

**Administrative Council**  
**April 6, 2011**  
**President's Conference Room**

**Members Present**

|                                |                                     |                                  |
|--------------------------------|-------------------------------------|----------------------------------|
| Suellen Alfred                 | Susan Elkins                        | Jack Matson                      |
| Deborah Allen                  | Sherrie Foster                      | Nancy Mielke                     |
| S.K. Ballal                    | Mark Groundland                     | Sean Ochsenbein                  |
| Robert Bell                    | David Hajdik                        | Randy Raper                      |
| Shabir Bhegani                 | Bobby Hodum (sub. Jerri Winningham) | Andrew Smith                     |
| Glenn Binkley                  | Kristin Holder                      | Mark Stephens                    |
| Marc Burnett (sub. Ed Boucher) | Mark Hutchins                       | Debbie Walker                    |
| Mike Cowan                     | Glenn James                         | Mark Wilson (sub. Frank Harrell) |
| Helen Dainty                   | Regina Lee                          | Jeff Young                       |

**Members Absent**

|                  |                 |                   |
|------------------|-----------------|-------------------|
| Jim Baier        | Charlie Macke   | Samantha Sherrell |
| Cathy Cunningham | H.W. Mannle     | Matthew Smith     |
| Sheila Green     | Jeffery Marquis | Claire Stinson    |
| David Huddleston | Joseph Ojo      | Tom Timmerman     |
| Pat Jordan       | Sally Pardue    | John Zhu          |

**Others Present**

|                |                |
|----------------|----------------|
| Ileana Carpen  | Patrick Reagan |
| David Mullinax | Lisa Zagumny   |

**Summary of Proceedings:**

Approved agenda

Approved minutes of February 23, 2011

Approved proposed revisions to Athletics Policies and Procedures

Approved 2010-2011 annual reports for Athletics: Diversity Issues; Gender Equity

Received annual reports of committees that report to the Administrative Council

Received report re: TBR university campuses "Tobacco Free Campus" policies and procedures

Elected Professor Regina Lee as Council chairman for 2011-2012

## **Administrative Council**

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### **Proceedings:**

A motion to approve the agenda of April 6, 2011, as distributed was made by Mr. Ochsenbein and seconded by Mr. Bhegani. Motion APPROVED.

A motion to approve the minutes of February 23, 2011, was made by Mr. Ochsenbein and seconded by Mr. Bhegani. Motion APPROVED.

Mr. Harrell presented amendments to Athletics Policy and Procedures involving the new Athletic Performance Center. Scheduling and safety measures are detailed in the proposed policy. Dr. Bell moved approval of the proposed revisions. Motion seconded by Professor Hajdik. Motion APPROVED.

Mr. Harrell presented for approval the 2010-2011 annual reports for Athletics: Diversity Issues; Gender Equity. A motion to approve was made by Dr. Groundland and seconded by Mr. Ochsenbein. Motion APPROVED.

A motion was made to receive the annual report of the Advisory Committee on Patents and Copyrights by Dr. Ballal, seconded by Dr. Groundland. Motion APPROVED.

Mr. Bhegani moved to receive the annual report of the Athletics Committee. Motion was seconded by Mr. Ochsenbein and unanimously APPROVED.

Professor Lee made a motion to receive the annual report of the Campus Recreation Advisory Committee and Dr. Bell seconded. Motion APPROVED.

A motion was made by Dr. Ballal to receive the annual report of the Chapter 606 Student Monies Allocations Committee and was seconded by Professor Lee. Motion APPROVED.

Dr. Zagumny presented the annual report of the Commission on the Status of Blacks. A motion was made by Dr. Foster to receive the report and Dr. Ballal seconded. Motion APPROVED.

Dr. Carpen presented the annual report of the Commission on the Status of Women. Dr. Elkins moved to receive the report and Dr. Ballal seconded. Motion APPROVED.

A motion was made by Dr. Ballal to receive the annual report of the Faculty and Staff Traffic Appeals Committee and seconded by Mr. Ochsenbein. Motion APPROVED.

Dr. Foster moved to receive the annual report of the Institutional Animal Care and Use Committee and Dr. Ballal seconded. Motion APPROVED.

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A motion was made by Dr. Bell to receive the annual report of the Institutional Review Board for the Protection of Human Subjects and seconded by Mr. Ochsenbein. Motion APPROVED.

Dr. Reagan presented the annual report of the Military Affairs Advisory Committee. After regional reorganization Tennessee Tech is now in the Mid-Western segment and under a new brigade commander. Attention has been focused on the University's status as a non-supporting University and the condition of the facilities. Seventy percent of four-year scholarships and possibly the entire ROTC program could be in danger of termination. Dr. Bell noted the report and arranged to analyze the issue further, outside of the Administrative Council. Dr. Groundland made a motion to receive the annual report and Professor Mielke seconded. Motion APPROVED

Mr. Ochsenbein made a motion to receive the annual report of the Sports Hall of Fame Committee. Professor Smith seconded the motion and it was APPROVED.

A motion to receive the Student Affairs Committee annual report was made by Dr. Elkins and seconded by Mr. Ochsenbein. Motion APPROVED.

Professor Lee made a motion to receive the University Art Committee's annual report. Mr. Ochsenbein seconded the motion and it was APPROVED.

Mr. Ochsenbein made a motion to receive the annual report of the University Committee on Buildings and Grounds. Dr. Elkins seconded the motion and it was APPROVED.

A motion was made by Dr. Ballal to receive the annual report of the University Committee on Student Financial Aid and was seconded by Mr. Ochsenbein. Motion APPROVED.

A motion was made by Mr. Ochsenbein to receive the University Judicial Council's annual report and seconded by Dr. Ballal. Motion APPROVED.

Dr. Elkins moved to receive the annual report of the University Safety and Environmental Committee. Mr. Bhegani seconded. Motion APPROVED.

Dr. Stephens moved to receive the annual report of the University Strategic Planning and Budgeting Committee. Mr. Raper seconded. Motion APPROVED.

Dean of Students Mr. Boucher and SGA President Ochsenbein presented a report on the TBR university campuses "Tobacco Free Campus" policies and procedures. The extensive report was provided by APSU Police Unit and the APSU SGA. TBR mandates no smoking in public buildings or within fifty feet of the entrance. Individuals may notify University Police to report those not in compliance with TTU's current policy. A motion to receive the report was made by Dr. Stephens and seconded by Dr. Ballal. Motion APPROVED.

## **Administrative Council**

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Dr. Ballal nominated Professor Lee as Administrative Council chairman for 2011-2012 on behalf of the Nominating Committee. The floor was opened for additional nominations. Dr. Ballal moved that nominations cease and to approve Professor Lee by acclamation. Dr. Stephens seconded and motion was APPROVED.

Dr. Bell congratulated SGA President Ochsenbein on the great success of the first SOLO concert hosting the Goo Goo Dolls, Vertical Horizons, and Jeff LeBlanc. Dr. Bell stated the event was visionary and transformative for the campus.

Dr. Ballal moved to adjourn and it was duly seconded. The meeting ADJOURNED at 4:20 p.m.

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Terri Taylor, Recorder

Documents on file with minutes:

Annual Reports of committees that report to the Administrative Council

Revisions to Athletics Policies and Procedures

Athletics Annual Reports:

Diversity Issues

Gender Equity

TBR university campuses "Tobacco Free Campus" policies and procedures report