

**NON-STUDENT CITATION APPEALS COMMITTEE**  
**Executive Officer: Director of Auxiliary Services**

**Committee Report**

1. The committee hosted its fall appeals meeting on 12/03/2019. Below are the meeting minutes:

**Non-Student Citation Appeals Committee**

**Meeting Minutes**

**December 3, 2019**

**Members present:**

Jim Dillon  
Kathryn Rust  
Kenrick Manlove  
Ronald Mezime  
Sean Alley  
Shawn Albro  
Kerri Demeri, Executive Officer

**Other's Present:**

Carrie Harris  
Melanie Mabrey

Committee met on December 3, 2019 in the President's Conference Room in Derryberry Hall. The meeting was called to order at 10:05 a.m. Everyone went around the room and introduced themselves. Attendance was taken and is reflected above.

We were unable to obtain minutes from April 2019 from University Police prior to the meeting, so everyone was advised that they would need to be approved at the meeting in April of 2020.

Kerri Demeri explained the rule and regulations changes and processes and why we are updating the committee procedures. Because this appeals committee reads all non-student appeals, including visitors, the name was changed from "Faculty and Staff Traffic Appeals Committee" to "Non-Student Citation Appeals Committee". The Executive Officer was also changed from the Chief of Police to the Director of Auxiliary Services in order to reflect the departmental changes that had taken place.

Shawn Albro motioned to approve the changes. Jim Dillon seconded. Motion unanimously approved.

Since Dr. Harris was not in attendance, Kerri Demeri asked Jim Dillon to act as Chairperson for the remainder of the meeting as appeals were read.

| <b>Citation Number</b> | <b>Appeal Decision</b>      |
|------------------------|-----------------------------|
| 19200204813            | Valid citation, fine waived |
| 19200204959            | Valid citation, fine waived |
| 20201000156            | Valid citation, fine upheld |

|             |                             |
|-------------|-----------------------------|
| 20201000201 | Valid citation, fine waived |
| 20201000236 | Valid citation, fine waived |
| 20201001406 | Valid citation, fine upheld |
| 20201001407 | Valid citation, fine waived |
| 20201001884 | Valid citation, fine waived |
| 20201002485 | Valid citation, fine waived |
| 19200301796 | Valid citation, fine upheld |
| 19200204756 | Valid citation, fine waived |
| 20200800138 | Valid citation, fine upheld |

There were no other such matters. Meeting adjourned at 10:41 a.m.

2. The committee reviewed and motioned to minor changes to the committee procedures. The updated procedures were presented to both the Administrative Council and University Assembly where they were unanimously approved. The updated procedures for the Non-Student Citation Appeals Committee is attached.

3. Our next meeting is tentatively scheduled for the end of April 2020.