

Stormwater Committee 5/21/26 Meeting Minutes

Members In Attendance:

Norman Walker – Committee Chair – Facilities – Utilities
Alex O'Neal proxy for Grace Tinker – Center For Management, Utilization & Protection of Water Resources
Jim Cobb – Capital Projects
Joshua Edmonds – Residential Life
DeLayne Miller – Facilities & Business Services
Dan Warren – VP of Facilities & Business Services – *Committee Executive Officer*
Michele Chumley – *Committee Administrative Services*

Absent Members: *Link to meeting recording emailed to absent members.*

Fred Nichols – University Police
Mary Elrod – City of Cookeville
Dr. Evan Hart – Earth Sciences
Dr. Michael Nattrass – Agriculture
Aiden Gillis – Student Representative

1. Meeting was called to order, and a quorum was perceived at 11:03 AM by Committee Chair, Norman Walker.
2. Committee Chair, Norman Walker entertained a motion to approve the agenda. Motion was made by Dan Warren and seconded by Jim Cobb. With no objections, motion passed.
3. Committee Chair, Norman Walker entertained a motion to approve the 2/26/26 Meeting Minutes. Motion was made by DeLayne Miller and seconded by Dan Warren. With no objections, motion passed.
4. Opening Comments from Committee Chair Norman Walker: Norman welcomed & thanked everyone for attending and thanked Matt Staton for all of his help this year. Norman shared that the MS4 period for this year ends on June 30th.
5. Old Business
 - a. Cumberland River Compact Conference Debrief:
 - i. Norman Walker shared that it was a good conference and encouraged people to attend similar conferences when they have the opportunity.
 - ii. Norman stated that Matt Staton will be involved with training that is required for the MS4 permit to be completed by June 30th and will utilize material Norman obtained at the conference.
 - b. Norman Walker confirmed with Jim Cobb that the only permit pending with an open status is the TTU Baseball & Softball and is being closed out.

- c. Update on Willow Utility Relocation – Jim Cobb shared that there is construction and various things that will take time to complete before there is progress on this project by the City of Cookeville.
- d. Norman Walker confirmed that site plans for the new residence hall have been provided to the city.
- e. Outfall #1 update – Woodland & 12th: Norman shared pictures – “before” dry; it is now located farther off the road, working well, but holding clear water.
- f. Outfall #2 update – DeLayne and her team did a fantastic job with trash clean up.
- g. Outfall #4 update – west side of Pine Street; Norman shared pictures, property owner’s side – “before” was full of debris (leaves, sticks); now it is cleared out
- h. Norman shared that at this time there are concerns of flooding behind the steam plant, for now there are conversations and there is no timeline on this becoming a project. Dan Warren added that funding will need to be looked at.

6. Miscellaneous New Business:

- a. Stormwater Outfalls:
 - i. Outfall #5 – North Franklin, TTU side: Norman shared pictures: “before” overgrown and pipe was beat up; now new pipe, pavement, and cleared.
- b. MS4 Training – Matt Staton has made training slides from the material that Norman received at the Cumberland River Compact Conference. Norman has spoken with Robert Scarbrough about training that must be completed by June 30th. Norman is looking at morning and afternoon sessions possibly in Bell Hall to accommodate everyone. Norman will be scheduling and the session should be about one hour. Matt Staton added that the target audience is any job that impacts stormwater so they are not looking at administrative jobs, but will do shops, grounds, and possibly Capital Projects. Matt shared that this training is required as part of the MS4 permit and should be conducted within 6 months of hire and then annually thereafter. Ideally Matt would like to see it added in Talon as an assignable training.
- c. Miscellaneous New Business
 - i. *Dan Warren mentioned the need to address the President’s driveway area.*
 - ii. *Matt Staton shared that his department will need to perform Facilities (Facilities Compound) site inspections.* He stated in the past they have used Grounds/Athletics SOP. They are required to inspect annually. Matt said he would get a checklist and then will be conducting the inspections to send with the annual report that is due June 30th. Matt confirmed for Dan Warren’s question

whether there are items found during the inspections that corrective actions will be provided. *Matt also requested Jim Cobb to provide him with an updated list of Storm Water utilities.*

7. Such Other Matters

a. None

8. Committee Chair, Norman Walker entertained a motion to adjourn. Motion was made by Jim Cobb and seconded by DeLayne Miller. Without objection, motion passed. Meeting was adjourned at 11:29 am.