

## **Staff Advisory Committee**

**November 3, 2016, 1:30 pm.**

**Members Present:** Elizabeth Clemens, Anna DeBord, Liz Kassera (presiding), Jerry Keeton, Deborah Mayberry, Randal McCloud, Paul Miller, Lindsey Nakamoto, Toni Nelson and Cheryl Sullivan

**Others Present:** Leslie Crickenberger, Logan McCormick, President Phil Oldham, Terri Taylor

**Agenda Items:** Chairman Kassera extended the welcome to the meeting and reviewed the agenda with the attendees. Chairman Kassera turned the floor over to Dr. Crickenberger who presented and requested the committee's approval of the first agenda item, the Non-Faculty Grievance Pool. The committee reviewed, Ms. Mayberry moved approval and Ms. Nelson seconded. Motion APPROVED.

Chairman Kassera presented the request to approve the revised Staff Advisory Committee Bylaws. She noted the revised version reflects a change in reporting from the Tennessee Board of Regents to the soon to be appointed TTU Board of Trustees. The motion to approve was made by Ms. Nelson and seconded by Ms. Mayberry. Motion APPROVED.

Chairman Kassera yielded the floor to President Oldham for his comments.

**President's Comments:** President Oldham expressed that the new TTU Board of Trustees is a strong and capable group. Those who have volunteered for the Board are of outstanding backgrounds and are all committed to the success of the University. The approval of the Board should happen early to mid-January 2017. The new members will then have an initial orientation meet and greet with each other in addition to state level and regional legislators. Preparations for the January 2017 confirmation hearings will follow shortly thereafter. The Board members will begin training with the Tennessee Higher Education Commission. The Governor will then call a meeting of the Board in late March/early April to assume authority over campus. The Faculty Senate is in the process of electing the TTU Faculty member who will serve for a two-year term. The Student Government Association also will provide a student nominee to the Board for consideration. The Board will be getting to work immediately in April on campus matters, reviewing budgets, tuition fees, and etc. President Oldham expressed his excitement on doing business differently under the Board's governance. The University will be able to begin multi-year planning strategies and provide more predictability in regards to fees and budget matters. The Board meetings will be conducted in Bell Hall 260.

President Oldham advised a groundbreaking ceremony is expected to commence in April 2017 for the new Recreation Center. All property needed for the project has been purchased or is in process of being purchased. A total of 26 properties with 14 separate owners were involved. He expressed his appreciation of Jim Cobb for the successful property negotiations which bolstered community relations between those property owners and the University.

Mr. Miller presented a question regarding an adjustment of the shuttle schedule during morning hours. President Oldham advised he would follow up on the current scheduling and refer to the appropriate unit as needed for review.

Chairman Kassera asked if there were any other matters to be discussed. With the committee having none, Ms. Nelson moved to adjourn, Ms. Mayberry seconded. Meeting ADJOURNED at 1:55 p.m.

**Recorder:** B. Logan McCormick

**Attachments:** Non-Faculty Grievance Pool  
Staff Advisory Committee Bylaws

## **T.T.U. STAFF ADVISORY COMMITTEE TO THE PRESIDENT**

### **Membership**

The committee will be composed of at least twelve (12) non-exempt employees, and membership shall include representation from the academic and administrative areas of the campus. Members of the committee will be appointed by the President to serve for terms of two years, and members may be reappointed to serve for no more than two consecutive terms.

### **Purpose/Objectives**

- A. To meet with and act in an advisory capacity to the President's staff for the purpose of generating and recommending ideas, philosophies, procedures, and policies on topics deemed to be important to the University's staff.
- B. To represent all non-exempt employees of Tennessee Technological University by providing a vehicle through which these employees may relay to the President matters of University-wide concern resulting in mutual benefit of the University and its employees.
- C. To establish rapport and maintain a line of communication between the non-exempt employees and the President and his staff.
- D. To disseminate information and to promote cooperation and fellowship among non-exempt employees.
- E. To evaluate existing University policies affecting non-exempt employees and to make recommendations for revisions, additions, deletions, etc. for his approval and/or recommendation to the TTU Board of Trustees.

### **Duties of Officers**

**Chairperson** – to schedule and preside at all meetings of the committee, and to assume responsibility for committee business between meetings. The committee shall meet bi-monthly beginning in September of each fiscal year.

**Vice Chairperson** – shall act on behalf of the chairperson in his/her absence and shall perform such other duties as the committee or the chairperson may deem necessary.

Revised: Nov. 3, 2016

## Non-Faculty Grievance Pool

EEO Category	Name	Email Address	Term Expiration
EE01	Robert Hodum	<a href="mailto:rhodum@tntech.edu">rhodum@tntech.edu</a>	September 1, 2017
	Jeff Young	<a href="mailto:jyoung@tntech.edu">jyoung@tntech.edu</a>	September 1, 2018
	Judy Hull	<a href="mailto:jmhull@tntech.edu">jmhull@tntech.edu</a>	September 1, 2019
EE03	Rick Cumby	<a href="mailto:rcumby@tntech.edu">rcumby@tntech.edu</a>	September 1, 2017
	Bobbie Maynard	<a href="mailto:bjmaynard@tntech.edu">bjmaynard@tntech.edu</a>	September 1, 2018
	Andrew Bleignier	<a href="mailto:ableignier@tntech.edu">ableignier@tntech.edu</a>	September 1, 2019
EE04	Jerry Keeton	<a href="mailto:jkeeton@tntech.edu">jkeeton@tntech.edu</a>	September 1, 2017
	Jeri Liebig	<a href="mailto:jliefbig@tntech.edu">jliefbig@tntech.edu</a>	September 1, 2018
	Patrena Hicks	<a href="mailto:phicks@tntech.edu">phicks@tntech.edu</a>	September 1, 2019
EE05	Mark Greenwood	<a href="mailto:mgreenwood@tntech.edu">mgreenwood@tntech.edu</a>	September 1, 2017
	Chris Robbins	<a href="mailto:crobbsins@tntech.edu">crobbsins@tntech.edu</a>	September 1, 2018
	Sonya Haney	<a href="mailto:shaney@tntech.edu">shaney@tntech.edu</a>	September 1, 2019
EE06	Randal McCloud	<a href="mailto:rmcccloud@tntech.edu">rmcccloud@tntech.edu</a>	September 1, 2017
	Zeb Waller	<a href="mailto:zwaller@tntech.edu">zwaller@tntech.edu</a>	September 1, 2018
	Brian (Chris) Copeland	<a href="mailto:bcopeland@tntech.edu">bcopeland@tntech.edu</a>	September 1, 2019
EE07	Kathleen Scott	<a href="mailto:kscott@tntech.edu">kscott@tntech.edu</a>	September 1, 2017
	Cheryl Sullivan	<a href="mailto:csullivan@tntech.edu">csullivan@tntech.edu</a>	September 1, 2018
	Mike Lambert	<a href="mailto:mlambert@tntech.edu">mlambert@tntech.edu</a>	September 1, 2019

Approved by SAC: Nov. 3, 2016