

PATRICK MANNLE

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38501

PROFILE

Energetic and student success driven professional academic advisor with strong interpersonal, innovative problem-solving, organization, time-management, and communication skills. Over ten years of experience working with students from various backgrounds, including but not limited to: first-time freshmen, first generation students, transfer students, at-risk populations, and student athletes. Familiarity with NACADA standards, best practices, and core values. Extensive experience with Banner SSB and INB, FileMaker Pro, EAB Navigate, Argos, Degree Works, iLearn, Microsoft office, and Apple iWorks suite.

EXPERIENCE

Academic Advisor, Tennessee Tech University; Cookeville, TN – 2014–Present+ +

- Advise all pre-professional programs and the teacher licensure program in the Exercise Science department within the College of Education.
- Develop a pre freshman orientation (SOAR) survey for the College of Education, which was adopted and now is now used by the Admissions department at TTU.
- Work closely with the Tennessee Tech Freshman Advising Center during the university's transition from a traditional in-house advising model to a specialized first-year freshman advising model and continue to do so.
- Track all College of Education's students' academic progress to help assess Institutional Effectiveness and develop Quality Enhancement Program.
- Provide data driven interventions and extra support for at-risk student populations. Develop initial survey to help devise plan-of-action for the student.
- Collaborate with colleagues to develop special course for at-risk students.
- Pre-register incoming freshman for their first fall courses.
- Assist students in making schedule changes and adjustments based on the best interests and needs of the student.

- Provide students with accurate information about university policies, program requirements, internship opportunities, study abroad opportunities and graduate school and career information.
- Timely, effective, and consistent communication with advisees via the EAB Navigate platform, in-person meetings, phone, email, Zoom, Microsoft Teams and text messages.
- Work with department chairs and faculty to develop new curricula and determine necessary changes to current curricula to assure students receive the best preparation possible for graduate school and/or their prospective careers.
- Serve as the EAB Navigate specialist for the College of Education and providing support to faculty and staff and administration of the platform.
- Train new advisors to use available technology and technology platforms.
- Train new advisors on best advising practices for working with students as well as university and departmental policies on working with advisees.
- Supervise graduate assistants and student workers.
- Meet with students on a regular basis to discuss academic progress, available resources, current and future goals, upcoming academic semesters, and opportunities for enrichment to enhance graduate school résumé.
- Meet with prospective students and their families to discuss benefits of the College of Education and Tennessee Tech.
- Teach Introduction to Field Experience and Introduction to Teaching and Technology courses.

Adjunct Professor, Nashville State Community College; Cookeville, TN — 2013-2014

- Taught courses in General Psychology and Psychology of Adjustment.
- Developed lectures and supplemental activities to help with content mastery.
- Mentored and advised students on course selections, career options, and transitioning to a four-year institution.

Graduate Clinician, Tennessee Tech Counseling Center; Cookeville, TN— 2011–2012

- Conducted clinical intakes and presented differential diagnoses based on DSM-IV criteria.
- Performed individual and group psychotherapy.
- Hosted student workshops, and lead study skill seminar groups.
- Assisted with student orientation programming and outreach.

2012

Graduate Assistant, Tennessee Tech University; Cookeville, TN — 2011–

- Advised students in the Exercise Science Department.
- Student ambassador for prospective College of Education students.
- Vice President of Kappa Delta Pi.

EDUCATION

Tennessee Tech University, Cookeville, TN— Master of Arts, Educational Psychology, 2012

University of Tennessee, Knoxville, TN— Bachelor of Arts, Theatre, 1999

SKILLS

- Active listening
- Time management
- Organization
- Computer skills (productivity and higher education specific platforms)
- Communication
- Interpersonal skills
- Problem-solving
- Collaboration skills

AWARDS

- College of Education Advisor of the Year, Tennessee Tech, 2018
- Twice nominated for Tennessee Tech University's Advisor of the Year, 2015 & 2020