

## **Administrative Council**

### **Tennessee Technological University**

#### **Minutes Administrative Council March 31, 1999**

##### Members Present

Karen Adams	Homer Kemp
Sue Bailey	David Larimore
Paul Bonner	Regina Lee
Ed Boucher	Jeffrey Marquis
Evans Brown	Allan Mills
Whewon Cho	Marilyn Musacchio
Jann Cupp	Michael Nivens
Gregory Danner	William Schrader
Dan Fesler	Paul Semmes
Dennis George	Jonathan Sprinkle
Charles Hickman	Jason Wilds
Mancil Johnson	Dale Wilson

##### Members Absent

S. K. Ballal	Leo McGee
Marc Burnett	David Narrie
Mark Creter	Mary Beth Odom
L. K. Crouch	Terry Rector
Penny Douglas	Noel Tolbert
Paul Isbell	Angelo Volpe
Linda Maxwell	

##### Others Present

Wayne Blaylock	Mary Kornguth
Ken Hunter	Gretta Stanger
Pat King, Resource Person	

##### Summary of Proceedings

Approved the Agenda as Distributed.

Approved the Minutes of February 24, 1999 as Distributed.

Approved Submitted Annual Reports.

Approved a Motion that the Chair Appoint a University-Wide Representative Committee to Investigate a Need for a Policy on Sexual Assault Awareness with Friendly Amendment. Approved Proposed Changes in SGA Bills 4, 7, 9, and 10.

Approved Proposed Changes in Administrative Council Procedures and Academic Council Procedures.

Approved Nominating Committee Report to Recommend Chairperson for Administrative Council for 1999-2000 Year.

Proceedings

Dr. Evans Brown announced that Dr. Volpe sent his regrets that he could not attend the Administrative Council Meeting since he was attending the Senate Education Committee Meeting in Nashville.

Approval of the Agenda

Dr. Cho MOVED approval of the agenda with Dr. Schrader SECONDING. MOTION CARRIED.

Approval of the Minutes of February 24, 1999

Dr. Schrader MOVED approval of the minutes of February 24, 1999 with Dr. Cho SECONDING. MOTION CARRIED.

Approval of Submitted Annual Reports

Dr. Kemp MOVED that the submitted annual reports be approved en masse with Dr. Cho SECONDING. MOTION CARRIED. Annual reports approved were: Athletics Committee, Buildings and Grounds, Commission on the Status of Blacks, Commission on the Status of Women, Institutional Committee for the Care and Use of Laboratory Animals in Experimentation, Institutional Review Committee for the Protection of Human Subjects, Military Affairs Advisory Committee, Advisory Committee on Patents and Copyrights, Sports Hall of Fame, Student Financial Aid, University Safety & Environmental, University Space Utilization and Allocation, University Advancement, and University Art.

Resolution from Commission on Status of Women - Mary Kornguth

Ms. Kornguth, Chairperson for the Sub-Committee on Sexual Assault Awareness on campus said the Sexual Assault Awareness sub-Committee of the Commission on the Status of Women has been discussing campus sexual assault policy/procedures this year. At first this was in relation to residential life, and recently in relation to the whole campus. They held an informational meeting on campus inviting representatives from various areas, and information gathered indicated a sporadic and uncoordinated attempt to present information on sexual assault awareness (prevention, reporting, and follow-up) on campus. Ms. Kornguth said the Commission is asking that a plan be developed for systematic sexual assault awareness education to all campus constituencies annually and that Tennessee Tech develop a policy for prompt reporting and appropriate treatment of sexual assault victims including referral for collection of forensic evidence and medical intervention as well as crisis counseling services and follow up. Ms. Kornguth had a copy of Chapter 28 of Higher Education Resources and Student Assistance indicating that grants are available for campus sexual offense education but that a policy must be in effect before applying. Ms. Kornguth also had a copy of a handout by Dr. Harry R. Hueston, II, Chief of Police of The University of Arizona Police Department, on How to Develop a Successful Campus Collaborative Model in Handling Incidents of Campus Sexual Assault and Relationship Violence and how it reduced the crime rate at the University of Arizona.

Dr. Kemp MOVED that the Chair of the Administrative Council appoint a university-wide representative committee to investigate a need for a policy and if the need exists to prepare a proposal and report back to the Administrative Council for approval. Dr. Schrader made a friendly amendment to the motion that the committee be composed in accordance with the recommendations of the Commission on the Status of Women. Dr. Schrader SECONDED the motion and said the committee need not be made up primarily of members of the Administrative

Council. Mr. Boucher volunteered to be on the committee since one of his unit goals for 1999 was to review the campus sexual assault policies and procedures. He said such a proposal should be in compliance with any federal mandates in terms of reporting offenses and in terms of having a sexual assault policy. The MOTION CARRIED with the friendly amendment.

#### Changes in SGA Bills 4, 7, 9, and 10 - Jonathan Sprinkle

Mr. Sprinkle said the recommendations are to make the current policies clearer. The four bills all made changes to the SGA Bylaws and Constitution. Two changed election procedures, one changed the official SGA Senate Agenda, and one rewrote the format in which SGA submits legislation to university committees. Mr. Sprinkle MOVED that all four bills be approved en masse with Mr. Boucher SECONDING. MOTION CARRIED.

#### Proposed Changes in Procedures for Administrative Council - Dr. Will Schrader

Dr. Schrader said he had been told by Professor Ken Hunter that the Academic Council approved unanimously agenda item number 7, Proposed Changes in Procedures for Academic Council, so he requested to combine items 6 and 7. He addressed the items in the Administrative Council Procedures. He had inadvertently included the School of Nursing in the proposed changes in the procedures instead of the Library. He asked that each member change their copies accordingly. Dr. Schrader said when the School of Nursing was created, it was decided that the Dean of Nursing would sit on the Administrative Council and the Director of the Library would sit on the Academic Council. Faculty in the library would sit on the Administrative Council and faculty in nursing would sit on the Academic Council.

Dr. Schrader MOVED to accept the proposed changes in procedures for the Administrative Council and Academic Council. He said they are recommending essentially one major change and that is the abolition of alternate members in giving all members a vote. A minor

change was  
made in the last item on the last page to say "A majority of all members of the Council  
shall  
constitute a quorum." Dr. Cho SECONDED the MOTION. MOTION CARRIED. Dr.  
Brown  
pointed out that the student membership is spelled out in the proposed changes in that the  
president of the SGA and the secretary would be members of the Administrative Council  
and  
that the vice-president and treasurer would be members of the Academic Council.

Report from Nominating Committee to Recommend Chairperson for Administrative  
Council for  
1999-2000 Year - Dr. Cho

Dr. Cho said the committee by consensus selected Professor Dale Wilson as the nominee  
for  
Chairperson for the Administrative Council for the 1999-2000 year. Professor Wilson  
was  
elected by acclamation.

Such Other Matters

Dr. Evans Brown thanked everyone for the honor of having served as Chairperson for the  
Administrative Council for the past two years.

Mr. Sprinkle said SGA elections were held and Penny Douglas will be the new President  
and  
Jason Wilds will be the Vice-President. Natalie Treadway will be the Secretary and  
Kimberly  
Vance will be Treasurer.

The meeting adjourned at 3:30 p.m.

---

Patricia King, Resource Person