



# SCHOOL AGE CARE

## IS HIRING

#### QUALIFICATIONS:

- Must be 18 years of age or older
- Must have High School Diploma or equivalent.
- Must be able to provide direct instruction and supervision of students enrolled

JOB DESCRIPTION:

- Assist the Director in daily operation of program
- Maintain daily attendance reports and clerical tasks
- Distribute and maintain equipment/materials
- Implement daily and weekly student activities

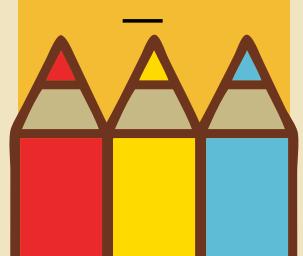
MORE INFORMATION:

- Hours of Operation are 6:00-7:45 am and 2:45-6:00 pm Monday-Friday with extended hours during school breaks and holidays
- Part-time employment; not to exceed 29 hours per week

Putnam County Schools is an equal opportunity employer

**CONTACT US:** 

931-528-1847 EXT.1213 To learn more, visit us at pcsstn.com.







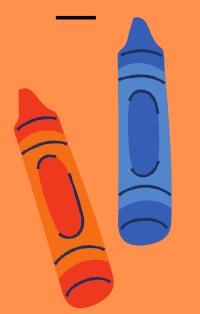
## EMPLOYEE CHILD CARE

### IS HIRING

QUALIFICATIONS:

JOB DESCRIPTION:

MORE INFORMATION:



- Must be 21 years of age or older
- Must have High School Diploma or equivalent.
- Must be able to provide direct instruction and supervision of children enrolled
- Prepare developmentally appropriate lesson plans
- · Keep room neat, clean, and well organized
- Clean/sanitize surfaces and equipment as scheduled
- Assume other special activities/responsibilites as assigned
- Hours of Operation are 7:00 am 4:30 pm Monday-Friday. ECC is closed on all school breaks and snow days.
- Part-time employment; not to exceed 29 hours per week

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