

TENNESSEE TECHNOLOGY UNIVERSITY
Information Technology Committee Minutes
September 29, 2011

Present:

Mr. Danny Reese
Ms. Kay Hume
Dr. Annette Littrell
Dr. Kurt Eisen for Dr. Paul Semmes
Dr. Carl Owens
Dr. Glenn James
Dr. Doug Bates
Dr. Doug Talbert
Dr. Curtis Armstrong
Mr. Jeff Young
Mr. John Smith
Mr. Kyle Perkins
Mr. Will Nelson

Absent:

Dr. Sharon Huo
Dr. Mike Allen
Mr. Josh Edmonds
Dr. Brian Huguenard
Dr. Debbie Barnard
Mr. Kevin Thomson/Tammy Cobb
Ms. Bedelia Russell

Resource: P

Mr. Jerry Boyd
Dr. Dennis Hood
Mr. Matthew Gann

Resource:A

Dr Bobby Hodum

Visitor: Ms. Karen Lykins

Chairperson John Smith called the meeting to order at 3:10 p.m. in the President's Conference Room.

Approval of Agenda

Dr. Carl Owens made a motion to approve the agenda. Dr. Glenn James seconded the motion.

Approval of Minutes

Minutes of the April 7, 2011 meeting have been corrected and accepted as attached.

ITS Update

Mr. Danny Reese handed out reports to the ITC, of the IT Infrastructure Stimulus Project Budget Summary (Attachment 1), and Recommendations for Allocation of Remaining Infrastructure Dollars (Attachment 2).

Mr. Reese said the items at the bottom of the budget summary will have to be prioritized by the President and the Cabinet. Mr. Smith asked what the timeline on spending the Stimulus money was. Mr. Reese said that originally the project had ARRA funds which had spending deadlines, but in the second year of the project Dr. Stinson moved the funds to the Maintenance of Effort (MOE), which does not have the same deadlines. Mr. Reese said we needed to spend the money by the end of this semester.

Regarding funding of remaining TAF projects from the Infrastructure dollars, Dr. Littrell said seven projects were unable to be funded (College of Education – 1, Computer Science – 3, Mechanical Engineering – 1, Electrical and Computer Engineering – 1, and Craft Center – 1. Dr. Littrell said the TAF projects were listed in order by the Deans' rankings.

As far as the suggestion of campus-wide video surveillance, Mr. Reese said there is not currently a standardized way that different areas are doing this.

Dr. Talbert mentioned that Ms. Neal was asking for a 30-seat video conference classroom.

ITS Managers' Reports

Dr. Dennis Hood, Manager, Systems Group:

We have two open positions to fill in our department.

1. Systems Programmer 1
2. Systems Programmer 2

Paperwork to fill the Systems Programmer 2 position should take place on Monday. Dr. Hood said we are discussing abandoning Xythos by the end of this school year because of the expense. He said we are proceeding in getting a virtual desktop infrastructure from the stimulus money. He said Dell gave us an initial quote last night, and this will allow us to put in 200 additional desktops. Current projects include retiring VMS, working on VDI, implementing Pharos later this semester, and moving the opscan software to a package we purchase from a vendor.

Dr. Annette Littrell, Manager, Academic & Client Technologies:

Dr. Littrell handed out reports to the ITC, including Breakdown of Projects (Attachment 3), Prioritization of TAF Proposals FY10-11/FY11-12, and Multimedia Classroom Basic Equipment (Attachment 4).

The Learning Commons has been a big project from planning to implementation. She said lots of technology has been checked out during the first six weeks of school. The Learning Commons and Clement Hall labs have had high demands from students because of the renovations of Johnson Hall and Henderson Hall. Problems with the network are being worked out and resolved by Mr. Boyd's department. Howard Computers is on campus this week finishing up some installations at the Library. We are in the process of getting a full-time support position to work in the Learning Commons. She said ACT has been short handed with Jeff Rippy and Will Hoffert being out for FSL, and Billy Sells being on AL. When they return on Monday, ACT should be back to normal and produce a higher level of service. They have also been working with facilities on classroom capital project renovations.

The Academic Computing Support name has been changed to Academic Client Technologies (ACT).

Ms. Kay Hume, Interim Manager, Administrative Systems Support Group (ASSG):

Ms. Hume gave handouts to the ITC, for BDMS (Attachment 5), ASSG New Projects (Attachment 6), and ASSG Completed Projects (Attachment 7).

Ms. Hume said Jonathan Summer has been hired for the Programmer/Analyst position and will begin October 12, 2011. Mr. Reese said we should be ready to advertise for the open Manager's position in ASSG in the next few weeks. He said Ms. Hume has been Interim Manager of ASSG for the past several months, and has done an excellent job.

Mr. Boyd, Manager, Operations & Networking Group: Mr. Boyd said work is nearing completion on the Network Infrastructure portion of the IT Infrastructure upgrade project. Approximately 98% of the hardware components purchased have been installed. Cabling is complete in Derryberry Hall which is the last of the targeted buildings. Cutover to the new infrastructure and start up of the new wireless will begin next week. Additional switches are needed for West Stadium, Facilities, Craft Center and Regional Health Center. Steps to implement Network Control Access will begin shortly after Derryberry Hall cutover is complete. Approximately 7,000 new jacks and 636 802.11n wireless access points will have been installed when the IT Infrastructure upgrade is complete. In addition to IT Infrastructure upgrade work, considerable time has been spent preparing the fiber optic cable plant for the Tech Village renovation project.

Mr. Reese gave a handout to the ITC on Mobile Computing (bottom of BDMS) (Attachment 5). He said we have done some research in developing Mobile Computing Apps for the campus. In the report, he specifies the requirements, management framework, and the technology framework for Mobile Computing. He said ITS and Public Affairs will form the Steering committee for this project.

Such Other Matters

Formation of the Academic Affairs Subcommittee was formed with the following members:

Dr. Curtis Armstrong

Dr. Doug Talbert

Mr. Jeff Young

Dr. Talbert made a motion to elect Dr. Armstrong as Chair of the Academic Affairs subcommittee. Dr. Owens seconded the motion. Motion carried.

Mr. Smith made a motion to decide on the Administrative Affairs subcommittee, Strategic Planning subcommittee, and the prioritization of the remaining items on the infrastructure needs via email. Dr. Owens seconded the motion. Motion carried. (Attachment 8)

Mr. Smith wants to task the members of the ITC to think of goals and objectives to achieve over the next year for our report to the University Assembly. He said he would like for the ITC to think of goals based on our charge (on our website) of what we can achieve in a year.

Dr. James asked that some corrections be made to the April 7, 2011 minutes. Corrections have been made (Attachment 9).

Adjourn: Dr. Talbert made a motion to adjourn the meeting. Dr. Owens seconded the motion. Motion carried. Meeting adjourned at 4:15 pm.