

# University Safety & Environmental Committee

## 11/9/21 Meeting Minutes

### In Attendance:

Mr. Kevin Vedder – AVP of Human Resources  
Mr. Tony Nelson – Director, University Police  
Dr. Chester Goad  
Ms. Karen Lykins  
Dr. Sid Bundy – Assistant Professor, Accounting  
Mr. Rob DeCheske – Director of Environmental Health & Safety  
Dr. Aeric Gunnels – Instructor, Human Ecology  
Dr. Bruce Green – Director, Agriculture  
Mr. Brent Carter – EHS Coordinator  
Mr. Troy Dickens – Carpentry Supervisor, Facilities & Business Services  
Mr. Mark Davis – Academic Support Associate 8, Civil & Environmental Engineering  
Ms. Katherine Williams – Dean of Students  
Ms. Claire Myers – SGA Representative  
Ms. Katie Hall – SGA Representative  
Mr. Chuck Roberts – AVP Facilities & Business Services  
Ms. Shana Eads – Lead Accounting & Procurement Specialist, Facilities & Business Services, Committee Administrative Services

### Not Attending:

Mr. Josh Edmonds – Director of Residential Life  
Mr. Dale Ensor – College of Arts & Science  
Mr. Lee Hildebrand – Director, Appalachian Center for Craft  
Dr. Joseph Asante – Associate Professor, Earth Sciences  
Dr. Leann Taylor – Lecturer, Curriculum & Instruction, Committee Chair  
Dr. Francis Otuonye – AVP Research & Economic Development  
Mr. Kevin Goodwin – Engineer, Manufacturing & Engineering Technology

1. Executive Officer, Chuck Roberts called the meeting to order at 11:02 am.
2. Executive Officer, Chuck Roberts perceived a quorum and ask for a motion to approve the agenda. Brent Carter made the motion, Katherine Williams seconded. Motion passed.
3. Executive Officer, Chuck Roberts asked for a motion to approve the minutes from the 9/29/21 meeting. Motion was made by Chester Goad and seconded by Katherine Williams. Motion passed.
4. Old Business
  - a. Bell Hall Crosswalk – Chuck Roberts informed the committee that he was

working with the city to get a plan in place for the crosswalk between Bell Hall and the main quad.

5. New Business

- a. Chuck Roberts introduced Rob DeCheske, Director of Environmental Health & Safety.
- b. Chester Goad brought before the committee that the curb cuts on Wings Up Way, at the intersection of Stadium Drive, have been reported to him as being incorrectly cut and an impediment to visually impaired students. Chuck Roberts stated that he would investigate the issue and report back to the committee.

6. Campus Safety Briefing – Tony Nelson

- a. On 11/17/21 University Police will be conducting an assessment of campus security with the Department of Homeland Security. This assessment will focus on the physical security of the University's buildings and grounds. Results of that assessment should be available at the next meeting.

7. Status of EHS Projects – Brent Carter

- a. Emergency Operation Plan
- b. Fire Drills being done campus wide
- c. Per Chuck Roberts tornado drills to be done later in the month. Chester Goad asked for a heads up due to testing schedules.
- d. Karen Lykins informed the committee about an incident that happened during Tech After Dark and asked if we have any type of safety brief that could be done before campus events. Chuck asked Brent to reach out to Dr. Johnson to get reports filled out for the incident at Tech After Dark.
  - i. Katherine Williams asked if we could come up with a universal check list for events so everyone is following the same procedure.
  - ii. Aeric Gunnels asked if we had CPR training on campus. Brent Carter informed him that Suzanne Hensley does offer CPR, First Aid, and Bleeding Control Kit training. There are also training videos on the EHS website.
- e. Chuck Roberts asked for a motion to adjourn. Motion was made by Chester Goad and second by Katie Williams. Motion passed.