Repairs project has been completed.
8. Such Other Matters
 - a. Work Order Priorities
9. Motion was made to adjourn by Chuck Roberts, seconded by Steven Click. Motion passed.