

University Safety & Environmental Committee

3/7/23 Meeting Minutes

In Attendance:

Mr. Josh Edmonds – Director of Residential Life

Mr. Kevin Vedder - AVP of Human Resources

Mr. Tony Nelson– Director, University Police

Mr. Lee Hildebrand – Director, Appalachian Center for Craft, Committee Chair

Shanna Muncy – Proxy for Ms. Karen Lykins – Chief Communications Officer,
Communications & Marketing

Dr. Sid Bundy – Assistant Professor, Accounting

Mr. Rob DeCheske – Director of Environmental Health & Safety

Dr. Aeric Gunnels – Instructor, Human Ecology

Ms. Donna Walls – Administrative Associate 3, Civil & Environmental Engineering

Ms. Irene Mauk – Administrative Associate 3, Environmental Sciences

Ms. Elisabeth Humphrey – Director, College of Engineering

Ms. Claire Myers - SGA Representative

Mr. Chuck Roberts – AVP Facilities & Business Services

Ms. Shana Rich – Lead Accounting & Procurement Specialist, Facilities & Business
Services, Committee Administrative Services

Not Attending:

Mr. David Dan – Assistant Professor, Chemistry

Dr. Chester Goad – Director, Student Affairs

Dr. Joseph Asante – Associate Professor, Earth Sciences

Dr. Leann Taylor – Lecturer, Curriculum & Instruction

Dr. James Briar – Interim Director, Agriculture

Dr. Jennifer Taylor – VP, Research & Economic Development

Mr. Steve Ewing – Logistics Supervisor, Facilities & Business Services

Ms. Samantha Bugter – SGA Representative

1. Committee Chair, Lee Hildebrand called the meeting to order at 11:06 am.
2. With 10 voting members a quorum was perceived.
3. Committee Chair, Lee Hildebrand asked for a motion to approve the agenda. Motion was made by Irene Mauk, Liz Humphrey seconded. Motion passed
4. Committee Chair, Lee Hildebrand asked for a motion to approve the minutes from the 10/20/22 meeting. Motion was made by Liz Humphrey, Irene Mauk seconded. Motion passed.
5. Committee Chair, Lee Hildebrand asked for a motion to approve the minutes from the 12/8/22 meeting. Motion was made by Liz Humphrey, Irene Mauk seconded. Motion passed.

6. Committee Chair, Lee Hildebrand asked for a motion to approve the minutes from the 1/19/23 meeting. Motion was made by Liz Humphrey, Irene Mauk seconded. Motion passed.
7. Old Business
 - a. Per Chuck Roberts, a mulch pathway has been installed between Prescott Hall, Lab Science, and Southwest Hall. This installation is temporary until construction is completed and sod can be installed.
 - i. Donna Walls brought up that there was also a safety issue with heavy equipment being present but no flagger letting pedestrians know when they can walk. Per Chuck Robert, he has spoken to our Project Managers to make contractors aware to watch for pedestrians.
 - ii. Liz Humphry asked that we consider our students who are in wheelchairs and providing a solid surface for them while dealing with construction.
 - b. Stadium Drive Construction at the intersection of west 10th Street and Stadium Drive finishing up and transitioning to the west end of 10th Street.
 - c. Foster Hall will begin demolition this summer. Then Johnson Hall renovation will begin.
 - d. Per Liz Humphrey, the Drone Subcommittee is being tabled for now.
8. New Business
 - a. Aeric Gunnels asked Chuck Roberts if a new crosswalk can be installed on Wings Up Way? Per Chuck Roberts, this is something Facilities will look into.
 - b. Chuck Roberts updated the committee on new traffic signs being installed at Southwest Hall (CDL parking lot) stating a 5 mph speed limit in the parking lot.
 - c. Sid Bundy – Helen’s Garden Path construction between Pennebaker and Johnson Hall.
9. Campus Safety Briefing – Tony Nelson
 - a. Conduct a test of alert system with Putnam County.
 - b. Emergency Phone at Craft Center
10. Committee Chair, Lee Hildebrand asked for a motion to adjourn the meeting at 11:29 am. Motion was made by Liz Humphrey and seconded by Irene Mauk. Motion passed.