

Campus Space Utilization an Allocation Committee

September 22, 2023

Members Present:

Jim Cobb, Chair	Allan Mills
Sandra Smith-Andrews	Kumar Yelamarthi
Julie Baker, Executive Officer	Cheryl Montgomery
Rachel Hall	Brandi Fletcher
Daniel Warren	David Gallop
Ben Stubbs	Megan Atkinson
Beth Howard	Ada Haynes
Abdul Momin	

Members Absent:

Charles Van Neste	Lee Wray
Elizabeth Williams	Ian Anderson, Student
Matthew Dexter	
Brian Seiler	

Guests Present:

Melinda Anderson
Jody Webb
Michael Allen

Outline of Proceedings:

- Approval of Agenda
- Approval of June 29, 2023 Minutes
- College of Engineering Request (LSC 2302/3315/3318/2306/2307/2308/3111)
- School of Human Ecology Request (OKLY 219)
- College of Arts & Sciences Request (BRNR 432) (Informational Item)
- College of Engineering (BRWN 313) (Informational Item)
- College of Arts & Sciences (LSC 2111/2114) (Informational Item: VPR Request)
- Review of Procedures and Policy
- Other Such Matters

A quorum being present, Mr. Jim Cobb called the meeting to order at 2:31 p.m.

Approval of Agenda

Motion. Sandra Smith-Andrews

Second. Rachel Hall

Vote. Approved

Approval of Minutes- June 29, 2023

Motion. Sandra Smith-Andrews

Second. Kumar Yelamarthi

Vote. Approved

Request from the College of Engineering (LSC 2302/3315/3318/2306/2307/2308/3111)

The College of Engineering is adding several new undergraduate and graduate programs, including the BS in Nuclear Engineering. Unfortunately, the college does not have ample space to accommodate

faculty in the current facilities. The college is requesting the spaces in LSC to house the newly hired faculty and staff members. ***All spaces will be tentatively utilized for a period of 5 years, until year 2029, or until completion of the project of Brown/Prescott Hall renovations.***

Motion. Allan Mills

Second. Megan Atkinson

Vote. Approved

Request from the School of Human Ecology (OKLY 219)

The space was previously being used by the foreign language department as a classroom. Now that foreign languages have moved out of the building, Dean Smith has allocated the space to be used by Dr. Uphole for purposes of housing more items from the MacIndoe Historic Costume Collection. The space is needed to expand the storage options to which have been outgrown for students to work in for cataloging the pieces, more storage for donated items, and space to house the mannequins and other items which are large and bulky and used to showcase the clothing pieces. The space will be occupied by students and faculty in Design Studies.

Motion. Kumar Yelamarthi

Second. Sandra Smith-Andrews

Vote. Approved

Request from the College of Arts & Sciences (BRNR 432) (INFORMATIONAL ITEM)

The Mathematics department has requested to have Bruner 432 for additional office space as there is none for faculty/staff.

No voting.

Request from the College of Engineering (BRWN 313) (INFORMATIONAL ITEM)

The Mechanical Engineering department has requested to have Brown 313 for additional office space as there is none for faculty. Since this is CoE space already and the departments are simply sharing and switching office space.

No voting.

Request from the College of Arts & Sciences (LSC 2111/2114) (INFORMATIONAL ITEM)

The new Vice President of Research position has been hired and needs office space for himself and his research assistant per the search committee chair of the position. Space in LSC 2111 and 2114 has been assigned to them per the President.

No voting.

Review of the Policy and Procedures

All committee members will be given a deadline of 30 days to review the policy and procedures for any changes. Karin Kopinski-Gilbert will email all members one week before the deadline to remind committee members to send in any changes each member may have.

No voting.

Other Such Matters

None

Meeting Adjourned.