

MINUTES

September 12, 2022, 12:30 PM In-Person Meeting

TENNESSEE TECHNOLOGICAL UNIVERSITY Institutional Review Board for the Protection of Human Subjects

Present: Michael Adduci, Meral Anitsal, Megan Atkinson, Chris Burgin, Michael Clark, Queen Ogbomo, Sue Piras, Chad Rezsnyak, John Rust, Paula Greathouse, Sally Pardue, Melinda, Anderson, Agit Korgaokar, Derek Potter, Tony Michael.

Presiding: Michael Clark

Jennifer Taylor, Executive Officer (present)

Absent: Steven Seiler, Steven Frye

1. Welcome

Call to Order: 12:30 pm (Michael Clark presiding)

2. Approval of the Agenda

Motion to approve agenda made and seconded.

Motion APPROVED

3. Approval of Minutes of April 4, 2021

Motion to approve Minutes of April 4, 2021 made and seconded.

Motion APPROVED

4. Introduction of New Board Members

Those present introduced themselves individually to the group.

5. Election of Chairperson

Floor was opened for nominations for IRB Chair for 2022. Steven Seiler was nominated.

Motion made, seconded, and **approved** to close nominations.

Motion made and seconded to elect Steven Seiler as IRB Chair by acclamation. Motion was **approved**.

6. Review of Departmental Reviewer Responsibilities & Training Requirements

Presider Michael Clark reviewed the responsibilities and procedures of Departmental Reviewers. A question was raised about feasibility of setting uniform time limits for completion of reviews at the department/unit level, so that proposals are not unnecessarily delayed.

The question will be listed as an agenda item at the next IRB meeting (November 7)

7. Such Other Matters

New IRB members were again welcomed and encouraged to consult experienced members with questions about any IRB matter, as needed.

8. Adjournment

The meeting was adjourned at 1:05 pm.

Next meeting: 1:30 p.m., Monday, November 7, 2022; Provost's Conference Room.